



## **Advisory Board Meeting Minutes Tuesday, September 13, 2021**

The meeting was called to order at 7:00 PM by Sandra Price, Board Chairperson.

### **Present:**

Sandra Price – Board Chairperson  
Patricia Branch – Board Member  
Jerome Rollerson – Board Member  
Judi McCormick – Board Member  
Young Smith – Board Member  
Rosa Maymi – Board Member  
Cheryl Mattis – Deputy Director, Department of Community Resources and Services  
Lila Boor – Investigator, Office of Consumer Protection

### **Absent:**

Richard Weisenhoff- Board Vice Chairperson

The minutes from the Tuesday, June 8, 2021 meeting, were approved.

Sandra Price introduced new Board member, Rosa Maymi, to the Board. Guest speaker, Valerie Mathis, from the MultiService Center was unable to attend due to a death in her family. She was to discuss having a Consumer Protection Day at the Center. Cheryl Mattis will speak with Rose Burton to obtain details. Cheryl Mattis also explained the agencies at the MultiService Center.

### **Business Discussed:**

Lila Boor gave updates from the Office of Consumer Protection:

- Review of the Office's annual statistical report.
- All the eviction process guides that were ordered have been distributed to various County agencies and non-profit organizations.
- The guides have been translated into Korean.
- The Office ordered guides in Korean, and more in both English and Spanish.
- Lila Boor mentioned to Young Smith that she will speak with her later to discuss how the LOKA volunteers can assist in distributing the guides to the Korean community.

- The Office will be posting one scam and one consumer tip per month; and more if other matters come up that need to be posted.

**Discussion of the Upcoming Landlord–Tenant Event on Thursday, October 7, 2021:**

- The Board reviewed the flier and had no comments for any changes.
- Young Smith inquired if the flier could be printed in other languages. Cheryl Mattis said that it won't be done, because the event will be in English and would not be able to be interpreted into other languages. The flier will now begin to be distributed. Cheryl Mattis said that the board members should distribute the flier to all of their contacts as well. Cheryl Mattis informed the Board that Jarrett Carter, the Manager for the Communications team, is no longer with the Department. Lila Boor mentioned that she has been in contact with all of the presenters and they are giving her their introductions and questions to be asked by moderator, Richard Weisenhoff.
- Sandra Price informed the board that she will not be able to do the introduction for the event due a scheduling conflict. Patricia Branch said that she will do it.

**Other Business:**

- Sandra Price informed the Board that they need to start thinking about what they want to include in their annual report to the County Executive.
- Patricia Branch gave legislative updates from the legislative session that ended on April 12, 2021.
- Jerome Rollerson will continue to monitor the Federal Trade Commission's website for alerts and give them to Lila Boor so she can forward them to the Department of Community Resources and Services' communications team for social media postings.
- Lila Boor encouraged the Board to send her any alerts or matters of interest they find that they feel County residents should be aware of. They will be forwarded to the communications team.
- The next meeting is scheduled for Tuesday, October 12, 2021 at 7:00 PM. Sandra Price informed the Board that she will not be able to attend, and that Richard Weisenhoff, Vice Chairperson will chair the meeting.
- The meeting was adjourned by Sandra Price at 7:46 PM.