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Vivian M. Lawyer

**VICE-CHAIRPERSON**  
Jeanne Zarnoch

**MEMBERS**  
Michael Richardson  
Susan Mascaro

**ALTERNATE MEMBER**  
Matthew Burns

**EXECUTIVE SECRETARY**  
Wanda Hutchinson

**RECORDING SECRETARY**  
Linda Bennett

**PERSONNEL BOARD**  
3430 Court House Drive  
Ellicott City, MD 21043  
(410) 313-2033, Fax (410) 313-3470

## **HOWARD COUNTY PERSONNEL BOARD**

### **MEETING OF THE BOARD**

**June 5, 2018**

A meeting of the Howard County Personnel Board was held on Tuesday, June 5, 2018 at 6:00 p.m. in the Columbia/Ellicott City Room of the George Howard Building, 3430 Court House Drive, Ellicott City, MD 21043.

#### **Present**

Vivian Lawyer, Chairperson  
Jae Chon, Member  
Susan Mascaro, Member  
Wanda Hutchinson, Executive Secretary  
Faith Adelman, Counsel  
Linda Bennett, Recording Secretary

- I. The meeting was called to order at 6:07 p.m.
- II. The agenda was approved unanimously as presented.
- III. The minutes from meeting held on May 16, 2018 were approved unanimously as presented.
- IV. Wanda Hutchinson, Human Resources Administrator, presented updates:
  - a. Council Bill 14 passed allowing dismissal of classified employees for non-disciplinary reasons
  - b. Four types of training classes open to all full time benefitted employees are currently being conducted
  - c. County Administration is revamping the Diversity Committee and each department of county will have a member

- d. Mandatory training for all employees, Leading for Respect and Respect in the Workplace, will be conducted by EEOC in the fall
  - e. A classification study is upcoming; last one was in 1997
  - f. Wellness Committee is preparing for Fit Fest and a Mini Fit Fest at the detention center; replacing Garmins with a new “My Inertia” tracker
  - g. Employee Recognition Committee is planning the employee awards ceremony for October 4<sup>th</sup>
- V. No employees participated in the Speak-Out
- VI. Meeting was adjourned at 6:20 p.m.