

Members of the public and media are encouraged to observe the local board of canvassers canvass mail-in and provisional ballots. During the canvasses, it is the responsibility of the local board of canvassers to maintain order and safeguard all records and documents. Please be mindful of the following rules of conduct for individuals observing a canvass.

- ❖ Print your name on the canvass sign-in sheet
- ❖ Direct all questions to the Election Director or his or her designee
- ❖ You may observe the canvass teams reviewing the ballots but must maintain a reasonable distance. **You must stay within the established areas for public viewing. Areas are marked in blue tape lines (Lake Elkhorn), or sectioned off by tables (Board of Elections).**
- ❖ Do **not** touch the ballots or other election documents
- ❖ Do **not** make excessive noises or cause distractions
- ❖ No food or drink are allowed in the canvassing room
- ❖ Do **not** use cell phones or other audible devices in the canvassing room
- ❖ If you have information that you believe should be considered by the Board of Canvassers, immediately notify the Election Director or his or her designee