



ASIAN AMERICAN PACIFIC ISLANDER COMMISSION
 9820 Patuxent Woods Drive, Suite 237 ■ Columbia, Maryland 21046 ■ 410-313-6430
 Howard County Government, Calvin Ball County Executive
 Brandee Ganz, Chief Administrative Officer
 Yolanda F. Sonnier, Office of Human Rights & Equity Administrator

AAPIC@howardcountymd.gov

AAPIC COMMISSION MEETING MINUTES
March 14, 2023

COMMISSIONERS PRESENT	COMMISSIONERS ABSENT	ATTENDEES FROM THE PUBLIC	STAFF PRESENT
Sameer C. Ahirrao	Koko Aiolupotea	Lily Peng	Michelle Bailey-Hedgepeth
Misako Aoki			Dr. Denise Boston
Grace Chang			Joanna Chen
Jin (JC) Chung			Amanda Mihill
Dr. Naresh C. Das			Alex Na
Kim Eggborn			Yolanda Sonnier
Sanjay George			
Sanjeev Gholap			
Dr. Tomoko Hoogenboom			
Saffiyah Gonzales			
Madraswala			
Dhaval Shah			
Young Ran Smith			
May-Fong Tsay			
Jodie Wang			
Helen Won			
Dr. Lanlan Xu			
Kui Zhao			

AGENDA	DISCUSSION	ACTION ITEMS
6:06PM Yolanda Sonnier, Welcome 6:08PM Remarks from Angela Cabellon, Chief of Staff 6:16PM Group Photo	AAPIC Heritage Month: supporting events throughout the county. AAPIC Heritage Festival: June 11 th	
6:20PM Amanda Mihill, Office of Law	-Open Meetings Act: advance notice must be provided and kept for three years, and agendas must be posted three days in advance. -Maryland Public Information Act (MPIA): Commissioners are welcome to create a separate email to consolidate all commission activity subject to MPIA.	

	<p>-Robert's Rule of Order: Parliamentary procedures to support an orderly meeting. Commissions must adopt Rules and Procedures with a public hearing for the public to provide comment with 30-day notice before hearing.</p>	
<p>6:30PM Staff & Commissioner Introductions 6:45PM Commission Discussion</p>	<p>-Commission Meeting Dates and Times -Meeting Attendance & Participation Expectations: three consecutive absences without prior notice, virtual option for commute and illness, join a committee. -Chair, Vice Chair, Corresponding Secretary: Chair runs the meetings and announces votes and the overall direction and strategy of the commission, and ensures committees are working in unison and occurring regularly. Vice Chair serves in the absence of the Chair in full capacity, working to support the Chair in setting the agenda and approving minutes. Corresponding Secretary is responsible for putting together the annual report as the key person to draft the report and is responsible for reaching back out to members of the public for follow up correspondence. -Nomination process: upcoming nomination form due April 3 for vote on the 1st AAPI Meeting. -Four committees: Health, Wellness, and Safety; Business and Economic Development; Government Access and Community Engagement; Rules of Procedures -When a commission makes a decision the appropriate county office will fulfill within budget constraints. FY24 Budget will be shared at the AAPI June Event. -AAPI Cultural Center is a capital project, and the commission can request updates as it develops to share input.</p>	<p>Motion to move AAPI meetings to 5:30-7:30PM on the second Tuesday every other month starting April, Dr. Lanlan Xu; second by Sanjay George; passed.</p> <p>-Unconscious Bias Training, July 11th, adjusted to 5:30-7:30PM for consistency</p>

	-Unconscious Bias Training is recommended in-person.	
7:25PM AAPI Heritage Month Festival	-June 11 th date/exploring Columbia Lakefront for May 7 th to explore capacity and vendor limitations. -May Events: supporting nonprofit events and promotion to Howard County community throughout AAPI Heritage Month and publicize June AAPI Festival.	-AAPI Festival Meeting, Thursday, March 23 rd , 7-8pm. Motion to support the June 11 th AAPI Festival by Grace Chang, seconded by Sanjay George, third by Young Ran Smith; 1 opposed. Passed.
7:50PM Closing Remarks		Michelle Bailey-Hedgepeth adjourned.