

EQUAL BUSINESS OPPORTUNITY COMMISSION

September 15, 2014

<i>AGENDA ITEM</i>	<i>DISCUSSION</i>	<i>ACTION</i>
Greetings & Welcome	Angela Cash called the meeting to order.	Meeting called to order at 9:09 a.m.
Minutes: June 3, 2014	Roger Barnes motioned to approve the Minutes; the motion was seconded by Knowlton Atterbeary with all members in favor.	Unanimously approved
Certifications: June 3, 2014 through September 15, 2014	Knowlton Atterbeary commented how pleased he was to see that majority of certification applicants were located in the Maryland, Virginia, and Washington, DC area. Nancy Briguglio motioned to approve the certifications; all members were in favor of the motion.	Unanimously approved
Purchasing Report	<p>Mahesh presented the Purchasing Report which included statistics for FY 2014.</p> <p>Discussions (Purchasing Report) Roger Barnes clarified that 11.05% is the number of EBO firms that have requirement contracts that were EBO eligible. Various sections of the report to include: EBO participation, waivers, certification and outreach were discussed. Mahesh noted that the number of waivers went down in FY 2014 when compared to the previous two fiscal years. A comparative summary of EBO participation over the past five fiscal years was also presented. FY 2014 has seen the highest EBO Participation levels during the past five fiscal years. Nancy Briguglio suggested that the Commission should have a member representing disabled business enterprises. Mahesh mentioned that Tajuddin Sabree was a Commissioner representing the Commission in that capacity.</p> <p>Mahesh informed the Commissioners about the next outreach event ‘Meet the Primes’ scheduled on October 15, 2014 at the MD State Fairgrounds in Timonium. The event flyer was shared with the Commissioners.</p>	

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Council Bill No. 13-2014	<p>The Commissioners were made aware of the new Council Bill No. 13-2014, recently passed by the County Council, which requires board and commission meeting agendas to be made public, in an electronic medium, at least 3 days prior to the meeting. The Bill also requires that minutes of open meetings shall be made available to the public as soon as practicable in an electronic medium. A copy of the Council Bill was distributed to the commissioners.</p> <p>Roger Barnes asked if the public could attend the EBOC meetings and if there was a plan in place to be able to accommodate a large number of people. Darla responded that in such an event the meeting could be postponed and rescheduled if there were too many people. Darla also suggested adding a line on the agenda asking the public to contact the Office of Purchasing if they are planning to attend or to sign up in advance if they have testimony. Richard Hackney questioned that if the agenda was posted in advance, could any new subjects be discussed that were not on the agenda. Darla said that everything discussed during the meetings was noted in the minutes. Constance added that we could always add to the agenda and take a vote on the additional topic.</p>	
FY 2014 EBOC Annual Report	<p>Mahesh told the Commissioners that he is in the process of putting the FY 14 EBOC Annual Report together. Mr. Hackney has reviewed the initial draft. Mahesh is currently awaiting information from the Howard County Economic Development Authority to incorporate into the report.</p> <p>Knowlton Atterbeary requested a copy of the draft. Mahesh will email a draft to the Commissioners.</p>	
Adjournment of Meeting by Chairperson	Next meeting – December 10, 2014 at 9:00 a.m.	Meeting adjourned at 9:40 a.m.

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AGENDA ITEM

EBOC MEMBER ATTENDEES:

1. Roger Barnes
2. Richard Hackney
3. Nancy Briguglio
4. Knowlton Atterbeary
5. Margaret Kim (conference call)
6. Angela Cash (conference call)
7. Tajuddin Sabree (conference call)

DISCUSSION

ABSENT:

1. Nathaniel Alston

ACTION

NON-MEMBER ATTENDEES:

1. Mahesh Sabnani
2. Constance Tucker
3. Darla Herbold
4. Robin Fewell

09/17/2014