Date: 01/20/2021  
Time: 9:00 am  
Facilitators: Marian Vessels and Nicola Morgal

In Attendance  
Don Mock  Terri Hansen  Nicola Morgal  
Margaret Pittman  Marian Vessels  Kathleen Krintz – Recording Secretary

Minutes Approved  
Will be sent out to workgroup for any comments and will approve at next meeting.

Announcements:  
Steering Committee divided out into 5 subgroups.

New Business:  
Jenna Crawley asked if the workgroup would be doing any recommendations related to the 50+ centers since they are public buildings.

- Nicola stated that the group was talking in more general terms and part of a bigger picture. Once this plan is approved she suggested there be a grassroots group or ambassador take on the responsibility of seeing if there are changes that need to be made to County buildings.

Old Business:  
Reviewed goals 1 and 2 and Terri Hansen made changes/additions in real-time so everyone could see.

- Discussed the need to make recommendations measurable
  - Whenever possible, metrics should be attached to a recommendation
- There was discussion about whether the wording in a recommendation could involve a mandate. It was explained that mandates come through legislation by the County Council and there would need to have a specific design standard.
- There was clarification about which LEED certification standards used in buildings. The county documents address the 2012 LEED standard. When there is an update it will be necessary has to go back to change the legislation. The county can’t just say it meets the “current” LEED standards
- Shared that the Housing work group is making a recommendation to look at the universal design guidelines and have them readdressed. One member noted that while the county has made 55+ Community houses universally designed they have not made the neighborhood universally designed. The outdoor elements are not addressed consistently.
One member felt there is an advantage to having an Occupational Therapist who knows universal design well on the group of individuals working on Recommendation 1a.

- For Recommendation 1b, add some citations around physical mental health benefits.
- It was decided to check with what Transportation has as it relates to walkability and try to piggyback on them as they are the experts.

Terri stated she will need to come up with a narrative concept and present to all workgroups to be consistent among the groups. She will get that to you by the February 17, 2021 meeting.

**Homework Assignments:**
Need to review both goal 1 and 2 and see if there is anything to add. Please have your revised documents to Nicola and Marian by February 5, 2021.

**Next Meeting:** February 10, 2021 – 9:00 am