

December 12, 2019 MINUTES

HOWARD COUNTY DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT BOARD

9820 Patuxent Woods Drive, Columbia, MD 21046

HCDB Members Present

Caroline Harper, *Chair* (teleconference)
Maury Zeitler, *Vice Chair*
Mitra Basu
Grace Morris
Linda Skelton
Mike Sloan

HCDB Members Absent

Staff Present

Kelly Cimino, *Director*
Lisa Wiseman, *Division Chief, Housing Opportunities Programs*

Staff Absent

Quanita Kareem, *Compliance Officer*

Guests/Visitors

Recording Secretary

Tracy Deik

I. CALL TO ORDER 6:00 P.M.

- With a quorum present, Chairperson Harper called the December 12, 2019 meeting of the Department of Housing and Community Development Board to order at 6:00 P.M.

II. APPROVAL OF AGENDA

- *Vice Chairperson Zeitler motioned to approve the December 12, 2019 Agenda as submitted. Motion passed 6-0.*

III. INTRODUCTION OF GUESTS

- No guests were present.

IV. APPROVAL OF OCTOBER 2019 MINUTES

- The October 2019 Minutes were e-mailed and mailed to all board members for review and comments. *Board Member Morris motioned to approve the minutes as submitted. Motion passed 6-0.*

V. DIRECTOR'S REPORT (attached)

- Board members received a copy of the November 2019 Director's Report in advance.

- Council Bill 50 was approved by the County Council on November 4. The Bill, which updates current MIHU regulations, will go into effect on January 6, 2020.
- The Grants Division is currently in the process of preparing its FFY 2020-2024 Five Year Consolidated Plan and FFY 2020 Annual Action Plan. The grants team is working with a consultant to plan and write the Consolidated Plan and conduct 3 days of public needs hearings and face-to-face interviews. The first public hearing was held on December 11.
- Making Change is now a HUD-approved housing counseling agency.

VI. MIHU REPORT (attached)

- Board members received a copy of the November 2019 MIHU Report in advance.
- In November four MIHU homes settled, and four MIHU units were awarded.
- Three MIHU units were priced for priority period initiation.

VII. ACTION ITEM: APPROVAL OF JANUARY 2020 MIHU, LIHU AND DIHU PRICING AND STANDARDS (attached)

- The Board reviewed the January 2020 MIHU, LIHU and DIHU pricing and standards.
- *After discussion, the Board unanimously voted to approve the MIHU and LIHU Pricing and Standards as submitted.*
- *The Board unanimously voted to approve the DIHU Pricing and Standards as reported, with corrections forthcoming (Kelly will email the Board a revised copy of the DIHU Pricing on 12/13/19).*

VIII. ACTION ITEM: ELECTION OF OFFICERS FOR 2020-2021

- The Board nominated Maury Zeitler and Mike Sloan as HCD Board officers for the coming year.
- *The Board unanimously voted to elect Maury Zeitler as Chairperson and Mike Sloan as Vice Chairperson for 2020-2021.*

IX. REVIEW 2020 MEETING DATES

- The Board reviewed a copy of the 2020 HCD Board Meeting Schedule.
- Beginning January 2020, board meeting materials will only be sent electronically—hard copies will no longer be mailed.

X. MEMBER COMMENTS

- The County has selected a consultant to prepare the Housing Opportunities Master Plan. Task force meetings should begin in January 2020.
- Board Member Sloan inquired about Robinson Overlook's assigned school district. Kelly Cimino will confirm the school district assigned to Robinson

Overlook and report back to the Board.

- Board Member Sloan thanked the Department for providing SDLP assistance to prospective homebuyers in need.

XI. ADJOURNMENT 6:38 P.M

- *Board Member Morris motioned to adjourn the December 12, 2019 HCD Board Meeting at 6:38 P.M. Motion passed 6-0.*

Respectfully submitted by,

Tracy Deik

***Next HCD Board Meeting:
February 13, 2020***