



**Howard County Police Department (HCPD)
Citizens' Advisory Council (CAC)
Monthly Member Meeting**

Minutes
April 20, 2022

Opened: 7:00p
Closed: 8:30p
Location: Virtual (Zoom)

Eileen Harrity, Chair, HCPD CAC, Presiding Officer, brought the meeting to order at 7:00p.

Welcome and Call to Order

- The Presiding Officer welcomed the members and HCPD personnel.

Roll Call

- The roll was recorded; the Secretary noted a quorum.

Member Roll Call:

	CAC Member		CAC Member		CAC Member
	Larry Aaronson (E)	✓	Eileen Harrity	✓	Paul Rivers
	Vivian Bailey (E)	✓	Linda Lee Hickerson		Lewis Saunders
✓	Steve Bolen		Jacquelyn Hopkins		Sami Saydjari
	William Brockett	✓	Monique Jenkins		Raghid Shourbaji
✓	Denise Brockington	✓	Jeff Kulik	✓	Ed Sprinkle
✓	Larry Buchler	✓	Morris Levine	✓	Susan Watkins
✓	Sandy Cederbaum	✓	Keith McGuire	✓	Camela Williams
	Paul Edwards	✓	Adia Moore	✓	Nollie Wood
✓	Lesley Flaim	✓	Pete R. Newman	✓	Dave Zeleznik
	Britany Geger	✓	Chandrakant Patel		Jean Xu
✓	Andrew Hall	✓	Steve Pidliskey		
✓	Jim Happel	✓	Tim Pierce		

(E) Denotes Emeritus Status

	Applicants	
	Jerry Wykoff	(3+)
	Eric Clark	(2)

- HCPD in Attendance: Chief Der, Chief of Staff Jones, Lt. Thomas, and Lt. Janowich.



- Special Guest(s)/Presentation(s):
 - Body-Worn Cameras (BWC)/Lt. Janowich.
- Other Guests in Attendance: None.

Presiding Officer Remarks/Announcements

- The Presiding Officer welcomed members, guest speakers, and HCPD personnel to the meeting.
- The Presiding Officer invited Eric Clark and Jerry Wykoff to speak to the CAC.
- The Presiding Officer announced the meeting was being recorded.
- The updated Bylaws have been distributed to the members.
- The updated membership directory has been distributed to the members.
- Members will not be issued ID's. The apparel will used to identify members. Please contact the Secretary, Steve Bolen, if you need a short-sleeve polo shirt or long-sleeve fleece.
- The CAC is hoping to start meeting in-person at the May meeting. Some members indicated that they may still want to meet virtually.
- HCPD Community Outreach will start sending the CAC events they are holding. The Presiding Officer encouraged everyone to attend one of their events.
- The Police Memorial ceremony will be held May 5 at the Northern District HQ.
- The Executive Board is investigating using Microsoft Teams for our virtual platform and to store CAC records.
- The HCPD Annual Awards Ceremony will be May 24 at 6:00p at the Howard Community College.

Approval of the Minutes

- The Presiding Officer opened the floor for discussion on the March 16, 2022 Minutes. Hearing none she called for a motion to approve the minutes without amendment.
- Member Rivers made a motion to approve the Minutes; Member Patel seconded the motion. The Minutes were approved by unanimous vote.

Chief's Report

- Chief Der:
 - The Department honored two retirees who passed away. The Chief thanked Member Sprinkle for his help in arranging the ceremonies.
 - Wayne Jones is the new Chief of Staff.
 - The Chief invited Mr. Jones to speak to the CAC. He is a former natural resources police officer. One note of interest, Mr. Jones also played football for the Green Bay Packers and Denver Broncos.
 - Police reform legislation is moving forward with the Police Accountability Board and Body-Worn Camera program starting in July. Use-of-force policy may be changing.
 - Popup car rallies are taking place all over the state. HCPD is working to stop these events in Howard County.
 - Howard County has had three homicides this year. Arrests have been made in two; HCPD is working with the State's Attorney to make an arrest in the third.
 - To read the HCPD Crime Statistics by quarter go to:
<https://www.howardcountymd.gov/police/crime-statistics>



Presentations

Body-Worn Cameras (BWC)/Lt. Janowich

- The HCPD is working on BWC policy and will ask for CAC input. The policy will be posted to the community for input, too.
- All uniformed officers who regularly interact with the public will be required to wear a camera.
- Officers will be required to wear cameras while on duty and off-duty if they are in uniform.
- All officers will go through extensive training on how to use the cameras.
- The cameras will only be used for legitimate law enforcement purposes only.
- Officers are required to let citizens they encounter know that they are being recorded. Every effort will be made to help non-English speaking citizens to understand that they are being recorded.
- Recording will not take place where there is reasonable expectation of privacy as recognized by the Fourth Amendment. This could include the hospital and schools, for example.
- Officers will be allowed to review their BWC video before they write their reports. Supervisors will be required to watch the videos and review reports. Watch commanders will randomly review BWC video and reports. In addition, the Quality Assurance Division will also perform random checks.
- BWC video will be subject to the Maryland Public Information Act.
- Auxiliary officers are not yet required to wear BWC.
- The HCPD Records' section has hired additional personnel to redact videos.
- Officers will download their cameras via a docking device at the end of their shifts.
- In the future, BWC video may be used as training aids.

Old Business

CAC Presentation to HCDP Graduating Class

- The Presiding Officer mentioned that the CAC briefing for HCPD was sent to the members
- Member Patel summarized the presentation. He gave an overview about how the presentation was constructed and described each of the slides in the presentation.
- The presentation also included information about the CAC Facebook page. Member Patel gave an overview of the page. He encouraged CAC members to provide information to post on the page and to like and share posts.
- The Presiding Officer said the presentation will be offered to the Department via Howard DMS.
- The presentation could also be used as a CAC recruiting tool.

Community Outreach

- Member Levine talked about the visit to the Department's Community Outreach Division. The Department conducts activities with youth and faith-based groups, to name a few. There are many outreach efforts that are listed on their website members can review.
- The Presiding Officer encouraged members to share the Department's outreach activities to their networks.



- The Presiding Officer asked if any member is interested in another tour with the Outreach Division's. Several members were interested. A later afternoon/early evening visit will be scheduled to enable those who work to attend more easily.

CAC Website

- Member Patel gave an overview of the status of the CAC website.
- One of the goals is to make the website more accessible.
- The website committee consists of Members Patel, Flaim, Cederbaum, and Harrity. The Presiding Officer thanked Members Cederbaum, Flaim, and Patel for their work on the website.
- The Presiding Officer asked members to brainstorm keywords that could be used to search for the website, in addition to the ones listed on the agenda. Please advise Members Patel or Harrity.

CAC Presentation Topics

- Past and proposed CAC presentations were sent to the members. The Presiding Officer asked members to look at the documentation and be prepared to discuss future topics at the next meeting.

New Business

Attendance

- The Presiding Officer discussed members' duty to attend CAC meetings. The Bylaws state that members must attend at least 70% of the meetings within a two-year period.
- The Immediate Past Chair emphasized the importance of attendance and participation.
- Several members thought the 70% requirement was fair and that members have a responsibility to manage their absences.
- If a member has an extenuating circumstance that may require them to miss meetings, they should contact the Secretary or Chair.
- Several members advocated for and asked about the policy for contacting members about their missed meetings. At present nothing formal has been instituted, but informal conversations by past and present Chairs occurred with Members missing a large number of meetings. This idea will be further developed by the board, input is welcome.
- The Presiding Officer asked for members to provide input to the Executive Board if they think this requirement needs to be updated.

William G. Volenick Distinguished Service Award

- Steve Pidliskey is asking for recommendation for the William G. Volenick award to be sent to him so that the board can meet for the selection process. The award will be given at the HCPD Awards Ceremony on May 24.

Vice-Chair Announcement

- Member Rivers announced that he was stepping down as the CAC Vice-Chair and will be resigning from the CAC. As emailed the day after the member meeting, he is leaving to become a member of the new Howard County Police Accountability Board (APB). Due to the potential



appearance of conflict with the PAB, he will not be able to continue with his duties as a member of CAC.

- The Chair thanked Paul for all of his hard work and contributions to the CAC.
- Member Pidliskey will start the process to fill the vacancy.

Adjournment

- The Presiding Officer asked if anyone had any other business to discuss.
 - Chief Der mentioned that County Executive will be adding twenty-four new patrol positions to the Department.
 - Member Hickerson commented that an HCPD detective has been nominated for her outstanding work for DUI arrests. She is looking forward to having that officer being recognized by Mothers Against Drunk Driving.
- Member Levine moved to adjourn the meeting; Member Rivers made a second to the motion. The motion was carried.

The Presiding Officer adjourned the meeting at 8:30p.

The Howard County Police Department, Citizens' Advisory Council stands in adjournment until
May 18, 2022 at 7:00p.

Minutes taken by Steven Bolen, Secretary.

Eileen Harrity
Chair (*Presiding Officer*)

Paul Rivers
Vice-Chair

Jim Happel
Board Member-at-Large

Susan Watkins
Immediate Past Chair