Meeting Summary of the Harriet Tubman School Advisory Council
June 16, 2022

The Harriet Tubman Advisory Council (HTSAC) held a meeting on Thursday, June 16, 2022, at 6pm onsite. The following members were present:

Bessie Bordenave – Chair
Frank Turner
Herman Charity
Howard Lyles
Doug Sands

Jennifer Jones, Count Executive’s Office
Michael Kaminetz, Department of Facilities
Kori Jones, Department of Recreation and Parks
Rodney Payen, Department of Recreation and Parks
Sanjukta Sil Upadhyay, Department of Recreation and Parks
Ryan Etter, Department of Recreation and Parks

Meeting was called to order at 6:01 pm. Motion to approve the May minutes was made. Approved unanimously.

Memorial Day Service:
• Great event
• Had a recipient for award
• Display of Harriet Tubman veterans

Project Update:
• Double doors off cafeteria annex have been installed
• Furniture delivery on June 13th
  o Most has been assembled
  o Once flooring is complete, all furniture will be in place
• Paving issues
  o Old paving was mixed with new paving
    ▪ Does not look good
  o All paving will be redone
  o Sloping by ADA parking will be fixed
• Signage has been installed
  o Might need to add more
• Use of Occupancy permit will be granted by June 30th at the latest
• Dorfman models are waiting to be delivered
• Lifts should be inspected and certified by the state by June 30th
• SCALA and paging software will be installed soon
• Auditorium A/V equipment expected in September
• Millwork still not done for kitchen
  o Getting complete next week
Should not affect Use of Occupancy permit

New Business:

- Need lighting in parking lot
  - Will get electrical engineer to design
- Dance room flooring will be replaced with bamboo flooring
  - Will take a few weeks to install
- Breakroom flooring needs to be replaced
- Fencing and gates for playground will be installed next week
- All security cameras are operational
- Recreation and Parks staff phones are up and running
- Card access to building is working
- Entry way stars will be installed next week

Adjournment

Bessie Bordenave moved to adjourn the meeting, which was seconded by Herman Charity and carried unanimously. The meeting adjourned at 6:36 pm.

Group toured the building at the conclusion of the meeting.