

## Local Behavioral Health Advisory Board Meeting Minutes

January 8, 2020, 5pm

Howard County Health Department

**Present:** Michele Brown, Julie Cleveland, Janet Edelman, Jim Filipczak, Brook Hubbard, Cindy Kirk, Bruce MacDonald, Joan Webb Scornaienchi, Lisa Davis (attended for Caroline Walker), Genny LaPorte, Jack Kavanagh, Cindy Johnson, Tanya Joyner, Mark Donovan, John Way, Mike Demidenko

**Excused:** Stephen Foster, Tim Madden, Andre’a Watkins

**Unexcused:** Robert Ehrhardt, Jaqueline Scott, William Tucker

**Staff:** Tia Gaymon, Roe Rodgers-Bonaccorsy, Miriam Bennett

**Guest:** Dr. Robert Buchanan

Topic/Agenda	Discussion	Action/Follow-up
<b>Welcome and Introductions</b>	Meeting began at 5:06pm	
<b>Approval of Agenda</b>	Motion to approve Agenda for January 8, 2020	Vote: The motion was seconded and unanimously approved.
<b>Approval of Minutes</b>	<ul style="list-style-type: none"> <li>Motion to approve December 11, 2019 Board Meeting Minutes</li> <li>Motion to approve amended November 13, 2019 Board Meeting Minutes</li> </ul>	<p>Vote: The motion was seconded and unanimously approved.</p> <p>Vote: The motion was seconded and unanimously approved.</p>
<b>Attendance Review</b>	<ul style="list-style-type: none"> <li>Stephen Foster contacted Tia prior to the meeting regarding his absence.</li> <li>Andre’a Watkins attempted to attend via conference call. Conference call line was inoperable.</li> <li>Alice Giles missed 3 consecutive meetings and decided to resign.</li> </ul>	Action Item: Tia will compose correspondence to inform county Executive of Alice Giles’ resignation
<b>Presentations</b>	<p>Dr. Robert Buchanan, University of MD School of Medicine “Maryland Early Intervention Program”</p> <ul style="list-style-type: none"> <li>Program addresses recognizing early signs of psychosis, directed mainly towards schizophrenia, for mental illness to be properly managed. These screenings include having provided services for Howard County residents. If other diagnoses are found the patient is referred to an appropriate provider.</li> <li>Program is comprised of multiple medical disciplines and four service components: outreach &amp; education, clinical, consultation and training &amp; implementation support.</li> <li>Referral based with most referrals received from emergency rooms and inpatient treatment facilities.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Screening programs have been implemented to serve pediatric patients and on college campuses for early detection.</li> <li>• Program does not provide housing however case managers may provide linkage to resources.</li> </ul>	
<b>LBHA Director Updates</b>	<p>Roe provided the following BBH updates:</p> <ul style="list-style-type: none"> <li>• Bureau is hiring an additional SUD Counselor to work at the Detention Center who starts 1/29/20</li> <li>• 1/8/20 Bureau applied for a one-time, mid-year grant from the Opioid Operational Command Center (OCC) for FY20. Grant will assist with purchasing a vehicle for the Bureau to transport clients.</li> <li>• 1/7/20 Bureau applied for grant from the Overdose Data To Action (OD2A) to hire a research analyst and an outreach/prevent coordinator.</li> <li>• BHA hired a new Deputy Secretary, Dr. Aliya Jones. Dr. Jones is a psychiatrist who has experience working in the mental health and substance use disorder field.</li> <li>• HCHD and HC Government has joined forces with HMA, a Washington, DC based research consulting company, to facilitate a series of discussions to obtain stakeholder input for redesigning the behavioral health continuum of services for the residents of Howard County. First meeting will be held 1/29/20 8am-1pm.</li> <li>• In conjunction with Grassroots opening <i>New Beginnings</i> Crisis Stabilization Center, they have created an informational card for the services offered. Roe will inquire about requesting cards in bulk which can be disbursed to clients and the public. (Note: Miriam is the grant monitor for this program.)</li> </ul>	
<b>Program Development Committee Updates</b>	<ul style="list-style-type: none"> <li>• Janet reported that Cindy Kirk has been the lead on mental health in children, status of services offered in this field and areas of improvement.</li> <li>• Jim asked that ideas and thoughts regarding mental health services and substance use be emailed to Janet, Jim and Mark by 1/28/20 in preparation for the stakeholder meeting for redesign of the BH continuum of services.</li> </ul>	
<b>Board Development Updates</b>	<ul style="list-style-type: none"> <li>• Bruce reported that 5 board candidate resumes have been received since November 2019.</li> <li>• 2 candidates are well-qualified, and committee wants to move forward with consideration to County Executive.</li> <li>• Board did not vote on whether to forward candidates to County Executive since committee's candidate evaluation process did not match the Board approved process for evaluation.</li> </ul>	<p>Action Item: Committee will forward resumes to Board for review</p> <p>Action Item: Committee held a meeting after the board meeting to clarify and define candidate evaluation process.</p>

	<ul style="list-style-type: none"> <li>• Reiterated welcoming candidates who are not chosen to attend Board meetings. Meetings are open to the public but said attendees will not be allowed to vote.</li> <li>• Julie Cleveland volunteered to serve on the committee and was appointed by the board chair.</li> <li>• Jim offered that if anyone would like to serve as an officer for the next 2 years to forward their interest to Bruce.</li> </ul>	Details of this meeting were forwarded to the Board 1/9/20.
<b>Strategic Development Updates</b>	Motion to vote on FY21 Annual Plan and budget summary for BHA	Vote: The motion was seconded and unanimously approved.
<b>Other Items</b>	Motion to vote on Annual Report for Health Officer, County Executive & County Council	Vote: The motion was seconded and unanimously approved.
<b>Announcements</b>	<ul style="list-style-type: none"> <li>• Jim reported that Jennifer Sager provided the appointment terms for the following Board members: <ul style="list-style-type: none"> <li>• Julie Cleveland – 7/1/19 – 7/1/24</li> <li>• Brook Hubbard – 12/2/19 – 6/30/23</li> <li>• Andre’a Watkins – 6/3/19 – 6/3/24</li> <li>• John Way – 7/29/19 – 7/1/24</li> </ul> </li> <li>• Janet pointed out that the 4/8/20 Board meeting falls on the 1<sup>st</sup> night of Passover. Motion to move April meeting to 4/15/20.</li> </ul>	<p>Action item: Tia to follow up to correct board appointments for new appointees to fill vacancies not start a new term.</p> <p>Vote: The motion was seconded and unanimously approved.</p> <p>Action item: Tia will forward updated meeting list to Board.</p>
<b>Adjournment</b>	The meeting adjourned at 6:40pm	

**Next Meeting Dates: February 12, 2020, March 11, 2020, April 15, 2020**