

DR. MARTIN LUTHER KING, JR. HOLIDAY COMMISSION MEETING MINUTES
April 1, 2020

Tracey L. Williams	Bert Hash Jr.	Hunter Craig	Caroline Harper N/A
Tina Horn	Diane Martin	Yetta Roggerson	Kurt Wall
Evelyn Boulware	Marla Moore	Yolanda Sonnier	

Topic	Discussion	Action Items
State of the Commission	<ul style="list-style-type: none"> • Meeting started at 6:40 PM <ul style="list-style-type: none"> ▪ Agenda approved at 6:48PM • Meeting minutes from March were approved with edits at 6:50 PM • Current commissioners have their assignments. Adjustments to assignments will be made as soon as more commissioners are added • Need help with recruiting individuals to assist with the event. Hunter attended the HoCo Student Council meeting on March 11th where Megan Williams promoted the need for MLK & HRC commission members. One person expressed interest in MLK. • Tracey expressed the need for the individual committees to conduct meetings outside of the monthly meeting. For now, the meetings can be setup via Zoom. 	<ul style="list-style-type: none"> • We are seeking new commissioners. There are 9 slots to be filled to include 2 students. Commissioners were encouraged to reach out to their sphere of influence to encourage individuals to submit their names to Kim Pruum and OHR for consideration. • Evelyn will follow-up with Kim on potential applicants • For assistance contact Yolanda, Marla or Evelyn
Essay & Poster Contest	<ul style="list-style-type: none"> • Quote: “In the end, we will remember not the words of our enemies, but the silence of our friends.” • Theme: “Take A Stand” 	<ul style="list-style-type: none"> • Need to set deadline for submission. Submission deadline, October 23rd
Living the Dream	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Submission deadline October 23rd

<p>Program</p>	<ul style="list-style-type: none"> • Program suggestions: <ul style="list-style-type: none"> ▪ Use youth, need minister for prayer – Pastor from Glen Mar, need backup. Rev. Ricky Harvey, Youth Pastor – St. John – 1st choice ▪ Color scheme – for fliers, black & white; blue for program. Marla mentioned that we need to be careful with color selections. Save the date postcard needed with details of the events. ▪ Tina will review program for speaking and entertainment slots ▪ Tina will create invitation letter with deadline for participants 	<ul style="list-style-type: none"> • Tina will reach out to Pastor Harvey • Send additional program suggestions to Tina and Tracey • Submit potential guest speakers, student groups, and student speakers to Tina • Create a script for students to do introductions • Evelyn will supply Tina with MLK letterhead, in Google format as well as a sample letter from the previous year requesting participation in the event •
<p>Reception</p>	<ul style="list-style-type: none"> • Having finger foods is the consensus of the commission • Reception committee will be responsible for entertainment during the reception 	<ul style="list-style-type: none"> • Will begin checking into caterers. One suggestion was Bun Penny. Diane will provide the contact information. Jason's Deli was another suggestion • Find out what events will be held to make sure they won't be in conflict with the celebration

<p>Day of Service</p>	<ul style="list-style-type: none"> • Use of Meadowbrook- to have an open area space to encourage interaction such as Meadowbrook • Looking to do more service-oriented projects: <ul style="list-style-type: none"> ▪ Repairing homes for seniors; Rebuilding Together ▪ Check with area churches for projects that can be done to assist seniors ▪ Emergency Preparedness kits 	<ul style="list-style-type: none"> • Evelyn reached out to Matt Knoerlein at Meadowbrook on 2/11th regarding space usage for the DOS event. On 2/27th. Matt wanted to confirm if we wanted the entire 35,000 sq. ft. complex. Evelyn confirmed that we wanted to use the entire complex. She is awaiting his response. • Location use was confirmed 4/3by Matt. May have to share it 2 programs that may take place that day. Photo and short video clip of the facility was circulated to the commissioners for their review.
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	<ul style="list-style-type: none"> ▪ Repair Café – repair clothing, hardware (Lazarus Foundations), etc. Per Tina – The next Repair Cafe is coming up March 14 at the Barn, if anyone wants to check it out. • Add kid friendly projects • Have barber and stylist come and do hair • Bystander Intervention Training • Find out what is being done Countywide • Try to encourage County employees to participate • Dept. of Community Resources and Services (DCRS) would like to get involved 	<ul style="list-style-type: none"> • Kurt was tasked with getting volunteers to participate during the event. Yolanda suggested that all volunteers must attend the meetings in order to learn what the Commission does in order to effectively assist at each event.
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<p>Publicity</p>	<ul style="list-style-type: none"> • Need save the date postcards 	<ul style="list-style-type: none"> • Commissioners are encouraged to share their publicity ideas.
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Vendor	<ul style="list-style-type: none"> • Vendor search 	<ul style="list-style-type: none"> • Yetta will reach out to Marla and Yolanda for support with contacting vendors
Logistics	<ul style="list-style-type: none"> • No report given 	
New Business	<ul style="list-style-type: none"> • Oratory Contest • Virtual meetings for individual committees 	<ul style="list-style-type: none"> • Tracey suggested that we move forward with it • For assistance with conducting a virtual meeting, contact Evelyn, Yolanda, or Marla
Announcements	<ul style="list-style-type: none"> • N/A 	
Adjournment	<ul style="list-style-type: none"> • Meeting adjourned for April 1st 	Next meeting: May 6, 2020