

FEE IN LIEU OF STORMWATER MANAGEMENT APPLICATION PROCESS

In select circumstances, a fee may be furnished in lieu of meeting stormwater management (control) requirements. This "fee in lieu of" providing a SWM plan and subsequent construction will be utilized by the Department of Planning & Zoning, Development Engineering Division in conjunction with the Howard County stormwater management program. The application and processing of this fee shall be per criteria outlined in Design Manual Volume I, and the following procedures:

1.0 BASIC INFORMATION

- A formally written request by a registered (Maryland) professional engineer shall be required.
- The request shall be addressed to the Chief, Development Engineering Division, Department of Planning & Zoning.
- The request can be sent anytime but ideally at the initial plan stage.
- The request shall be processed by the Development Engineering Division, Department of Planning & Zoning with assistance from the Bureau of Engineering, Department of Public Works.
- The review normally takes approximately three weeks for an initial response; formal response will be a letter from the Chief, Development Engineering Division, Department of Planning & Zoning.
- Payment for the request shall be made to the Director of Finance.
- Payment of the fee-in-lieu of stormwater management is due prior to execution of Site Development Plan or Final Plat.

2.0 APPLICATION (3 Sets)

2.1 COVER LETTER SHALL INCLUDE:

- Project Name
- DP&Z File Number
- Reference to Design Manual, Volume I.
- Basis of application (See 3.0 below)
- Signature by a registered (Maryland) Professional Engineer

2.2 BACKUP INFORMATION GENERALLY IN FORM OF LETTER REPORT TO INCLUDE:

- Location of the project on tax map, 200' floodplain studies, soils map, and drainage basin. All maps must be referenced.
- The existing and proposed hydrological conditions and the required storage.
- Analysis of the impact downstream (if any).
- The means of providing water quantity control and backup computations.
- The computation of the fee amount shall be per Design Manual, Volume I requirements.

3.0 BASIS OF APPLICATION

The Development Engineering Division, Department of Planning & Zoning, will evaluate the application based principally on whether it is "in the best interest of the County," per Design Manual, Volume I. We will consider it in our best interest if:

- There is no adverse impact as principally defined by the potential of harm to human health, welfare, safety, or property;
- It is impractical or undesirable to construct, maintain, or operate a stormwater management facility (or facilities) on site;
- There would be a negative, measurable environmental impact if the stormwater management facility (or facilities) is provided; and
- There is an advantage to using the "fee in lieu of" to measurably benefit the County (e.g., watershed studies, add on to planned Capital Projects, etc.).

The above needs to be addressed clearly in the cover letter as part of basis of application (see 2.0 above).

4.0 OTHER NOTES

- Where an existing regional stormwater management pond is to be utilized, a fee in lieu may be necessary if the County has contributed to the construction of that pond.
- The storage volume should be calculated based on the requirements of Design Manual Volume I.
- No volume credit shall be given for water quality storage.

Contact the Development Engineering Division, Department of Planning and Zoning at (410) 313-2420 if there are further questions.

5.0 APPLICATION/REVIEW FEE

The application is considered a Design Manual Waiver request. The required fee approved by Council shall be required and be made payable to the Director of Finance. The fee should be:

1. Submitted along with the waiver to the Chief, Development Engineering Division, Department of Planning & Zoning; or
2. Your courier should take the check to the Cashier's Office on the second floor of the George Howard Building and deposit the fee in **ACCOUNT #R-011-005-4223**. The "pink" receipt should be submitted along with the package.

September 2007

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