



HOWARD COUNTY PUBLIC WORKS BOARD

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Thomas J. Meunier, Executive Secretary
Rachel Roehrich, Recording Secretary
Nicholo Stewart, Recording Secretary

Cory J. Summerson, Chairperson
Abby Glassberg, Vice Chairperson
Michael P. McLellan, Member
Pedro Ramirez, Member
Alan Whitworth, Member

Minutes of the Howard County Public Works Board – July 14, 2020

Members present: Mr. Cory Summerson, Chairperson, Ms. Abby Glassberg, Vice Chairperson, Pedro Ramirez and Mr. Michael P. McLellan.

Staff present: Thomas Butler, Acting Executive Secretary; Robert Barnett, Engineering Specialist II, Construction Inspection Division; Melanie Bishop, Chief, Real Estate Services Division; Carl Katenkamp, Administrative Analyst, Real Estate Services Division; Nicholo Stewart, Recording Secretary, Real Estate Services Division.

Mr. Summerson called the meeting to order at approximately 7:30 p.m.

1. **Approval of minutes:** Mr. Summerson indicated that the first item on the agenda is the approval of the minutes of May 12, 2020. Mr. Summerson asked if everyone had a chance to review the minutes.

Motion: On a motion made by Ms. Glassberg and seconded by Mr. Ramirez, the Board unanimously approved the minutes of May 12, 2020.

2. Public Works Board Road Acceptance

- (a) **Subdivision:** Downtown Columbia, Crescent Neighborhood, Parcel D, Non-Buildable Bulk Parcels M-1, N-1, O-1, & P and Open Space Lot 4, 7, & 9 and Merriweather-Symphony Woods Neighborhood Open Space Lot 1 and Columbia Town Center, Section 5 Area 4, Lot 1
R/SW Agreement No. F-16-107 W/S Agreement No. 24-4975-D
Road Names: Merriweather Drive and Symphony Woods Road
Petitioner: The Howard Research And Development Corporation

Staff Presentation: Carl Katenkamp, Administrative Analyst, Real Estate Services Division, indicated that The Howard Research And Development Corporation a Maryland corporation, has presented a petition to the Director of Public Works for the acceptance of Downtown Columbia, Crescent Neighborhood, Parcel D, Non-Buildable Bulk Parcels M-1, N-1, O-1, & P and Open Space Lot 4, 7, & 9 and Merriweather-Symphony Woods Neighborhood Open Space Lot 1 and Columbia Town Center, Section 5 Area 4, Lot 1. The Bureau of Engineering has inspected the subdivision and certifies that all public improvements have been constructed in accordance with the approved plans and specifications and meets the criteria for acceptance under the Section 18.202 of the Howard County Code. The Bureau of Engineering recommends that the public improvements be accepted into the County's system of publicly owned and maintained facilities.

Board Comments: None.

Public Testimony: None.

Motion: On a motion made by Mr. Ramirez, and seconded Ms. Glassberg by, the Board unanimously recommended that the Director of Public Works accept the public improvements located at Downtown Columbia, Crescent Neighborhood, Parcel D, Non-Buildable Bulk Parcels M-1, N-1, O-1, & P and Open Space Lot 4, 7, & 9 and Merriweather-Symphony Woods Neighborhood Open Space Lot 1 and Columbia Town Center, Section 5 Area 4, Lot 1 into the County's system of publicly owned and maintained facilities.

- (b) **Subdivision:** Oxford Square "Green Neighborhood" Parcels 'V' Thru 'Z', 'A-A' Thru 'C-C' and Open Space Lots 244 and 245
R/SW Agreement No. F-15-008 **W/S Agreement No.** 44-4883-D
Road Names: Banbury Drive and Crowley Street
Petitioner: Kellogg-CCP, LLC

Staff Presentation: Mr. Katenkamp, Administrative Analyst, Real Estate Services Division, indicated that Kellogg-CCP, LLC, a Maryland limited liability company, has presented a petition to the Director of Public Works for the acceptance of Oxford Square "Green Neighborhood" Parcels 'V' Thru 'Z', 'A-A' Thru 'C-C' and Open Space Lots 244 and 245. The Bureau of Engineering has inspected the subdivision and certifies that all public improvements have been constructed in accordance with the approved plans and specifications and meets the criteria for acceptance under the Section 18.202 of the Howard County Code. The Bureau of Engineering recommends that the public improvements be accepted into the County's system of publicly owned and maintained facilities.


Board Comments: None.

Public Testimony: None.

Motion: On a motion made by Ms. Glassberg, and seconded by Mr. Ramirez, the Board unanimously recommended that the Director of Public Works accept the public improvements located at Oxford Square "Green Neighborhood" Parcels 'V' Thru 'Z', 'A-A' Thru 'C-C' and Open Space Lots 244 and 245 into the County's system of publicly owned and maintained facilities.

There being no further business, the Public Works Board meeting adjourned at approximately 7:37 p.m.


Thomas Butler
Acting Executive Secretary


Nicholo Stewart
Recording Secretary