

**REV. DR. MARTIN LUTHER KING, JR. HOLIDAY COMMISSION
MEETING MINUTES
October 4, 2017**

Members Present:

Roberta Kelly	Caroline Harper	Namrata Nagarajan	Bessie Bordenave
Helaine Jeffers	Sonja Hamada	Leslie Salgado	Yetta Roggerson
Bert Hash	Patricia Thorne	Kurt W. Wall	Farheen Sheik
Rev. Rodney Morton			

Topic	Discussion	Action Items
The State of the Commission	<ul style="list-style-type: none"> Meeting called to order at 6:37 PM Meeting agenda approved at 6:38 PM: Changes made to Tracey's name and Sonja was added under the Reception committee Meeting minutes approved at 6:39 PM 	
Old Business	<ul style="list-style-type: none"> Thank you to everyone who helped at Harriet Tubman Day at the MLK Jr. Commission table Update on fliers: business and community leader letters sent out by Farheen. Official program flier, essay flier, and Living the Dream fliers are ready to be sent out Thank you to Sonja who created a compiled and concise picture/site to spread around 	Leslie suggested to embed fliers in the body of the email as well as attach it to the email
New Business	<ul style="list-style-type: none"> Caroline suggested that the start of the race could be at the Day of the Service kick-off 	NAACP is set to have a 5K MLK race on the same day as the Day of Service (Monday, January 15th, at 8AM)
Program	<ul style="list-style-type: none"> The committee recently met up and have decided on having 3 entertainments groups. Celebration of Church choir is confirmed to perform. The program shall be more youth-based 	Committee should book two rehearsal days (a regular day and a rain-out day)
Logistics	<ul style="list-style-type: none"> Volunteer outreach is currently underway. The dress code is black pants and white shirt/blouse. Volunteer shall also receive a pin to identify themselves Next year: order name pins for commissioners if funding permits 	
Reception	<ul style="list-style-type: none"> Committee is looking for young people to be part of the Reception, since one of the goals this year is to make it a student-led program 	Committee is working on locating a new caterer. This shall be

	<ul style="list-style-type: none"> Leslie and Sonja are confirmed to be part of the Reception committee 	confirmed by the next meeting. Food should be for approximately 250 people
Essay	<ul style="list-style-type: none"> Essay letter written by Farheen was handed out to commissioners. It shall be sent out tomorrow Corrections made to essay letter: modifications to contacts (Farheen's number and Yetta's name), the date at the top (under the fourth paragraph), address for school shall be added in the letter, and minor modifications and grammatical errors The committee decided that both the theme and the essay question should be distinguishable and added to both the essay letter and the essay flier 	
Living the Dream	<ul style="list-style-type: none"> The Living the Dream letters shall be sent out to new organizations and individuals Minor modifications were made to the letter during the meeting 	The Living the Dream letter is typed up and ready to be sent out
Publicity	<ul style="list-style-type: none"> Minor modifications were made to the publicity fliers When Howard County approves the fliers, they shall be sent out 	Publicity committee is currently reaching out to the media to cover the events we are hosting
Day of Service	<ul style="list-style-type: none"> The Day of Service recently met up and decided to break up responsibilities amongst the three of them. Tracey shall be responsible for the stores and the Greeks. Sonja shall be responsible for the assisted living facilities. Bert shall be responsible for Habitat for Humanity and Rebuilding Together Sonja updated us that some group homes have agreed to perform Day of Service activities on the respective day Bert shall send out letter to suggest each school to do their own Day of Service day/event. County budget and county funding should be kept in mind. This will encourage kids to do community service on the Day of Service. Rev. Rodney Morton shall reach out to churches and colleagues in order to encourage community service on the Day of Service 	
New Business	<ul style="list-style-type: none"> Meeting adjourned at 7:30pm Next meeting –November 1st 	Next meeting – November 1st