

Adult Public Guardianship Review Board Open Meeting MINUTES
Howard County Maryland
Meeting Date: May 3, 2018

A. Call to Order for Open Meeting: 8:37am

B. Roll Call via sign-in sheet, establishment of quorum.

- Voting members present
 1. Archana Leon-Guerrero, Physician who is a Psychiatrist Member (Chair)
 2. Renee Bitner, Public Health Nurse Member
 3. William Moss, Nonprofit Member – Linwood Center
 4. Michelle Melotti, Radiologist - Physician other than a Psychiatrist Member
 5. Michelle Henry, Disability Professional Member
 6. Steven Plakitsis, County Agency Representative (Howard County DSS)
 7. Fred (Chip) Coover, Attorney Member
 8. Kim McKay, Lay Member
 9. Eletta Morse, Commission on Aging Member
- Voting members absent-excused
 1. Chris Rand, Lay Member
 2. Nikki Young-Person with Disabilities Member
- Vacant positions - None
- Others present
 1. David Andy Hall, Court Attorney for disabled persons
 2. Beverly Heyden, Howard County Office of Law representing (DSS)
 3. Linda Schuster, Executive secretary, Howard County Dept of Social Services (DSS)
- Others absent-excused
 1. Barrett King, Court Attorney for disabled persons

C. Review/make appropriate changes and approve minutes from February 2018 meeting.

1. Correct spelling of McKay in section B, number 1.
2. Correct “the ward” to “disabled person” in section B, number 1 and number 2.
2. Motion was made and seconded to approve minutes.

D. OLD BUSINESS:

1. Circulation of Reports Electronically.

- Waiting for legal advice regarding HIPPA compatibility of Google drive format prior to generalizing to Department of Aging.
- Chip moved that the Board request a formal legal opinion from the Attorney General on whether the Board is a county or state entity. Voted “for” unanimously.

2. Bylaws Adoption

- Review page 11, 5B of the By-Laws to remove “not” (that results in a double negative)
- By-Laws will need to be approved by the county /state
- Discussion to place By-Laws on Google Drive/share drive.
- Notice of Hearing Certificate (letter to disabled person and attorney)
- Discussion for Compliance Committee to review proposed Bylaws draft (#6).
- Office of Aging to be asked to be present – Debbie Magin and Ofelia Ross by Steve Plakitsis
- Steve Plakitsis to notify lawyers and persons if they would like to attend and add your caregiver may attend
- Issue of whether to include transportation or who is responsible for transportation was tabled
- New format for Guardian’s Report to the Board – Archana will draft

3. Google Drive

- Google – G Suite– Steve Plakitsis will look into this if it is HIPPA compliant for use or look into a HIPPA compliant electronic solution.

- In the interest of Privacy everyone will receive a hard copy report on the day of the meeting in lieu of the reports sent by Google Docs...

E. NEW BUSINESS:

1. None
2. Open to New Business from floor- NONE presented.

- F.
1. Closed meeting to review Guardianships: Motion was made to move into closed meeting at 9:05am. Motion was seconded and carried unanimously.
 2. Reminder of next APGRB meeting Thursday August 2, 2018 at 8:30am.

Minutes prepared by Linda Schuster, Secretary on 05/24/2018