

HOWARD COUNTY

**Department of Inspections, Licenses and Permits
3430 Court House Drive
Ellicott City, Maryland 21043
410-313-2455, Opt #4**

**Howard County Council Resolution #57-2018
Effective July 1, 2018**

Administration

Terms and Definitions

Terms and definitions in this fee schedule are defined in the Howard County Building Code.

Technology Fee

A 10% technology fee will be collected on all permits.

In order to defray the cost of maintaining and enhancing the permit processing computer system for the Department of Inspections, Licenses and Permits, a technology fee is established and will be collected on all permits and licenses issued, except those listed below. The amount of the technology fee is 10% of the fee for the license or permit issued.

Exemption from Technology Fee

The technology fee is not assessed on:

- Animal Licenses
- Mobile home park licenses
- Shooting ranges
- Taxicab driver licenses

No Permit Fees Required

A permit is required but there shall be no permit fees for work on buildings and structures owned and operated by the following groups or organizations: Howard County, Maryland; the Howard County Board of Education; the Howard Community College; the Howard County Fair Association; and an incorporated volunteer fire department.

Filing Fees

FILING FEES ARE NONREFUNDABLE AND ARE PAYABLE AT THE TIME AN APPLICATION IS MADE FOR A PERMIT

Permit Fees

Permit fees are paid at the time of application for all permit types except:

1. New Construction or additions to an existing building;
2. Alterations and repairs to attached single family dwellings: and
3. Alterations to previously occupied spaces.

Transfer of a Permit Application or Permit

Requests to transfer a permit application for change of ownership or contractor shall contain written justification for the transfer.

Fee to transfer a permit application or permit \$50

Extension of a Permit Application or a Permit

Requests to extend or reactivate a permit application or permit shall contain written justification for the extension.

Fee to extend a permit application or permit \$25 per each 90-day extension
(Sum of all extensions shall not exceed 1 year)

Residential Permit Revision

Applicable building, excise tax and school surcharge are assessed separately

- If plans are not required \$25 per amendment
- If plans are required..... \$50 per amendment

Commercial Permit Revision

Revisions initiated by applicant and not as a result of Howard County action. Applicable building and excise tax are assessed separately.

- Per revision/amendment \$200

Reinspection Fee

- 2 failures of the same inspection \$50
- 3 failures of the same inspection \$75
- 4 or more failures of the same inspection..... \$125

Inspection Outside Business Hours

Overtime fee for inspection outside business hours

- 1st hour \$75
- Each additional hour or fraction of an hour \$50

Annual Master Building Permit (Miscellaneous Alterations and Additions)

- Permit fee \$50
- Inspections (billed quarterly) \$75 1st hour, \$50 each additional hour

Permit Fee For Work Commenced Without a Permit..... \$100

Verification Letters

Research request shall be in writing and fee paid at time of request \$100 per research address

Replacement Permit (Per Copy & Includes Placard).....\$25 per address

Multiple Plan Review

After 1st resubmittal. Fee applies to additional review..... \$200