A joint meeting of the Retirement Plan Committees for the Howard County Police and Fire Employees’ Retirement Plan (the “Police and Fire Plan”) and the Howard County Retirement Plan (the “Employees Plan”) (jointly, the “Plans”) was held on Thursday, July 22, 2021 at 9:00 a.m. via a WebEx conference.

**Police and Fire Plan:**

**Members Present:**

- Acting Human Resources Administrator: John Peterson
- Director of Finance: Rafiu Ighile
- Budget Administrator: Holly Sun
- Representative, Police Department Supervisory Employees:
  - Jason Luckenbaugh (Non-voting Member in Fiscal Year 2021)
- Representative, Howard County Police Officers’ Association, Lodge 21:
  - Nicolas Holocker

**Member Absent**

- Chief Administrative Officer: Lonnie Robbins
- Representative, Fire and Rescue Supervisory Employees:
  - Vincent Baker (Voting Member in Fiscal Year 2021)
- Representative, International Association of Firefighters, Local 2000:
  - Richard Ruehl

**Employees Plan:**

**Members Present:**

- Acting Human Resources Administrator: John Peterson
- Deputy Director of Finance: Angela Price
- Budget Administrator Designee: Janssen Evelyn
- Representative, American Federation of State, County and Municipal Employees Local 3085: Dale R. Chase
- Employee Representative: Jeff Bronow
Member Absent

Representative, American Federation of State, County and Municipal Employees Local 3080: Melanie Avery

Also present for all or a portion of the meeting were:

Lori Buchman, Department of Finance
Jamar Herry, Office of Law
Karen Gerald, Assistant Retirement Coordinator
Sima Taghavi, Department of Finance
Paul W. Madden, Whiteford, Taylor & Preston L.L.P.

John Peterson acted as Chair of the meeting and Paul Madden acted as secretary.

The minutes of the June 24, 2021 meeting of the Joint Committees were approved by the members of each Committee.

Paul Madden introduced Ashley Dunning who provided an educational presentation on governance issues that impact the fiduciaries of public retirement plans. Ms. Dunning’s presentation focused on the various roles of Committee members, conduct of Committee meetings, and Committee oversight of staff and investments. Ms. Dunning also reviewed Committee policies and discussed potential improvements in Committee governance.

There being no further business, the meeting adjourned.

Respectfully submitted,

Paul Madden
Secretary of the Meeting
1. PowerPoint Presentation by Ashley K. Dunning: Fiduciary Governance Training for Howard County Maryland Retirement Plans