

Board to Promote Self-Sufficiency

Meeting Minutes 5/26/2022

Attendees:

X	Stephen Liggett-Creel	X	Elizabeth Meadows		Aisha Masood
	Jackie Scott	X	Joan Driessen		David Woodruff
	Kashonna Holland	X	Jennifer Broderick	X	Michael Garzon
X	Sherry Banks		Peter Engel		Mariana Izraelson
	Kim Salazar	X	Brad Closs		Amma Felix
	Gudell Ward	X	Minah Woo	X	Theresa Forget
	Fran Trout	X	Stan Levi		
X	Brooke Abercrombie		Antigone Vickery		

Department of Community Resources and Services (DCRS) and Office of Community Partnerships (OCP) Staff:

X	Rose Burton	X	Megan Godfrey Jackson	X	Cara Baumgartner
X	Valerie Mathis	X	Briana McNemar		

Guests:

X	Bess Landbein	X	Sarah Ramsey	X	Tracy Broccolino
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Agenda

Call to Order: 4:07 pm by Stephen Liggett-Creel

Minutes Approved: Minutes were approved with a correction to how a board member's name was spelled.

Agenda item: CSP Grant Program Refinements

Presenting: Megan Godfrey Jackson

Surveys were given to agencies that submitted CSP grant applications, agencies that started CSP grant applications but did not submitted, and CSP grant reviewers.

Applications started but did not submit, responded that they did not submit because of the status of their agency and not grant application process. Agencies that completed applications: about half of these applicants responded to the survey. They stated that the preapplication session was helpful and that OCP staff were supportive and gave clear directions. Responses to the question, how many hours did it take to complete the CSP grant application: two agencies said 5 hours, 10 agencies said 6-10 hours, four agencies said 11-15 hours, five agencies said 16-20 hours, two agencies said over 20 hours, and one agency said over 40 hours.

Grant budget was reported as the most challenging part of the application but 70% of the respondents said no part of the application was challenging. Instructions and linked guides were clear and helpful.

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People appreciated that documents were linked in the online application. Majority of applicants said the application was very easy, easy or average difficulty.

The grant management system had some issues. CSP is moving towards using a different system in the future. Overall feedback was overwhelmingly positive. Reviewers: feedback was positive. Only negative of note was some questions seemed repetitive. CSP is working on streamlining the questions. Budget was not always filled out correctly by applications, CSP is going to update the instructions for the Budget. Applications would like to have a requirement to submit an organization chart as part of the CSP grant application.

Agenda item: Board Operating Framework

Presenting: Rose Burton and Bess Landbein

Possible new name for board: Board to Promote Economic Mobility. Discussed meaning of mobility. How mobility compares to self-sufficiency. Suggest social and economic mobility. Board feels that social is clarifying and covers a boarder range of life/status.

In Support of DCRS's Vision: "We work to:" add individuals with lived experience to those in partnership. Could be too board, doesn't define the population that we are trying to assist. Add stability with well-being to narrow the focus. Other stated opinion was that, not a group of people but instead a situation. Lived experience, can happen to anyone and move in and out across a person's lifetime. Will try to find an alternative mission statement since the board is not in agreement.

Three Pillars: Inform, Collaborate and Advise. Pillars were taken from Board Legislation. General agreement that the pillars capture the work of the Board. Could add a part about ease and access to programs and services. Difficult to fit in one area because it crosses all three pillars.

Agenda item: FY22-FY23 Activities

Presenting: Bess Landbein

Activities include: support the implementation of the CSP grant program redesign, transition BPSS leadership and committees, develop an annual report, and support LCB's Champions of Change Conference.

Consider adding facilitating collaboration and analysis of systems and gaps. Make sure the board is recording work of programs that are not funded by the CSP grant program. Wraparound community support for people accessing the system. CARE app was supposed to be a holistic way to access everything in the system and have follow-up from referral agencies. People must know that the app exists in the first place to be able to use it.

Committee Work: Nominating Committee has some seats to fill as board members age out. Board engagement part of the Nominating Committee needs to address seats that are filled but not active.

Impact Committee needs to choose their work, possible overlap with CSP Support Committee, for the new incubator grant in FY23. Impact Committee also is responsible for the annual report. They should meet in June or July, so the report will be ready by the December deadline. CSP Support Committee will meet in July to discuss incubator grant.

Meeting Concluded: 6:04 pm

Next Meeting: * Meeting was rescheduled twice. Once for the NAEH conference and then for low board member attendance during the summer.

Rescheduled meeting is: September 27, 2022 4:00 pm via WebEx