1. **Approval of the June 25, 2019 Minutes** (minute :01)

Ron Hartman moved to approve the minutes, however at the beginning of the meeting the board did not have enough for a quorum. The minutes were later approved when enough MTB members arrived to form a quorum (minute :08).

2. **Public/Board Comments** (minute :02)

The MTB questioned OOT about the Regional Transportation Agency, held a discussion on Anne Arundel County’s future with the RTA, and service to BWI airport. Bruce Gartner also informed the MTB about the Regional Transit Plan Meeting scheduled for September 20, 2019 at the Miller Branch Library in Ellicott City.
3. **Announcements/Updates** (minute:10)

   i. **Complete Streets Resolution and Implementation** (minute:11)

      Chris Eatough informed the MTB a resolution was pre-filed with three co-sponsors. A public hearing was held on the 16th of September and a potential voting session was scheduled on October 7, 2019. Chris also provided an update on the new pathway connection at Howard Community College and the bike lanes on Hickory Ridge Road. David Zinner asked if the complete streets policy could be changed to an ordinance or resolution and Chris explained that it was presented as a resolution. David Zinner also complimented the OOT staff for the equity measures that was in the CS Policy, and stated he would testify at the council hearing in support of the CS Policy.

   ii. **Pilot Program- Student Transit Pass Program Results** (minute:20)

      OOT updated members on the student transit pass pilot project in which OOT/RTA provided the school system with 100 passes for a summer program. To assess the results a survey was sent to participants and about 30% of the participants responded, finding that used the passes at least 4-5 days per week. OOT/RTA also stated that that staff was still reviewing the data, however it was clear that most of the users did not have access to a vehicle and appreciated the improved mobility. MTB members agreed that the pilot was a valuable lesson in how to train and acclimate students to fixed route service.

   iii. **US 29 Transit Service- Bus Rapid Transit & Flash Rapid Transit** (minute:26)

      Bruce stated that Howard County had a meeting with Montgomery County regarding their plans for BRT along MD 29 and that Montgomery County would support Howard County initiating a pilot program MD 29 and connect to stations in Montgomery County and was open to working with Howard County to explore different options. There are gaps in mid-day service that would need to be filled to allow Howard County residents to take advantage of the new service beginning in May 2020.

4. **Development Review Updates** (minute:84)

   OOT provided an update on the Bethany Glen development that would add 112 new single-family homes along MD 99, Bethany Lane, and Longview Dr. OOT instructed the developer to provide bike improvements, sidewalk extensions, and redesign an internal subdivision road.

5. **New Business** (minute:33)

   i. **Annual MDOT Priority Letter Process** (minute:33)
David Cookson informed the MTB that the MDOT Tour Meeting will be held on September 26 at 5 PM in the Columbia/Ellicott Room at the George Howard Building in Ellicott City. For the Priority Letter David, discussed the different kinds of projects that are included in the priority letter, timeline for the letter, projects that are in Chapter 30, and the MTB role throughout the process.

ii. Pedestrian Mater Plan (minute:52)

Chris Eatough gave the background and focus areas of the Walk Howard Pedestrian Plan and would be looking for the MTB’s support in the future. Chris updated the MTB the status of projects in the 2007 Pedestrian Plan, stating that 23 out of 70 miles of sidewalks were built. OOT staff also presented an online GIS map with all the structured and non-structured projects in Walk Howard and also informed the MTB the map would be made public shortly following the MTB meeting.

iii. Baltimore Regional Transportation Board Projects for 2020 (minute:88)

David Cookson provided information on the Unified Planning Work Program (UPWP) for the Baltimore Metropolitan Council (BMC), including how the program supports BMC’s work program as well as regional and local transportation planning studies managed by BMC members.

6. Adjournment (minute:94)

Ron Hartman adjourned the meeting at 8:45 pm. The next MTB meeting is scheduled for September 24, 2019.

___________________________________________ 9/23/2019
Bruce Gartner  Date
Executive Secretary

___________________________________________ 9/23/2019
Rashidi Jackson  Date
Office of Transportation