



HOWARD COUNTY PUBLIC WORKS BOARD

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Thomas J. Meunier, Executive Secretary
Rachel Roehrich, Recording Secretary
Nicholo Stewart, Recording Secretary

Cory J. Summerson, Chairperson
Abby Glassberg, Vice Chairperson

Pedro Ramirez, Member
Alan Whitworth, Member

Minutes of the Howard County Public Works Board – October 12, 2021

Members present: Mr. Cory Summerson, Chairperson, Ms. Abby Glassberg, Vice Chairperson, Mr. Pedro Ramirez, and Mr. Alan Whitworth.

Staff present: Thomas J. Meunier, Executive Secretary; John Alcorn, Engineering Specialist II, John Seefried, Assistant to the Director, Public Works; Carl Katenkamp, Administrative Analyst, Real Estate Services; Donald Koelsch, Engineering Specialist, I; Emily A. Iacchei, Chief, Real Estate Services Division; Amah Binde, Chief, Bureau of Engineering; Rachel Roehrich, Recording Secretary, Real Estate Services Division.

Mr. Summerson called the meeting to order at approximately 7:30 p.m.

At this time, Mr. Summerson introduced Ms. Amah Binde the new Chief of the Bureau of Engineering.

1. **Approval of minutes:** Mr. Summerson indicated that the first item on the agenda is the approval of the minutes of **September 14, 2021**. Ms. Glassberg asked if everyone had a chance to review the minutes.

Motion: On a motion made by **Ms. Glassberg** and seconded by **Mr. Whitworth**, the Board unanimously approved the minutes of September 14, 2021.

2. **Public Works Board Road Acceptance**

- (a) **Subdivision:** Subdivision and Density Receiving Plat, The Wexley At 100, Buildable Bulk Parcels A, B, C, D and Open Space Lot 1 & 2
R/SW Agreement No. F-17-022 **W/S Agreement No.** 14-4929-D
Road Names: Otterbein Lane, Locust Thicket Way
Petitioner: Locust Thicket Investors LLC

Staff Presentation: **Mr. Katenkamp**, Administrative Analyst, Real Estate Services Division, indicated that Locust Thicket Investors LLC, a Maryland limited liability company, has presented a petition to the Director of Public Works for the acceptance of **Locust Thicket Way and Otterbein Lane located within Subdivision and Density Receiving Plat, The Wexley At 100, Buildable Bulk Parcels A, B, C, D and Open Space Lot 1 & 2**. The Bureau of Engineering has inspected the subdivision and certifies that all public improvements have been constructed in accordance with the approved plans and specifications and meets the criteria for acceptance under the Section 18.202 of the Howard County

Code. The Bureau of Engineering recommends that the public improvements be accepted into the County's system of publicly owned and maintained facilities.

Board Comments: None.

Public Testimony: None.

Mr. Summerson then explained that Ms. Glassberg would be abstaining from voting on this matter.

Motion: On a motion made by Mr. Ramirez, and seconded by Mr. Whitworth, the Board recommended that the Director of Public Works accept the public improvements located in Subdivision and Density Receiving Plat, The Wexley At 100, Buildable Bulk Parcels A, B, C, D and Open Space Lot 1 & 2 into the County's system of publicly owned and maintained facilities.

Complete Streets:

Mr. John Seefried, Assistant to the Director, Public Works, advised everyone there would be an introduction to the Complete Streets Design Manual that will be coming before the Board next month as well as a general virtual meeting October 14, 2021 from 7:00 p.m.-8:00 p.m. Mr. Seefried further explained there would also be a technical overview held virtually October 21, 2021 at 2:00 p.m. The comments should be integrated quickly in order to be brought before the Board for approval. Mr. Summerson asked Mr. Seefried to confirm if the updates would be approved in the same month that the presentation is shown. Mr. Seefried confirmed the materials would be provided to the Board before approval. Furthermore, Mr. Seefried confirmed the initial presentation would take place in November and the updates would be brought before the Board for approval at the December Public Works Board meeting. Mr. Whitworth asked if there would be time to review the materials before the Board would approve, and Mr. Seefried confirmed the Board would have time to review the materials and proposed updates before approval.

There being no further business, the Public Works Board meeting adjourned at approximately 7:35 p.m.



Thomas J. Meunier
Executive Secretary



Rachel Roehrich
Recording Secretary