December 12, 2019 MINUTES

HOWARD COUNTY DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
BOARD
9820 Patuxent Woods Drive, Columbia, MD 21046

HCDB Members Present
Caroline Harper, Chair (teleconference)
Maury Zeitler, Vice Chair
Mitra Basu
Grace Morris
Linda Skelton
Mike Sloan

HCDB Members Absent

Staff Present
Kelly Cimino, Director
Lisa Wiseman, Division Chief, Housing Opportunities Programs

Staff Absent
Quanita Kareem, Compliance Officer

Guests/Visitors

Recording Secretary
Tracy Deik

I. CALL TO ORDER 6:00 P.M.
   • With a quorum present, Chairperson Harper called the December 12, 2019 meeting of the Department of Housing and Community Development Board to order at 6:00 P.M.

II. APPROVAL OF AGENDA
   • Vice Chairperson Zeitler motioned to approve the December 12, 2019 Agenda as submitted. Motion passed 6-0.

III. INTRODUCTION OF GUESTS
   • No guests were present.

IV. APPROVAL OF OCTOBER 2019 MINUTES
   • The October 2019 Minutes were e-mailed and mailed to all board members for review and comments. Board Member Morris motioned to approve the minutes as submitted. Motion passed 6-0.

V. DIRECTOR’S REPORT (attached)
   • Board members received a copy of the November 2019 Director’s Report in advance.
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- Council Bill 50 was approved by the County Council on November 4. The Bill, which updates current MIHU regulations, will go into effect on January 6, 2020.
- The Grants Division is currently in the process of preparing its FFY 2020-2024 Five Year Consolidated Plan and FFY 2020 Annual Action Plan. The grants team is working with a consultant to plan and write the Consolidated Plan and conduct 3 days of public needs hearings and face-to-face interviews. The first public hearing was held on December 11.
- Making Change is now a HUD-approved housing counseling agency.

VI. **MIHU REPORT (attached)**
- Board members received a copy of the November 2019 MIHU Report in advance.
- In November four MIHU homes settled, and four MIHU units were awarded.
- Three MIHU units were priced for priority period initiation.

VII. **ACTION ITEM: APPROVAL OF JANUARY 2020 MIHU, LIHU AND DIHU PRICING AND STANDARDS (attached)**
- The Board reviewed the January 2020 MIHU, LIHU and DIHU pricing and standards.
- *After discussion, the Board unanimously voted to approve the MIHU and LIHU Pricing and Standards as submitted.*
- *The Board unanimously voted to approve the DIHU Pricing and Standards as reported, with corrections forthcoming (Kelly will email the Board a revised copy of the DIHU Pricing on 12/13/19).*

VIII. **ACTION ITEM: ELECTION OF OFFICERS FOR 2020-2021**
- The Board nominated Maury Zeitler and Mike Sloan as HCD Board officers for the coming year.
- *The Board unanimously voted to elect Maury Zeitler as Chairperson and Mike Sloan as Vice Chairperson for 2020-2021.*

IX. **REVIEW 2020 MEETING DATES**
- The Board reviewed a copy of the 2020 HCD Board Meeting Schedule.
- Beginning January 2020, board meeting materials will only be sent electronically—hard copies will no longer be mailed.

X. **MEMBER COMMENTS**
- The County has selected a consultant to prepare the Housing Opportunities Master Plan. Task force meetings should begin in January 2020.
- Board Member Sloan inquired about Robinson Overlook’s assigned school district. Kelly Cimino will confirm the school district assigned to Robinson
Overlook and report back to the Board.

- Board Member Sloan thanked the Department for providing SDLP assistance to prospective homebuyers in need.

Xl. ADJOURNMENT 6:38 P.M

- Board Member Morris motioned to adjourn the December 12, 2019 HCD Board Meeting at 6:38 P.M. Motion passed 6-0.

Respectfully submitted by,

Tracy Deik

Next HCD Board Meeting:
February 13, 2020