

**REV. DR. MARTIN LUTHER KING, JR. HOLIDAY COMMISSION  
MEETING MINUTES  
May 1, 2019**

**Members Present:**

|                 |                   |               |                 |
|-----------------|-------------------|---------------|-----------------|
| Tracey Williams | Namrata Nagarajan | Farheen Sheik | Yetta Roggerson |
| Helaine Jeffers | Maryam ElHabashy  | Kurt Wall     | Caroline Harper |
| Racheal Samborn |                   |               |                 |
|                 |                   |               |                 |

| Topic                       | Discussion   | Action Items   |
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| The State of the Commission | <ul style="list-style-type: none"> <li>• Meeting called to order at 6:31 PM</li> <li>• Meeting agenda approved and accepted as is.</li> <li>• Meeting minutes approved and accepted as is.</li> </ul>  |  |
| Program Committee           | <ul style="list-style-type: none"> <li>• Commission decided to start first with the report of the Program Committee</li> <li>• Janelle Broderick, Director of the Horowitz Visual and Performing Arts Center, has confirmed that although Howard Community College will be closed on the day of the Celebration, the Commission can still use the facility</li> <li>• Broderick has updated the budget for the facility to \$585</li> <li>• Helaine Jeffers will look into how costs can be lowered in order to accommodate the new cost of the HCC facility</li> <li>• One possible suggestion was presented: cut costs by not incorporating the piano segment</li> <li>• Past commissioner Sonja Hamada has said she will help out with the Program committee</li> <li>• Farheen Sheik shall contact the Latin American and Indian American community for performances</li> <li>• Kim Pruum (<a href="mailto:kpruum@howardcountymd.gov">kpruum@howardcountymd.gov</a>) shall also be contacted</li> <li>• Caroline Harper suggested contacting the Ethnic Community Roundtable regarding performances</li> </ul> | The Program committee is looking for more members to join (can be recruited from the public) |
| Living The Dream Committee  | <ul style="list-style-type: none"> <li>• Yetta Roggerson shall work with Pat of Volunteer Howard for suggestions regarding selections of individuals and organizations for the award</li> </ul>  |  |

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|                          | <ul style="list-style-type: none"> <li>• In past years, the commission has selected the winner only from submissions received</li> <li>• Possible suggestions to incorporate: send further reminders for the award deadline, make sure applications are submitted within a timely manner</li> <li>• Nominations for the award by the Commission shall be taken into account in order to increase the applicant pool</li> <li>• Caroline Harper has volunteered to help out with this committee</li> </ul>  | Commissioners are asked to encourage any potential individuals or organizations to apply for the Living The Dream award         |
| Day Of Service Committee | <ul style="list-style-type: none"> <li>• A possible competition between the grocery stores can be established in order to be more efficient in food collection and determine which grocery store can get the most food</li> <li>• The Commission has decided as a whole that it imperative in future years to make the process of getting food over to the food banks as seamless as possible</li> <li>• Racheal Samborn suggested that food collected at different neighborhoods can be dropped off at different time increments of 10-15 minutes</li> <li>• Such a process can further be made seamless by incorporating a form to be filled out by each car/fraternity/sorority</li> <li>• This form shall include information on the MLK commission, amount of food to be donated, who is in charge, the name of the grocery store, etc. Racheal Samborn said she shall send out this form to the commission</li> <li>• Another suggestion is to utilize coolers in each car in order to properly store perishables such as milk and eggs</li> </ul> | Commissioners are asked to bring in suggestions for possible places that might be interested in participating in the food drive |
| Essay Committee          | <ul style="list-style-type: none"> <li>• Essay committee is currently in the process of preparing and sending out the press releases in the future</li> <li>• A student commissioner can help chair the essay committee</li> </ul>   |   |
| Reception Committee      | <ul style="list-style-type: none"> <li>• Nothing to report at the moment</li> </ul>  |   |
| Publicity Committee      | <ul style="list-style-type: none"> <li>• The Office of Humans Right website shall be updated by the end of next week regarding information on the MLK commission</li> </ul>  | The Publicity committee is currently looking for a chair. If interested, commissioners are encouraged to apply                  |

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| <p>Logistics Committee</p>     | <ul style="list-style-type: none"> <li>• Kurt Wall is in charge of this committee</li> <li>• It is important to advertise extensively on Volunteer Howard regarding the events of the MLK Commission. A possible suggestion is to contact the public relations representative</li> <li>• The Public Information Office can help out with fliers</li> </ul> |   |
| <p>New/Unfinished Business</p> | <ul style="list-style-type: none"> <li>• Event theme, essay question, and program picture need to be decided soon</li> <li>• It was suggested that press releases/announcements be sent out regarding the recruitment of non-commissioner members for the individual committees</li> </ul>   | <p>Commissioners are asked to refer possible student commissioner candidates to send their resumes to the County Executive</p>  |
|                                | <ul style="list-style-type: none"> <li>• Meeting adjourned at 7:07PM</li> </ul>  | <p>Next monthly meeting on June 5<sup>th</sup>, 2019</p> <p>Commissioners are asked to come to the next meeting with suggestions for the event theme, essay question, and program picture</p> |

