­­­Howard County Workforce Development Board  
November 5, 2021

**Board Members & Guest Present**  
Aphaia Harper, Chesahna Kindred, Dwight Carr, Emily Mintman Francine Trout, Gary Griffin, Julie Givens, Ken Hamm, Kemi Adetunji, Kenneth Lemberg, Lynn Song, Matt Jackson, Paul Pappas, Robert Hooten, Rosie Verratti, Stephanie Hill

1. **Welcome and Introductions- Dwight Carr**  
   Dwight Carr called the meeting to order and reviewed the agenda. Introductions were made by all.
2. **Review of the Minutes-Dwight Carr**  
   The September 17, 2021 board meeting minutes were brought before the board for a vote and were approved.
3. Recap/Board Activities- Francine Trout

* Francine Trout recapped the role and responsibilities of the workforce development board. She spoke about the role of the One-Stop Operator and shared priority areas where the board could focus.

1. **Design Thinking Exercise- Dwight Carr**  
   Mr. Carr spoke about what makes an effective workforce board. He then introduced Emily Mintman, who lead the board in a design thinking exercise. A summary of that exercise is attached.
2. **Reflection- Dwight Carr**  
   Mr. Carr thanked everyone for their participation and stated that the information obtained would be summarized and sent to the board for feedback. Members were given an invitation to tour the STEM center before leaving the meeting.
3. **Adjourned:**  
   The meeting adjourned at 10:45am.