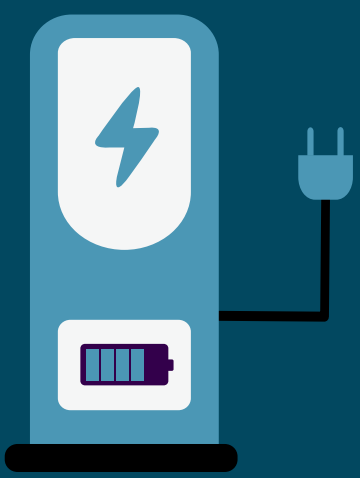


# ELECTRIC VEHICLE CHARGER OR RECEPTACLE SUBMISSION PROCESS

For private & residential property



To request a charger or receptacle within a private parking space, submit the following items via email to the Development Engineering Division at [DED@HowardCountyMD.gov](mailto:DED@HowardCountyMD.gov)

## 1 CHARGER/RECEPTACLE INFORMATION

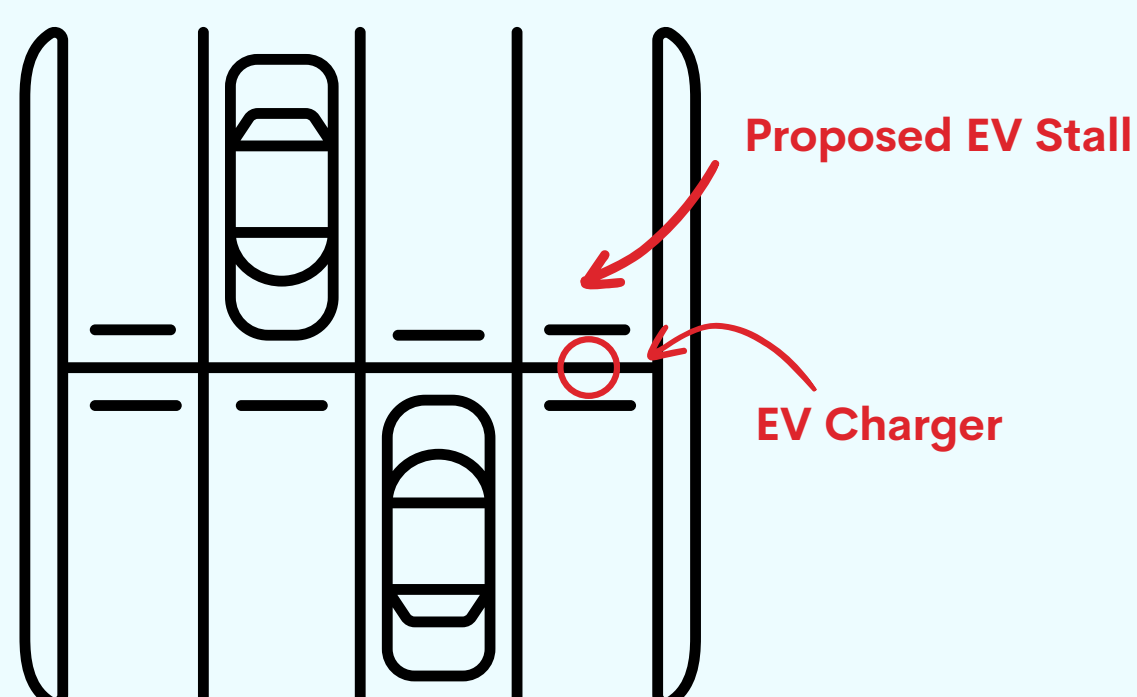
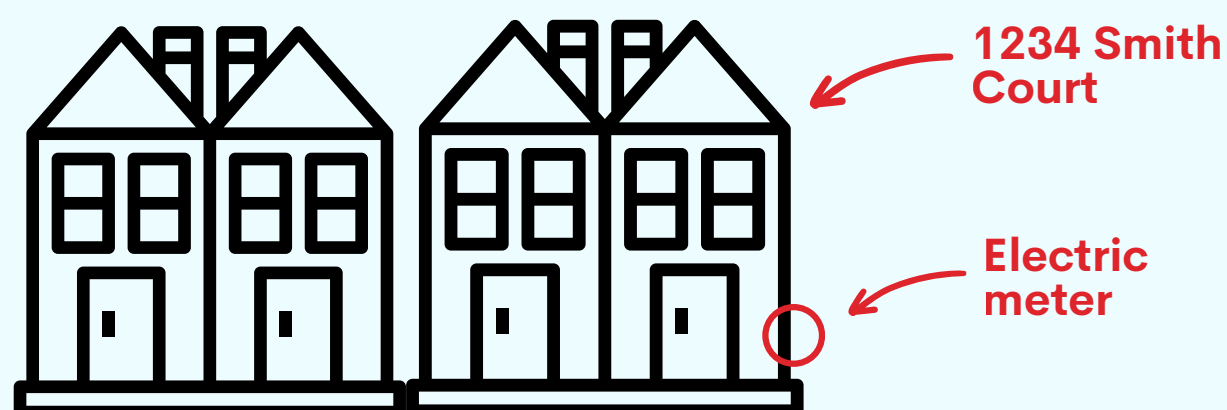
Provide specification and manufacturer type and number of chargers or receptacles proposed.

## 2 PROPERTY AERIAL

Provide a Google aerial showing the physical parking stall/stalls.

## 3 LOCATION OF THE CHARGER/RECEPTACLE

Indicate with an **o** where the charger or receptacle will be located (such as within the parking space or behind the curb) and any sidewalk adjacent to the proposed charging facility. Note the method proposed to bury the electrical line to avoid a tripping hazard.



## 4 PROPERTY HOUSE NUMBER

If you own your home, label your house number and location on the aerial.

## 5 LOCATION OF THE METER

Identify the location of the meter/panel with a circle on the plan that the charger or receptacle is to be connected.

## 6 BGE SCHEDULE AND METER LOAD

Provide the schedule and load on the meter/panel from BGE to be utilized by the Department of Inspections, Licenses, and Permits (DILP).

## 7 HOMEOWNER OR COMMERCIAL ASSOCIATION AUTHORIZATION

Provide a letter from the Association on letterhead: (a) Confirm that the charger will not be located on fee simple property or within the public right of way. (b) Include a statement that "The County will not be responsible for any maintenance of the parking space(s), charger(s), or private features such as sidewalk, landscaping, or utilities, and the County will not be responsible for any conflicts between owners and HOA."

Once the review is completed, the Department of Planning and Zoning will confirm property rights and submit this information to DILP to allow the processing of the required electrical permit.