

**REV. DR. MARTIN LUTHER KING, JR. HOLIDAY COMMISSION
MEETING MINUTES
June 5th, 2019**

Tracey Williams	Namrata Nagarajan	Farheen Sheik	Yetta Roggeron
Caroline Harper	Kurt Wall	Helaine Jeffers	Pamela Simonson
Tina Horn	Diane Martin	Janseen E. Evelyn	Evelyn Boulware

Topic	Discussion	Action Items
State of the Commission	<ul style="list-style-type: none"> • Meeting called to order at 6:35 PM • Meeting agenda approved and accepted as is • Meeting minutes approved and accepted with the following changes: <ul style="list-style-type: none"> ○ Change Racheal Sanborn's name ○ Remove "Volunteer Howard" next to Pat's name • Introductions of current and new members were made: <ul style="list-style-type: none"> ○ Tina Horn is a new appointment to the commission ○ Diane Martin is in the process of becoming a new appointment to the commission ○ Evelyn Boulware from the Office of Human Rights was present during the meeting. She shall eventually take over Farheen Sheik's position. ○ Acting Administrator Janseen E. Evelyn was present during the meeting. He updated us that with Dr. Ball's campaign run on equity and inclusion, the Office of Humans Right task force was created. The main goal is to increase levels of outreach. 	
Selection of Theme	<ul style="list-style-type: none"> • The Commission collectively voted on the theme and essay question • Many helpful commissioners provided their suggestions for the theme • The current theme and essay question shall be based on the topic: Systems of Peace • Both the theme and question are based on the following quote: <ul style="list-style-type: none"> ○ At Oslo I suggested that the philosophy and strategy of non-violence become immediately a subject for study and serious experimentation in every field of human conflict, including relations between nations. This was not, I believe, an 	

	<p>unrealistic suggestion. World peace through non-violent means is neither absurd nor unattainable. All other methods have failed. Thus we must begin anew. Non-violence is a good starting point. Those of us who believe in this method can be voices of reason, sanity and understanding amid the voices of violence, hatred and emotion. We can very well set a mood of peace out of which a system of peace can be built. Racial injustice around the world. Poverty. War. When man solves these three great problems he will have squared his moral progress with his scientific progress. And more importantly, he will have learned the practical art of living in harmony.</p> <ul style="list-style-type: none"> ▪ Martin Luther King, Jr., "Dreams of Brighter Tomorrows," Ebony Magazine, March 1965 	
Essay Committee	<ul style="list-style-type: none"> • Farheen has received has some essays/presentations from students with disabilities. It is important to let schools know that the contest is open to all eligible students, and it would be helpful if they could specify what entries are from students with disabilities • The Commission decided that a poster contest shall be used as another form of media that shall be accepted • Going forth, the Commission needs to outline clear instructions and rubrics on how and what types of media are accepted. In order to do this, Tina Horn shall get information regarding National History Month, especially their methods and rubrics 	<p>The Commission needs to outline clear instructions and rubrics on how and what types of media are accepted</p> <p style="text-align: center;">The Poster Contest needs a chair</p>
Day of Service Committee	<ul style="list-style-type: none"> • The Guide to Giving publication is coming out in October at the Mastering Aging Expo (previously the 50+ expo) • The hard deadline to submit materials to the publication is August 15th. The commission has decided on a personal deadline of August 1st to submit materials. Pamela Simonson shall contact graphic artists who can help out with the materials 	<p>The Guide to Giving submission of materials personal deadline: August 1st</p>
Reception Committee	<ul style="list-style-type: none"> • Wegman's cannot deliver and thus is not a feasible option for a food caterer • Possible suggestions made for food caterers: Jason's Deli (good relationship, provide good 	

	<p>amounts of food to philanthropic causes, most likely to be utilized on the Day of Service), Lincoln Culinary Institute, Panera Bread (delivery included), newly opened food caterers</p> <ul style="list-style-type: none"> • In the future, more vegetarian options should be included in the food provided • Tracey Williams shall narrow down the list of possible food caterer by the July meeting 	
Living The Dream Committee	<ul style="list-style-type: none"> • Good progress is being made, nothing to report at the moment 	
Logistics Committee	<ul style="list-style-type: none"> • Tracey Williams shall meet up with the corresponding people of the venue HCC (Howard Community College) within the first week of July. The main goal shall be to accept a deal at a lower price, possibly through the suggestion of a partnership 	
Program Committee	<ul style="list-style-type: none"> • Helaine Jeffers has informed the Commission that the building venue at HCC shall be closed to outside parties that day, with the exception of the commission • A comprehensive list of what the commission needs from HCC: two paid technicians (one in booth, one in floor), holding rooms for performers to change, table for greeters, table for the Reception, easels (the commission also has 6 easels) • Farheen Sheik has informed the Commission that the total price of \$210/per 2 hours includes two technicians, though no piano. The house manager is \$75. • During the Reception, the John Hopkins Peabody group shall perform • Possible performers in the actual show: Soulful symphony, Alpha Achievers, Latin American group, Indian Community Cultural Association 	
Publicity Committee	<ul style="list-style-type: none"> • Tina Horn has been appointed as the chair of the publicity committee 	
Committee Selection	<ul style="list-style-type: none"> • Each Committee Chair can have a smaller sub-committee to help them out. Farheen can help with reservation of meeting spaces • Such position to have people serve in smaller sub-committees can be advertised through Volunteer Howard 	<p>Committee Chairs should do a write-up about their respective Committees and send it to Volunteer Howard for</p>

		smaller sub-committee outreach
New Business	<ul style="list-style-type: none"> Farheen shall follow up on two student commissioners who could possibly be appointed to the Commission 	Overall, the Commission agrees that it is important to do things earlier than in the past as holiday season tends to get busy
Adjournment	<ul style="list-style-type: none"> Meeting adjourned at 8:27PM 	Next meeting on July 10 th (not July 3 rd)