

No.	Class Title	Class Description	Min Educ	Min Exper	Lisc/Cert	FLSA
1114	DEPUTY CHIEF OF STAFF	Performs advanced administrative work under executive level direction. Work includes coordination and implementation of policies, research and analysis to provide recommendations to the County Executive and Chief of Staff, and complete special assignments under the direction of the Chief of Staff.	Bachelor Degree	6 years	NA	E

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2105	POLICE SERVICES SUPPORT TECHNICIAN II	Performs advanced technical level police support services work, which may include supervision, under regular supervision from a technical superior. Work involves providing civilian advanced technical support within a police related activity. Work includes responding to and examining crime and accident scenes; and identifying, collecting, recording and preserving evidence. Work may also include being responsible for the forensic field of identification, technical work in a police laboratory; operating and maintaining laboratory equipment; and preparing and analyzing evidence.	High School Diploma or GED	3 Years Qualified in Court as a latent fingerprint expert	Certification by the International Association of Identification as a Crime Lab Technician Class C Maryland Driver's License Fingerprint classification and latent print certificates. MILES/NCIC Authorization	N

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2115 *	POLICE CORPORAL	Performs senior technical level police operations work, which may include occasional supervisory responsibility, under general supervision from a technical superior. Work includes a full range of duties assigned to Police Officer/Police Officer First Class incumbents in addition to assigned administrative duties, lead worker duties, and serving as the first line supervisor when designated to do so by higher authority. Assists in personnel and equipment inspections, report review, control of investigations, scheduling of leave and other administrative tasks.	15 college level credits	3 Years satisfactory performance as a sworn officer in the Howard County Police Department including at least one year at the Police Officer First Class level.	Basic law enforcement training as issued by a Maryland law enforcement agency Class C Maryland Driver's License	E/N
2111 *	POLICE OFFICER 1ST CLASS	Performs advanced technical level police operations work under regular supervision from a technical superior. Work includes preventing, detecting and investigating offenses and other irregularities; apprehending and assisting in the prosecution of offenders; and providing a variety of community service activities to members of the public. Work may also include seizure and custody of property as well as collection and preservation of physical evidence.	As specified in the negotiated agreement with Howard County Police Officer's Association-Lodge 21	As specified in the negotiated agreement with Howard County Police Officer's Association-Lodge 21	Class C Maryland Driver's License	N

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2109 *	POLICE OFFICER	Performs technical level police operations work under regular supervision from a technical superior. Work includes preventing, detecting and investigating offenses and other irregularities; apprehending and assisting in the prosecution of offenders; and providing a variety of community service activities to members of the public. Work may also include seizure and custody of property as well as collection and preservation of physical evidence.	High School Diploma or GED	Minimum age of 21 years Pass agility test, background investigation and polygraph examination Served as a Howard County Police Officer (Probationary) or serve one-year probationary period or actively engaged in law enforcement (including other states) during the previous 2 years	Basic law enforcement training as issued by a Maryland law enforcement agency Class C Maryland Driver's License	N

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2107 *	POLICE OFFICER (PROBATIONARY)	Performs entry level technical police operations work under close supervision from a technical superior. Work includes learning basic police methods, legal requirements for the prevention, detection and investigation of offenses and other irregularities, and methods for the apprehension and prosecution of offenders. An employee in this class attends a Police Academy and must satisfactorily complete the prescribed courses of academy and field training for a period of not less than one year and is a trainee and probationary employee for eighteen months. Employees who satisfactorily complete the probationary period shall be classified as Police Officers.	An Associate's Degree or a minimum sixty (60) college credits from an accredited college or university. No experience equivalency except that two years actively engaged in military service or police service may be substituted for the required education on a year for year basis.	Minimum age of 21 years prior to the announced date of the swearing in ceremony associated with completion of the training academy.	CLASS C Maryland Driver's License or equivalent issued by state of residence.	N

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2209	<p data-bbox="163 280 394 345">CORRECTIONAL SUPERVISOR I</p> <p data-bbox="163 410 394 508">CORRECTIONAL DIETARY COORDINATOR</p>	<p data-bbox="436 280 1165 516">Performs supervisory and advanced level correctional support work under general supervision from an administrative or technical superior. Work includes supervising the food and meal preparation function at the Detention Center. Directs subordinate cooks, establishes kitchen procedures, and participates in menu planning. Supervises assigned inmates in food preparation, serving, and clean up.</p> <p data-bbox="436 532 1165 800">Performs advanced level correctional support work, which may include supervisory responsibility, under general supervision from an administrative or technical superior. Work includes overseeing the food and meal preparation function at the Detention Center. Monitors civilian and inmate food service workers with food preparation as well as cleaning of the kitchen. Establishes kitchen procedures and participates in menu planning. Acts as team leader.</p>	High School Diploma or GED	3 Years U.S. Citizenship or Resident Alien status	Eligibility for certification by the Maryland Correctional Training Commission and possession of such certificate with 1 year of appointment	E

