

## Local Behavioral Health Advisory Board Meeting Minutes

April 10, 2019, 5:00 p.m.

Howard County Health Department

Present: Michele Brown, Mark Donovan, Janet Edelman, Jim Filipczak, Stephen Foster, Alice Giles, Susan Helsel, Cindy Johnson, Cindy Kirk, Genny LaPorte, Helen Liu, Bruce MacDonald, Tim Madden, Kathryn Newman, William Tucker, Jennifer Van Blarcom, Caroline Walker.

Staff: Stephanie Kersheskey, Chris Schaffer,

Guests: John Allen, Julie Cleveland, Brooke Hubbard, Eric Huss

Excused: Mike Demidenko, Tanya Joyner, Joan Webb Scornaienchi

Topic/Agenda	Discussion	Action/Follow-up
Welcome and Introductions	Meeting began at 5:04 p.m.	
Approval of Agenda	Motion to approve agenda for April 10, 2019.	The motion was seconded and unanimously approved.
Approval of Minutes	Motion to approve March 13, 2019 Board meeting minutes.	The motion was seconded and unanimously approved.
Staff Presentation	Stephanie Kersheskey, Deputy Director of Programming at Bureau of Behavioral Health, gave an overview of the BBH and answered questions from the Board.	Stephanie can be reached at <a href="mailto:skersheskey@howardcountymd.gov">skersheskey@howardcountymd.gov</a>
Director Updates	Stephanie reviewed the upcoming events and trainings.	
OCCC Updates	Referral sources and Network of Care were discussed. The County Executive attended the meeting.	
By-Laws Workgroup	The final copy of the by-laws was sent to the Board on 3/14/19 for review. A motion was made to approve the By-Laws.	The motion was seconded and unanimously approved. Janet will prepare a finalized version of the by-laws, removing comments and accepting previous changes and send the finalized version to Chris.

<b>Program Development Committee</b>	<p>Discussion at the first committee meeting included the PDC role in reviewing the Strategic Plan, conducting a Needs Assessment, and current and missing services. Several stakeholders are currently conducting Needs Assessments. The next meeting is April 11, 2019 at 1:00 p.m.</p>	<p>Janet will send out the NY Times article "Want to Reduce Opioid Deaths? Get People the Medications They Need" with Roe's comments on the article about how it applies to Howard County.</p>
<b>Board Development Committee</b>	<p>There are currently 6 vacant positions on the Board (5 which remain vacant from the inception of the Board, and 1 due to Susan Helsel's resignation effective June 30th.) There are 6 potential candidates that will be forwarded to the County Executive's office for consideration.</p> <p>An election of officers will take place at the June Board meeting.</p>	<p>Michele Brown volunteered to join the Board Development Committee.</p>
<b>Other Business</b> <ul style="list-style-type: none"> <li>• Board Funds</li> <li>• Ethics Disclosure</li> </ul>	<p>There was discussion and some concern raised regarding spending the Board funds on Sources of Strength. The Board felt they had not had enough time to fully comprehend the program. Cindy J. has a suggestion for an EBP to support in the next fiscal year. She will present at a future meeting.</p> <p>There was discussion as to why Ex-Officio members cannot attend conferences with the funds. It was suggested that appointed members would have first consideration, and if funds were still available, Ex-Officio members could attend.</p> <p>Cindy Kirk would like to attend the CIT conference and Bruce would like to attend the OOO conference.</p> <p>All appointed members should have received an Ethics Disclosure form via email which should be returned to the county.</p>	<p>Currently, the projection for expenditures of the \$5,000 Board funds is \$1,899.18. A motion was made to approve spending \$1,899. The motion was seconded and unanimously approved. Board members should consider additional uses for the remaining funds which need to be spent before June 30<sup>th</sup>.</p>
<b>Wrap Up and Adjournment</b>	<p>The meeting adjourned at 6:25p.m.</p>	

**Next Meeting Dates:** May 8, 2019, June 12, 2019

*Janet Edelman, Secretary*

Approved

*6/12/19*

Date