



**Howard County Police Department (HCPD)
Citizens' Advisory Council (CAC)
Monthly Member Meeting**

**Minutes
October 19, 2022**

Opened: 7:10pm
 Closed: 8:33pm
 Location: Hybrid: Gateway Facility/Virtual (Zoom)

Eileen Harrity, Chair, HCPD CAC, Presiding Officer, brought the meeting to order at 7:10p.

Welcome and Call to Order

The Presiding Officer welcomed the members and HCPD personnel.

Roll Call

Member Roll Call:
 October 19, 2022

	CAC Member		CAC Member		CAC Member
<input type="checkbox"/>	Larry Aaronson (E)	✓	Eileen Harrity	<input type="checkbox"/>	Lewis Saunders
✓	Steve Bolen	✓	Linda Lee Hickerson	✓	Raghid Shourbaji
✓	William Brockett	✓	Monique Jenkins	✓	Ed Sprinkle
✓	Denise Brockington	✓	Jeff Kulik	✓	Camela Williams
✓	Larry Buehler	✓	Morris Levine	*	Nollie Wood
✓	Sandy Cederbaum	✓	Keith McGuire	<input type="checkbox"/>	
✓	Eric Clark	✓	Adia Moore	<input type="checkbox"/>	
<input type="checkbox"/>	Paul Edwards	✓	Pete R. Newman	<input type="checkbox"/>	
✓	Lesley Flaim	✓	Chandrakant Patel	<input type="checkbox"/>	
<input type="checkbox"/>	Britany Geger	✓	Steve Pidliskey	<input type="checkbox"/>	
<input type="checkbox"/>	Andrew Hall	✓	Tim Pierce	<input type="checkbox"/>	
✓	Jim Happel	✓	Jerry Wykoff	<input type="checkbox"/>	

*unable to link to the meeting by video

(E) Denotes Emeritus Status

	Applicants	
✓	Kia Green	(2)
✓	Brent Jones	(2)



- HCPD in Attendance: Wayne Jones, Alex Rosensweet.
- Special Guest(s)/Presentation(s): Det Nick Bingham
- Other Guests in Attendance: Brent Jones and Kia Green, CAC Applicants.

Welcome and Call to Order

- Apologies were given to all for the technical difficulties and the delay in starting the meeting
- Welcome to guest and prospective applicants Brent Jones and Kia Green.
- Congrats to Keith McGuire who has assumed the Vice Chair position
- Appreciation was expressed to Raghid Shourbaji for his willingness to serve also
- David Zeleznik notified the Chair of the need to step down from the CAC due to personal goals that have changed his ability to serve, and expressed his compliments on the CAC's role with the HCPD and satisfaction with being a member for about four years

Approval of the Minutes

- The Presiding Officer thanked the secretary for the minutes and assured all CAC received them
- The Presiding Officer opened the floor for discussion on the September 21, 2022 Minutes.
- Larry Buehler made the correction that with regard to the presentation minutes, Marriotts Ridge High School was another trial of active threat.
- With these corrections a motion was made by Linda Lee Hickerson and seconded by Jeff Kulik to approve the minutes and they were unanimously approved.

Other Announcements

- Civilian Appreciation Picnic was September 28 and thanks to Steve Bolen for attending with me to help the HCPD show appreciation for their civilian employees.
- CAC website – please see for updated pics on events. Please send any pictures from events to the Chair.
- Training to all HCPD via Power DMS was rolled out 8/11/22 to officers and 8/31/22 to Civilian staff. As of October 11, completion rate is 709 individuals - 110/222-50% civilians and 352/487-72% officers
- Academy Presentation – Feb 8 by Jim Happel with Larry Buehler in training
- The revised brochure in PDF format was provided to all since the month prior many could not open it
- The revised Membership Directory was provided to all, please advise Eileen if any changes
- The revised bylaws were provided as per September meeting approval of change in term and attendance requirements
- The upcoming presentation for November at the Training Center in Western Howard County in November. Wayne and Alex are working with Lt Laffin at the Training Academy to determine exactly what can be presented with regard to the simunition building. There may be an opportunity to come early to see the HCPD hallway and museum pieces that were moved from the Ellicott City HCPD museum after the flood. Please lookout for the November email.
- SAVE the date for HOCO Kids and Shop with a Cop. These will be Saturday, December 10, 2022. The chair is seeking more information about how the CAC can be involved.
- William G. Volenick Award placement – Training Academy, either front lobby or HCPD hallway, presently being assessed by the HCPD. The presiding officer showed the members, especially new ones, the award, and Linda Hickerson gave some of the history surrounding this distinguished service award.



- Outreach Activities for October
 - 10/22 Truck or Treat, Gary J Arthur Community Center from 10am-3 pm
 - 10/22 Chinese New Year Celebration – Long Reach HS, 4 pm-9:30 pm
 - 10/29/22 Drug Take Back day-multiple locations, main is Harper's Choice Village Center 10 am-2 pm
- Due to the November meeting being at the Training Center and the December 30th Anniversary Celebration in lieu of a meeting, Chair will provide the Annual Report at the January Meeting

Chief's Report

- Wayne Jones, Chief of Staff, spoke on behalf of Chief Der
 - Recruitment a major focus with many retirements
 - Request for referrals for Police Candidates
 - Two goals that they would like the CAC to help the HCPD with:
 - Formalize community outreach/feedback from various associations/groups
 - First the Chief identifies an opportunity to attend the 10 village association meetings and be the eyes and ears for feedback relating to police matters or safety
 - Sandy Cedarbaum, whose role is over a village center association, commented that members of CAC could be put as an agenda item to define their role and seek feedback. At this point, this doesn't necessarily have to be formalized as an agenda item, but observing and listening for feedback that the Chief may not hear from other sources
 - There are other community groups that also may benefit from a relationship with the CAC, to provide needed feedback to the Chief
 - Instead of taking on as a goal at this meeting, the members want more information
 - Jim Happel, Member At Large, suggested that a small group get together to identify how this could work and come back to the January, 2023 meeting with more details for discussion
 - Camela Williams and Raghid Shourbaji were interested in joining Jim Happel in this group
 - A formal reassessment of the Volunteer Mounted Patrol Program (VMP) and make recommendations as to its future role within the HCPD
 - The Mounted Patrol Program has not been in use since Covid
 - This is a volunteer program was housed within the Special Operations Bureau.
 - The VMP used to have about 8 or 9 horses and owners and this is down to three.
 - Their original role was to travel parks, pathways, and other locations as a high visibility deterrent to crime, in addition to assisting at community events.
 - There is internal disagreement on whether to retain this as part of the HCPD but the Chief believes it still may have a role, just may need to be redefined.
 - If this is retained, it may make more sense to house it under Outreach and be more of a community liaison rather than to deter crime as they have no true authority.
 - The VMP do wear identifying apparel provided by the HCPD
 - The VMP manual was provided at the meeting to the Chair who will send a copy out to the CAC members the day after the meeting



- The presiding officer asked whether this was something the CAC wanted to take on as a goal, and there was a motion that was seconded and the motion was carried to support this as a goal for the CAC
- The presiding officer asked for interested parties to join her in this subcommittee and Lesley Flaim volunteered. The Chair will reach out to those not present for interest and asked all to consider after they read the program manual being sent out the day after the meeting
- Standing item: Any feedback to the Chief from CAC members or their communities?
 - A question about pop up car rallies and the efforts to monitor these was asked and discussed. Legislatively this is a challenge and where it's being addressed at the moment, and how to disincentivize these. They are hard for one or two officers to alter now, due to the size, and if not breaking the law.

Presentation – Incident Command by Nick Bingham

- An overview in power point was presented of Incident Command within the HCPD
- The Chair will send out a PDF copy of the presentation the day after the meeting.
- Detective Bingham discussed his other expertise and offered to present on any other subject of interest to the CAC. He expressed his support of the CAC'S efforts with the HCPD

New Business

2023 schedule of meetings

- The 2023 calendar was provided to members with the dates of EB and member meetings
- It was asked whether a decision about the December 2023 date for meeting should be changed, as it's close to the holidays (it was moved this year earlier in the month). The membership agreed to revisit this in 2023.

Old Business

CAC 30th Anniversary Celebration

- **HOLD the date – Dec 14 from 4 to 6 pm. Collection will be for Grassroots and a handout was provided to the membership of needed items. An update will be sent with the November meeting agenda.**
- The committee was thanked for their hard work – Jeff Kulik, Adia Moore, Raghid Shourbaji, Ed Sprinkle
- The committee has been working on other items like invitees, decorations, invitations, program, possible donations, updating power point and video
- Also, December is the time we recognize those with 1,3,5, 10, 15, 20, etc years of service, per by laws.
- Jeff Kulik provided an update on Grassroots donations and a handout was provided to the membership of needed items. This changes monthly so an update will be sent with the November meeting agenda. **Members are invited if desired to write a check (no cash) on the day of the celebration also.**
- A receipt for donations will need to be completed by all, and is required by Grassroots for their business purposes. This will be sent out ahead of time and need to be brought with the donation, or can be completed that day.



- Can someone assist if needed to help Jeff take donations to Grassroots with Jeff, if needed? Please let Jeff know if you can assist.

Adjournment

- Member Kulik moved to adjourn the meeting; Member Hickerson made a second to the motion. The motion was carried.

The Howard County Police Department, Citizens' Advisory Council stands in adjournment until **November 16, 2022 at 7:00pm (possibly earlier, please be on the look out for more information in November) at the Training Center. Please be advised more info to come about this meeting as it's just in person.**

Minutes taken by Eileen Harrity, Chair.

Eileen Harrity
Chair (*Presiding Officer*)

Vacant
Vice-Chair

Jim Happel
Board Member-at-Large

Tim Pierce
Secretary