

Age-Friendly Transportation Implementation Group

Web-Ex

JANUARY 9, 2023

Attendees: Brian Muldoon, Brad Closs, Maury Zeitler, Terri Hansen, Morgan Spliedt

Agenda:

- 1) Welcome
- 2) Review Purpose of the Action Plan
- 3) Review/Discuss Roles
- 4) Review Action Items
- 5) Set Date and Location for Next Meeting
- 6) Calls to Action and Wrap Up

Meeting Notes:

- 1) Welcome & Introductions
- 2) Purpose of today's meeting
 - a. Review Purpose of the Action Plan
 - i. Guide how the community works together to make our vision a reality – a livable community that is a great place to grow up and to grow older.
 - ii. Transportation Domain (1 of 8 domains in the Action Plan) focuses on public transportation, walkability, and overall improvements related to how we move across the county. Transportation is related to other domains like health, civic engagement, social participation, housing, outdoor spaces and buildings, etc.
 - b. Review/Discuss Roles
 - i. Leadership Roles – still seeking people for these roles. Email agefriendly@howardcountymd.gov if you're interested.
 1. **Community Leader** is a community member who will...
 - a. Coordinate, plan, and lead the Work Group Meetings.
 - b. Track progress and effort of the domain's Action Items.
 - c. Work collaboratively with the County Liaison to communicate with the Age-Friendly Howard County Advisors.
 2. **County Liaison** is a Howard County government employee who will...
 - a. Act as the primary liaison between the Work Group and the Age-Friendly Howard County Advisors.
 - b. Maintain meeting records and submit materials to the Age-Friendly Howard County Advisors.
 - c. Collect and update Work Group contact information.
 - d. Support the Community Leader as needed.
 - ii. General Expectations of all Work Group Members
 1. Actively participates in meeting and the implementation of Action Items.
 2. Work toward achieving Work Group goals.
 3. Follow through with tasks.
 4. Report effort and progress updates to the Community Leader.

- c. Review Action Items
 - i. The Action Plan online provides highlights on the Action Items for the Transportation Domain. Opening the Appendix will lead you to a significant amount of information about the action items, sub-action items, the background information, and proposed next steps.
 - ii. Work Groups will use Gantt Charts to break down the Action Items into actionable steps to measure progress. Attendees reviewed proposed Gantt Chart developed by the Age-Friendly Howard County Advisors.
 - iii. Maury is interested in working on Action Items 3-4
 - iv. Brad is interested in working on Action Items 1, 2, 8, 9
 - v. Several Action Items involve day-to-day operations of the Office of Transportation (Brian) so these items may involve steps on taking “temperature checks” on the progress being made and sending the inside effort to Age-Friendly so we can track and report on those accomplishments.
 - vi. Carrie Anderson Waters replaced Jason at RTA and manages transit in the County. We will invite her to give an update on what’s occurred since she has taken this role. She may also be interested in taking part of this group.

3) Discussion

- a. A number of 55+ communities around that are not served by fixed route services or other transportation options (increase availability of transportation around 55+ communities) – relate to T3, T4
- b. Recruiting work group members:
 - i. Continue advertising in the County Executive’s newsletter
 - ii. The Office of Transportation does a great job sending out information for their community meetings.
 - iii. Consider advertising meetings based on topic area to be discussed, maybe that will spark more individual interest to get involved.
 - iv. Looking to recruit someone from the Horizon Foundation.
 - v. Reach out to Grass Roots – they look for ways to increase transportation for homeless populations and may be interested in participating in this initiative.
- c. Communicating RTA Benefits - 60 years old and over can ride RTA for free. Efforts are needed to advertise these benefits, educate the community on how to use public transit, and expand the accessibility of bus stops, sidewalks, bike routes, etc.
- d. [AARP Livable Communities Portal](#) is a resource we have access to (work group members can join the portal). In the Portal, people share resources, ask questions, attend trainings, etc.
 - i. Sign up for the [AARP Livable Communities e-Newsletter here](#).

4) Set Date and Location for Next Meeting

- a. Next Meeting will be at **2:00pm** on **Monday, February 13** via **WebEx**. An email invitation will be sent at the end of January.
 - i. Second Mondays, start time closer to 2pm (not third Monday) work relatively well for today’s attendees.

5) Calls to Action and Wrap Up

- a. Read the Appendix, be well versed in the recommendations and background recommendations so we can discuss by next meeting.
- b. Reach out to AAA, Department of Public Works, the Police Department, and AARP relating to the strategic highway safety plan (T7) and T8, T9 – they would be valuable partners in these action items.
- c. Non-attendees at today's meeting: In addition to reading the appendix, review the Action Plan Transportation Action Items and note which action item(s) you would like to work on. Email agefriendly@howardcountymd.gov to indicate interest in the Action Items.