Meeting Summary of the Harriet Tubman School Advisory Council
July 14, 2022

The Harriet Tubman Advisory Council (HTSAC) held a meeting on Thursday, July 14, 2022, at 6pm onsite. The following members were present:

Bessie Bordenave – Chair
Frank Turner
Herman Charity
Howard Lyles
Doug Sands
Melvin Kelly
Fred Dorsey
Becky McKirahan

Jennifer Jones, Count Executive’s Office
Sharon Walsh, Department of Facilities
Michael Kaminetz, Department of Facilities
Kori Jones, Department of Recreation and Parks
Rodney Payen, Department of Recreation and Parks
Sanjukta Sil Upadhyay, Department of Recreation and Parks
Ryan Etter, Department of Recreation and Parks

Meeting was called to order at 6:00 pm. Motion to approve the May minutes was made. Approved unanimously.

Project Update:
- All furniture has been delivered
  - Most has been installed
- Dance room flooring should be done by end of July
- Paving will be fixed by July 15th
- Have requested signage for rooftop access
- Use of Occupancy Permit was given on July 8th
  - Except for kitchen
  - Staff moving in on July 20th
- Kitchen inspection next week
- Dorfman Models are available
  - Need to schedule for them to be brought to building
- Lifts have been inspected and approved by the state
- SCALA software
  - Has been installed
  - Staff has been trained
- A/V equipment for auditorium still expected by September
- Kitchen millwork complete
• Designing lighting for parking lot
  o LED lighting
• Breakroom flooring has been installed
• Playground fencing and gates have been installed
• Card access is operational
• Entry way stars will be installed by end of the month

**New Business:**
• All construction expected finished by early/mid-august
• Dumpsters will be arriving next week
• August 13th is tentative opening date
  o May wait until September 17th for Harriet Tubman Day, to make sure everything is ready on time

**Adjournment**
Bessie Bordenave moved to adjourn the meeting, which was seconded by Herman Charity and carried unanimously. The meeting adjourned at 6:40 pm.

Group toured the building at the conclusion of the meeting.