Susan Watkins, Chair, HCPD CAC, presiding, brought the meeting to order at 7:00p.

**Welcome**
- The Chair welcomed the members, CAC applicant Jacquelyn Hopkins, and the guest speaker, Lt. William Porter.

**Roll Call**
- The Chair asked the Secretary to take the Roll; a quorum was noted.

**Member Roll Call:**

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<th>CAC Member</th>
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<tr>
<td>✓ Larry Aaronson</td>
<td>✓ Jim Happel</td>
<td>✓ Tim Pierce</td>
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<td>✓ Steve Bolen</td>
<td>✓ Eileen Harrity</td>
<td>✓ Paul Rivers</td>
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<td>William Brockett</td>
<td>✓ Linda Lee Hickerson</td>
<td>Lewis Saunders</td>
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<td>Denise Brockington</td>
<td>✓ Jeff Kulik</td>
<td>✓ Sami Saydjari</td>
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<td>✓ Larry Buchler</td>
<td>Morris Levine</td>
<td>Raghid Shourbaji</td>
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<td>✓ Sandy Cederbaum</td>
<td>Keith McGuier</td>
<td>✓ Susan Watkins</td>
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<td>✓ Paul Edwards</td>
<td>✓ Adia Moore</td>
<td>✓ Canela Williams</td>
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<td>✓ Lesley Flaim</td>
<td>Pete Newman</td>
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<td>Britany Gegor</td>
<td>✓ Chandrakant Patel</td>
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<td>✓ Andrew Hall</td>
<td>✓ Steve Pidliskey</td>
<td>✓ Jean Xu</td>
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- Applicants in Attendance: Jacquelyn (1).
- HCPD in Attendance: Chief Myers and Lt. Ed Sprinkle (CAC Advisor).
- Special Guest(s): Lt. William Porter, HCPD Quality Assurance Division.
- Other Guests in Attendance: None.
Chief’s Remarks

- HCPD will be testifying in front of the Howard County Racial Equity Task Force.
- Chief Myers will share the Task Force recommendations with CAC; she will ask CAC to help make sure the Department is implementing recommendations to best meet the community’s needs.
- The Chief is interested in hearing from CAC about what we think about the Professional Standards Bureau.
- Chief Myers said that the Howard County State Delegation will be addressing the School Resource Officer’s role in Howard County.
- Member Pierce asked what the reason was for not wanting SROs in schools. The Chief said the issues was complex; from a national perspective it is believed that the SRO program places minority students into the “prison pipeline” sooner than other demographics. Howard County does not implement the SRO program the same way other jurisdictions do. The Department provides officer mentoring opportunities with students, gives officers extra training and specially selected, already coaches in the community.
- Chief Myers said that there is also the idea that if you take officers out of the schools it would save the county money. But, the County will always need the officers. There would not be any cost savings by eliminating SROs. They would be assigned elsewhere.
- Member Cederbaum asked who would make the decisions about SROs and asked if there was anything CAC could do to support SROs. Chief Myers said that the decision would be made by the HCPSS was going to make the decision, but the state legislature is now looking at the issue. She suggested writing to the superintendent, the BOE, and the Howard County Delegation.
- Member Rivers suggested that SROs dress in plain clothes to help reduce friction between the students and officers. Chief Myers said that was a possibility.
- Member Moore asked if the CAC could get information about SROs. The Chief said that she would send us more information.
- Member Kulik asked if the CAC should gather a petition to the Howard County Delegation, or send a letter. The Chief said that it was too late for a petition.
- The Chair asked when the Racial Equity Task Force will be delivering its report. The Chief said that August.

Brief Overview of Professional Standards’ Project

- Chair Watkins stated that Chief Myers requested the CAC to work on four projects: Professional Standards, Drones, Crime Analysis, and Share Day.
- The Chair introduced Lt. Porter and invited him to present on the Department’s Professional Standards Bureau (PSB)/Quality Assurance Division (QAD) and how the CAC can support the Department.
• The Chair asked members to listen to the presentation both as CAC members and as members of the community. She asked members to provide feedback at the March meeting regarding their thoughts on the PSB/QAD and CAC’s support.

• Lt. Porter presented an overview of the PSB/QAD. (He presented an organization chart which will be shared to members in a separate document.)

• Lt. Porter stated that the QAD will work to make sure the Department is complying to its professional standards of conduct. It will not take the place of the Internal Affairs Division to investigate wrong-doing. But, will make sure standards are being uniformly applied across the Department, that the Department is conducting inspections and conducting them properly, etc.

• Lt. Porter thought the CAC could help facilitate dialogue between the Department and Howard County citizens, help educate the community on how the Department is addressing standards compliance issues, and, overall, help provide transparency how the Department is handling compliance issues.

• Member Rivers asked if the QAD will screen all search warrant, and if discrepancies in the paperwork will be used as a training tool? Lt. Porter said that there is already a process to review search warrants; the QAD will review how the work was performed to gather information about the warrant. Lt. Porter said that discrepancies will be used as training tool; QAD will not be used as an arm of Internal Affairs.

• Member Xu asked how QAD will handle a policy violation. Lt. Porter said that it would depend on what the policy violation was. All violations will be addressed appropriately.

• Member Buehler asked if there was a checklist of reviewing inspections. Lt. Porter said that QAD will be looking into how they will document reviews.

• Applicant Hopkins asked if the QAD had a database to track inspections to look at trends. Lt. Porter said that they would be capturing data in a database and look at trends.

• Member Saydjari asked if QAD had metrics for equity and if the public will see reports and how well the Department is meeting its goals. Lt. Porter said that the Department keeps records and that QAD will be reviewing them to access if equity standards are being met.

• The Chair thanked Lt. Porter for his presentation.

• The Chair said that CAC will establish a project team for the Professional Standards Committee. Member Bolen will be the lead for the committee. Members interested in serving on the committee should contact the Chair or Member Bolen.

• The Chair explained the guidelines for the CAC project teams. The teams will have a team lead to work with the team to define the schedule, deliverables, mission, etc. The teams will report findings to the Chief to the CAC on its activities. CAC members are welcomed to join more than one team. Some teams may become standing committees.

**Induction of Jean Xu**

• Applicants Paul Rivers, Sami Saydjari, and Jean Xu were inducted into the CAC.
The William G. Volenick Distinguished Service Award
• The Chair invited Member Hickerson to describe the Award and give some background and information about it. Please send nominations to Member Pidliskey.

Adjourn
• Chair Watkins asked if anyone had any other questions or business to discuss. Hearing none, she adjourned the meeting.

Chair Watkins closed the meeting at 8:59p.

The Howard County Police Department Citizens’ Advisory Council will stand in adjournment until March 17, 2021.

Notes taken by Steven Bolen, Secretary, HCPD CAC.

Susan Watkins
Presiding
Chair, HCPD CAC

David Zeleznick
Vice Chair, HCPD CAC

Andrew Hall
Immediate Past Chair, HCPD CAC