

**Meeting Summary of the Harriet Tubman School Advisory Council
September 9, 2021**

The Harriet Tubman Advisory Council (HTSAC) held a meeting on Thursday, September 9, 2021, at 6pm online through the WebEx meetings software. The following members were present:

Bessie Bordenave – Chair
Melvin Kelly
Fred Dorsey
Frank Turner
Willie Flowers
James LeMon
Shawn Gladden

Jennifer Jones, County Executive Office
Raul Delerme, Department of Recreation and Parks
Matt Madera, Department of Recreation and Parks
Sharon Walsh, Department of Public Works
Michael Kaminetz, Department of Public Works
Kori Jones, Department of Recreation and Parks
Ryan Etter, Department of Recreation and Parks

Chair Bessie Bordenave called the meeting to order at 6:00 pm. Motion to approve the August minutes was made. Approved unanimously.

Project Update

- Schedule Update, late January is now completion date
 - Behind with Site Development Plan work
 - Supply chain issues with Storm Management devices
 - Should not affect opening date
 - Doors and frames installed in early November
 - Audio/visual installed in November/December
 - Crawlspace under kitchen prep area collapsed
 - Need to remove floor and fill with gravel
 - Furniture and exhibits can be installed before final inspections
 - 70% of site work will be ready for opening
 - 100+ parking spots
 - Will work with contractor to make sure path around building is not blocked for emergency vehicles
- Landscaping
 - Maples will be planted by the road and Yellow Wood trees will be planted around the building
 - Will not be planted by the time the building opens
 - Need to wait for Spring weather
- Furniture
 - Need to order this month to have delivered by end of year
 - Will be modeled after other Recreation and Parks facilities

- Shawn Gladded will review for exhibit space
- Exhibits are on schedule and will be ready by December/January

Announcement

- Fish Fry fundraiser on October 9th

Adjournment

Bessie Bordenave moved to adjourn the meeting, which was seconded by Melvin Kelly and carried unanimously. The meeting adjourned at 6:54pm.