

OPEN SESSION
Howard County Board of Elections
8900 Columbia 100 Parkway
Columbia, Maryland 21045
November 16, 2009

Persons Present:

Board: Ann M. Balcerzak, President
Donna K. Thewes, Vice-President
Raymond M. Rankin, Member

Staff: Betty L. Nordaas, Election Director

Absent: Donna L. Rice, Substitute (Absent)
Charles M. Coles, Jr., Substitute (Sick Leave)
Michael S. Molinaro, Board Attorney (Excused)
Vivian L. Dixon, Board Secretary (Excused)
Guy C. Mickley, Deputy Director (Excused)

Staff: Betty L. Nordaas, Election Director

Guests: None

Ms. Balcerzak called the meeting to order at 3:31 PM. Following the Pledge of Allegiance, it is noted that all members were present, constituting a quorum.

Approval of Minutes: Ms. Thewes' motion to approve the October 19, 2009 Minutes was seconded by Mr. Rankin, unanimously approved and the Minutes were signed.

Changes to Agenda: None

Correspondence: None

President: Ms. Balcerzak called for the Motion to convene in Executive Session to complete the Director, Ms. Nordaas' End of Cycle Evaluation. For the record: Ms. Thewes read the Closing Statement Motion which was seconded by Mr. Rankin and unanimously approved. The President excused the Board Secretary, noting closure time as 3:35 PM.

Ms. Balcerzak called for a motion to close Executive Session and reconvene in Open Session. Ms. Thewes' motion to reconvene was seconded by Mr. Rankin and unanimously approved. (Time - 3:40 PM)

The President reported the follow action: The End of Cycle Rating – FY10, for Betty L Nordaas, Director Howard County Board of Elections was completed and signed by Ms. Nordaas and Ms. Balcerzak. A copy of the above and Ms. Nordaas' Mid Cycle Rating – FY09 will be forwarded to Jackie Bryley, Sate Board of Elections, as required.

Director's Report: Ms. Nordaas, having reviewed the August 24, 2009 Board Minutes addressed concerns raised by Mr. Coles on polling sites for western HC, and reported geographical requirements when selection Early Polling Sites.

Although the West Friendship Firehouse was viewed as a possible location, no changes were made to the original Early Voting Sites. The Board conferred on original Early Voting Sites. Ms. Thewes' motion to approve the locations was seconded by Mr. Rankin and unanimously approved.

Attorney's Report: None

New Business: Board unanimously agreed not to schedule a meeting for December.

Old Business: None

Approval of Minutes: The Board, having dictated changes and corrections to August 24, 2009 Minutes, motioned and unanimously approved the signing and posting notification of their actions.

There being no further business, Ms. Thewes' motion to adjourn was seconded by Mr. Rankin and unanimously agreed upon. Meeting adjourned at 4:20 PM.

Respectfully submitted,

Vivian L. Dixon January 25, 2010

Ann M. Balcerzak January 25, 2010