

**REV. DR. MARTIN LUTHER KING, JR. HOLIDAY COMMISSION  
MEETING MINUTES  
Nov 1, 2017**

**Members Present:**

Roberta Kelly	Caroline Harper	Tracey Williams	Pamela Simonson
Maryam Elhabashy	Jonah Hornum	Leslie Salgado	Yetta Roggerson
Bert Hash	Patricia Thorne	Kurt W. Wall	Farheen Sheik

Topic	Discussion	Action Items
The State of the Commission	<ul style="list-style-type: none"> <li>● Meeting called to order at 6:35 PM</li> <li>● Meeting agenda and meeting minutes approved and accepted with changes at 6:37 PM</li> <li>● Corrections: Under program: Celebration church youth choir Under logistics: white shirt/blouse instead of the misspelled letters. Under Day of Service: Assisted living homes instead of group homes.</li> </ul>	
Old Business	<ul style="list-style-type: none"> <li>● 50+ expo went well. It was a well-attended event. About 300-400 information flyers were given to the attendees of the event.</li> <li>● Roberta manned the table at a county event- Howard County Employees diversity day. Gave out some flyers there as well.</li> <li>● Volunteer Howard County is getting ready to launch their “Guide to giving” on their website and it has the MLK information on one of its tabs.</li> <li>● Pamela Simonson, director of the Volunteer Howard said they are here to help and support the commission through the Day of Service event.</li> <li>● The registration on the Volunteer Howard website is currently closed because Day of Service Committee wants the Greeks to sign up first.</li> <li>● There will be CPR, stop the bleeding program.</li> </ul>	<p>Sonja is helping and trying to keep the MLK page updated.</p> <p>Tracey will send the final list of volunteers and activities to Pam, once it’s confirmed.</p>
New Business	<ul style="list-style-type: none"> <li>● Venue Visit: Interested persons: Farheen, Leslie, Kurt, Tracey, Helaine, Bert</li> <li>● Date: Nov 20<sup>th</sup> or 21<sup>st</sup> between 11 AM and 2:00 PM</li> </ul>	

	<ul style="list-style-type: none"> <li>• County has the new Open Meeting Act requirements which requires one of the members to have the training.</li> <li>• The meeting minutes' need to be ready after two weeks of the meeting so it can be posted on the website.</li> <li>• Multiple events on Nov 4, 2017. The Human Rights cultural event at Baines center from 6 PM – 9 Pm</li> <li>• Another event, Homeless resource fair at Long Reach High School between 9 AM and 4 PM for clothes giveaway.</li> <li>• At another event on Nov 9, 2017, Calvin Ball Akeala Hall are having special announcements between 7 PM and 9 PM at Maple Lawn Blvd.</li> <li>• NAACP youth council will have an event as well so Yetta needed flyers so she can give it at the event.</li> </ul>	Roberta and Farheen might have to take the training.
Program	<ul style="list-style-type: none"> <li>• The program is not ready yet. They are still working on the cover to have it same as the flyer but without the wordings.</li> <li>• Rehearsal dates: Tracey will let us know about the needs.</li> <li>• The program shall be more youth-based</li> <li>• People interested to visit the venue are: Farheen, Roberta, Leslie, Kurt, Tracey, Bert and Helaine.</li> <li>• Possible dates for venue visit are: Nov 20<sup>th</sup> and Nov 21<sup>st</sup> between 11 AM and 2 PM.</li> </ul>	<p>Committee should book two rehearsal days (a regular day and a rain-out day)</p> <p>Roberta will send an email to the commissioners interested in visiting the venue to confirm the date and time with everyone.</p>
Logistics	<ul style="list-style-type: none"> <li>• Farheen has sent out the information electronically but need to make copies so all the commissioners can hand it to the people directly.</li> <li>• Jonah shall upload it on his fb page.</li> </ul>	
Reception	<ul style="list-style-type: none"> <li>• Committee is looking for young people to be part of the Reception, since one of the goals this year is to make it a student-led program</li> <li>• Leslie and Sonja contacted Jason's Deli. They are willing to cater for the program.</li> <li>• Budget is same as last year's.</li> <li>• Food will be ordered for 400 people. 250 for the program and 150 for the day of service.</li> </ul>	
Essay	<ul style="list-style-type: none"> <li>• Resend the essay and living the dream package to the commissioners.</li> </ul>	Farheen will send a reminder to the schools

<p>Living the Dream</p>	<ul style="list-style-type: none"> <li>• The Living the Dream letters shall be sent out to new organizations and individuals</li> <li>• Minor modifications were made to the letter during the meeting</li> </ul>	<p>The Living the Dream letter is typed up and ready to be sent out</p>
<p>Publicity</p>	<ul style="list-style-type: none"> <li>• Sonja had contacted Howard Community College to do the interview with Dr. Sands and Roberta Kelly about the MLK event.</li> <li>• She would like the commissioners to send out the flyers to their contacts.</li> <li>• She wants to set up a conference call with the commissioners.</li> </ul>	<p>Publicity committee is currently reaching out to the media to cover the events we are hosting</p>
<p>Day of Service</p>	<ul style="list-style-type: none"> <li>• They have 4 of nursing homes at place.</li> <li>• Tracey received the Certificate of Insurance and they are working to get the grocery stores confirmed.</li> <li>• They are waiting to hear back from the Safeway corporate so they can proceed with the grocery stores.</li> <li>• They want to have all the activities as last year.</li> <li>• Bert is working on bringing the Habitat for Humanity and Rebuilding Together to do something more than just collecting food.</li> <li>• He is also approaching the churches if they have any activities that need the volunteer assistance.</li> <li>• Tracey suggested we have a more formalized way of kick off ceremony. She will send it out soon to the commission so the arrangements in room 401 can be made accordingly.</li> <li>• Refreshments for the volunteers will be ordered along with the Day of Service food.</li> <li>• Need to order for 50 more people this year.</li> <li>• Leslie suggested contacting Home goods as they are willing to donate food to the local Human Rights Organizations.</li> </ul>	<p>Tracey will update on the grocery store list.</p>
<p>New Business</p>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 7:24 pm</li> <li>• Next meeting –December 6<sup>th</sup></li> </ul>	<p>Next meeting – December 6<sup>th</sup></p>