

Local Behavioral Health Advisory Board Meeting Minutes

September 11, 2019, 5 pm

Howard County Health Department

Present: Michele Brown, Jenna Crawley (for Jackie Scott), Lisa Davis, Mike Demidenko, Mark Donovan, Janet Edelman, Jim Filipczak, Stephen Foster, Alice Giles, Cindy Johnson, Tanya Joyner, Jack Kavanaugh, Cindy Kirk, Timothy Madden, Joan Webb Scornaienchi, Caroline Walker, Andrea Watkins

Staff: Heather Moore, Colleen Nester, Roe Rodgers-Bonaccorsy

Excused: Joan Webb Scornaienchi, Helen Liu, Julie Cleveland, Jennifer Van Blarcom, Tanya Joyner, Robert Ehrhardt

Topic/Agenda	Discussion	Action/Follow-up
Welcome and Introductions	Meeting began at 5:07pm	Jim asked Colleen to present first as not enough members there for a quorum.
Approval of Agenda	Motion to approve Agenda for Sept 11, 2019	The motion was seconded and unanimously approved.
Approval of Minutes	Motion to approve August 14, 2019 Board Meeting Minutes	The motion was seconded and unanimously approved.
Guest Presentation	Colleen Nester, Youth and Family Services Coordinator presented. She reviewed the transformation within the Health Department, explained her new unit in the Bureau of Behavioral Health called Youth and Family Support Services, and explained the roles of her staff. She also talked about the launch of the Sources of Strength on Nov 1. (Suicide, bullying and SUD peer trained school-based program for 9-12 grades). She answered questions from the board.	Colleen can be reached at CNester@howardcountymd.gov Heather sent her Power Point and packet for Sources of Strength to the board.

<p>Director Updates and Trainings and Events</p>	<p>Roe gave out written materials, fliers and giveaways for the Smoking Cessation program at the Health Department.</p> <p>September is Recovery Month (30th anniversary) and National Suicide Prevention Month.</p> <p>Below are events happening in the community:</p> <ul style="list-style-type: none"> • Howard County ROSC Recovery Walk, Saturday, September 21 at 10am-1pm at Ellicott City Assembly of God. • HC DrugFree Take Back Day 10/26 10am-2pm • Talk Saves Lives 10/4 • Chronic Pain Class 9/18-10/23 Millers Grant • ERPO Training 11/15 8:30-12 4 CEUS • Walk to Fight Suicide: Out of the Darkness, September 28 10am-1 pm at Lake Elkhorn 	
<p>Board Development Committee Update</p>	<p>Bruce and Michele will be reviewing the next round of applicants. Have resumes been received?</p> <p>Board Member Bios – Jim has received most of the appointed Bios. It was discussed if bios were needed for ex-officios or for the office they are representing or not needed for the ex-officios.</p> <p>It was discussed that the wording on the website chart should read “appointed members” not “members” as ex officios are not listed by name.</p> <p>Jennifer Van Blarcom resigned from board.</p>	<p>Roe to follow up with Kim from the County Executive’s Office to ask if resumes were received and to set up a follow up meeting with the Board Development Committee and Kim.</p> <p>It was decided that bios were not needed for ex-officios.</p>

	<p>5 board vacancies: 1 consumer MH or SUD 2 consumer SUD 1 family member MH or SUD 1 family member SUD</p>	
Program Development Committee Update	<p>On 8/15 the resource matrices were restructured to reduce from 21 to 7 matrices. The next meeting is scheduled for 9/12 1pm. Julie stepped down from the committee.</p>	<p>If anyone is interested in joining the committee, please contact Janet.</p>
FY21 Annual Plan	<p>Roe discussed restarting the annual plan/strategic plan committee. The plan is due in mid-February to the State funding administration. Michele agreed to chair the committee.</p>	<p>If you are interested in joining the committee, please contact Michele.</p>
Proposal Review Process	<p>Discussed the development of proposal committee and process on how to request, review, score and provide funding for vendors utilizing board funds.</p> <p>Mike shared the scoring sheet he developed for applicants and this can be edited and used going forward. The new process and forms will be finalized for use in 2020.</p> <p>There are already 3 proposals from vendors pending review. Mike and Jim have reviewed these 3 proposals and have 2 to bring forward at the next board meeting.</p>	<p>Jim and Mike will present the final copies of the proposal review process and scoring sheet at the next meeting.</p> <p>Roe will present the 2 pre-approved proposals to the board for a vote.</p>
Other Business	<p>A card for Chris Schaffer's farewell was circulated for signature to the board members. It will be brought to the next meeting for additional signatures.</p>	
Wrap Up and Adjournment	<p>The meeting adjourned at 6:19 pm</p>	

Next Meeting Dates: October 16, 2019 5 pm, November 13, 2019.