



**Howard County Police Department (HCPD)
Citizens' Advisory Council (CAC)
Monthly Member Meeting**

**Minutes
July, 2022**

Opened: 7:10p
 Closed: 8:25p
 Location: Hybrid: Gateway Facility/Virtual (Zoom)

Eileen Harrity, Chair, HCPD CAC, Presiding Officer, brought the meeting to order at 7:10p.

Welcome and Call to Order

The Presiding Officer welcomed the members and HCPD personnel.

Roll Call

Member Roll Call:
 July 20, 2022

	CAC Member		CAC Member		CAC Member
<input type="checkbox"/>	Larry Aaronson (E)	✓	Linda Lee Hickerson		Lewis Saunders
✓	Steve Bolen	<input type="checkbox"/>	Jacquelyn Hopkins		
<input type="checkbox"/>	William Brockett		Monique Jenkins	✓	Raghid Shourbaji
	Denise Brockington	✓	Jeff Kulik		Ed Sprinkle
	Larry Buehler		Morris Levine		Camela Williams
✓	Sandy Cederbaum	✓	Keith McGuire		Nollie Wood
<input type="checkbox"/>	Paul Edwards	✓	Adia Moore	✓	Dave Zeleznik
<input type="checkbox"/>	Lesley Flaim	✓	Pete R. Newman		
✓	Britany Geger	✓	Chandrakant Patel	<input type="checkbox"/>	
✓	Andrew Hall		Steve Pidliskey	<input type="checkbox"/>	
✓	Jim Happel	✓	Tim Pierce	<input type="checkbox"/>	
✓	Eileen Harrity		Jerry Wykoff		

(E) Denotes Emeritus Status

	Applicants	
	Eric Clark	(3)
✓	Elke Pieters	(3)



Presiding Officer Remarks/Announcements

- The Presiding Officer welcomed members, guest speakers, and HCPD personnel to the meeting.
- The Presiding Officer announced the meeting was being recorded.
- CAC members were meeting in-person and virtually this evening.
- Formal welcome to our newest approved member, Eric Clark.
- Welcome to guest and prospective applicants and Elke Pieters on TEAMS.
- Members Sami Saydjari, Jean Xu, and Susan Watkins, also Immediate Past Chair have had to resign. Sami and Susan sent compliments for the organization and best wishes in future.
- CAC Website – up and live – please review – comments to be sent to Chandrakant and/or Eileen – further discussion in September meeting
- Save the Date – Police Pace – September 11 at 8 am – will need volunteers to man the CAC table – Ed Sprinkle and Jerry Wykoff, so far. Chandrakant Patel offered he may be able to do also.
- New HCPD/CAC Leadership meetings instituted quarterly to help coordinate and progress our joint goals and efforts.
- National Night Out – August 2, from 6-9 pm at Long Reach High School. CAC participating with Outreach. Let Eileen know if you can help at the table.
- Education to HCPD – Next Training Academy Class presentation to be set for early 2023 and working to roll out training to all HCPD via Power DMS soon.
- BWC policy published and sent in separate email. Feedback is welcome, email chair to collect.
- Remember that August is our summer “vacation” and therefore no August meeting.

Approval of the Minutes

The Presiding Officer opened the floor for discussion on the June 15, 2022 Minutes.

Chief's Report

A grant made to HCPD will provide trauma kits for many officers.

A dedicated traffic enforcement section is to be established that will be separate from the general patrol organization.

25 new patrol officer positions approved for the new budget year and one for the body worn camera rollout.

BWC rollout delayed. It will roll out in August pending the fix of a small computer problem. The camera will auto activate on a weapons draw.

Lt. Thomas is moving to the Outreach unit to fill a void as acting Captain. Wayne Jones will take her place as our liaison.



The chief spoke to his schedule and attends every meeting possible, and if unable, will have leadership present. His need from CAC is free flow of information both to and from the community, that we are the eyes and ears into the community, and advise him of concerns from community members.

7:20 PM Presentation – Crime Statistics/Analysis Duane (Skip) Baylor

Prior to joining HCPD in 2009, Skip was the lead CA analyst for Montgomery County where he oversaw 13 analysts. He has also spearheaded an internship program for undergraduate students serving 200 hrs per semester. Over 30 have been placed in law enforcement positions.

- Crime analysis is a set of techniques that help the HCPD effective and efficient
- Helps with finding and apprehending offenders
- Tools include databases, analyzing disparate data and developing link analysis to create actionable information
- Software tools include Central Squared, Lexis Nexis, ARCGIS and others
- Information management is a key theme for a first-rate CA group (underfunding can be an issue)
- Provides support in both tactical and strategic operations
- Intelligence sharing is another objective and Skip has a network of analysts he engages via personal contact
- Maintains good rapport with patrol officers and provides information as requested
- One slide depicted addressed of CAC members and were located in the county, Western HoCo underrepresented

7:40 PM Presentation – Crimes against the Elderly Pfc. Bill Kreitzer

- Romance scams are largest scams against seniors.
- Scams are mostly based on unsolicited contact with solicitors acting as representatives of IRS, BGE, etc.
- Scams are underreported due to embarrassment
- Bill also noted a “distraction scam” where a person at the door distracts the resident perhaps taking them out into the year to look at a roof or landscape issue while an accomplice enters the house.
- Advise residents never to permit cash payments or cash reloads, and don't be pressured into a split-second decision
- Grandchild scam – where they have researched names, and act like a grandchild in need of immediate funds for an emergency
- Solicitors, by law, are required to wear ID around the neck when given a permit
- Use of IRS pin recommended to eliminate the filing of fraudulent tax returns
- Good handouts were provided on scams and identity theft.

Old Business

Jim Happel presented an overview of the proposed revisions to the attendance policy and by laws changes outlining the process of informing members of potential attendance issues and actions to be taken if the attendance falls below the minimum. Good discussion occurred regarding the changes supporting the changes for attendance to be tracked yearly, encouraging members to submit explanations if they exceed the absenteeism permitted, and not providing any spreadsheet to all members with



attendance because it's available in minutes each month provided to members, and on website. Other comments were to perhaps only permit one LOA per calendar year, while others believed it should be at the discretion of the board, which was agreed upon. It was agreed to add into the process that each member has 30 days to ask for reconsideration of actions taken for failure to meet attendance expectations. All attendance records for the entire membership will be reset in January 2023 with the roll out of the new policy. Attendance records will be reset annually.

Attendance Policy – Proposed revision to Bylaws

Present By Laws

G. To be eligible for continued, active membership, members must meet the following requirements:

1. Attend a minimum of 70% (16 out of 22) scheduled meetings within a two-year membership term. No excused absences.

Proposed By Laws change:

G. To be eligible for continued, active membership, members must meet the following requirements

Attend a minimum of 70% (8 out of 11) scheduled meetings within a one-year membership term, per calendar year. For new members, the attendance requirement is pro-rated. There are no excused absences.

CAC 30th Anniversary Celebration Update – planned dates are Dec. 7 or 14

1. Venue
2. Food
3. Timing
4. Theme-30 Years of Service
5. Non-profit to support
6. Working on other items like invitees, decorations, invitations, program, possible donations

Discussion occurred regarding the above. Food was approved and request was if price wasn't increased with a beef option, to include. The decision for the date, time of day, and non-profit to benefit was deferred since the event is not until December. To resolve at the September meeting. A comment was made by Andrew Hall to consider an early afternoon luncheon/celebration as we did in 2021 – the issues are that the cafeteria doesn't close until 1 pm and would need to be readied for our event, as well as working members may find this difficult.

An FYI was provided to members re Grassroots who will have a new number for suicide crises – 988 (need to check this for certain).

Adjournment

The Presiding Officer asked if anyone had any other business to discuss. Hearing none she asked for a motion to adjourn the meeting and the meeting was adjourned.



The Presiding Officer adjourned the meeting at 8:25p.

The Howard County Police Department, Citizens' Advisory Council stands in adjournment until
Sept 21, 2022 at 7:00p.

Minutes taken by Timothy Pierce, Secretary

Eileen Harrity
Chair (*Presiding Officer*)

Steve Bolen
Vice-Chair

Jim Happel
Board Member-at-Large

Susan Watkins
Immediate Past Chair