



Friends of the Robinson Nature Center Field Trip Sponsorship 2015-2016 School Year

Friends of the Robinson Nature Center provides sponsorships for field trips to the Robinson Nature Center for Howard County's Title 1 schools.

Details:

1. Only Title 1 schools in Howard County are eligible to apply.
2. Sponsorships will be paid to the Robinson Nature Center.
3. Sponsorships are limited to one field trip per school per school year. The first sponsorship application received from each Title I school will be the only application considered for the sponsorship from that school, during that school year.
4. The maximum sponsorship per field trip is the full Nature Center admission cost for students and eligible chaperones, and only to the extent funds are available.
5. Please direct inquiries to kcostin@howardcountymd.gov or 410-313-0410.
6. In addition to applying for the scholarship, please make sure to fill out the online Field Trip Request Form in order to schedule your field trip with the Robinson Nature Center. The Field Trip Request Form can be found at:
<https://robinsonnaturecenter.wufoo.com/forms/robinson-nature-center-field-trip-request-form/>

Application Instructions:

1. Fill out the application completely, including the signature block.
2. Send applications to:
Mailing Address: Robinson Nature Center,
6692 Cedar Lane, Columbia, MD 21044 *or*
Email: kcostin@howardcountymd.gov, *or*
Fax: 410-313-0409
3. The Nature Center will confirm receipt of your application within 2 weeks via email. *If you have not received confirmation after two weeks, please call 410-313-0410 to verify that we received your application.* Award notifications will be sent within 4 weeks of application submission.

*We would love to hear back from your students.
Their letters are genuinely appreciated.*



Friends of the Robinson Nature Center

Field Trip Sponsorship Application

2015-2016 School Year



A. SCHOOL AND APPLICANT INFORMATION

School Name:	
School Mailing Address:	
Teacher/Applicant Name:	
Phone Number:	Email Address:
# of Participating Students:	Grade Level(s):

B. FIELD TRIP INFORMATION

Name of Field Trip Program:	
Proposed Field Trip Date(s):	

C. BUDGET

Participant Type:	Cost Per Participant	# of Participants	Total Cost
Student:	\$		
Chaperone:	\$		
Teachers/Staff/Para-educators/ Required Adults**	FREE		
TOTAL PROGRAM COST			

** Larger field trip groups are divided into smaller subgroups for their field trip. Robinson Nature Center requires that one teacher or staff member attend with each subgroup of students on the field trip. All teachers, staff, para-educators and any additional adults needed to meet this requirement are free of charge. Chaperones beyond this number are charged the field trip participant fee.

D. SIGNATURE BLOCK

Applicant's Name:	
Applicant's Signature:	Date:
School Administrator/ Principal's Name:	
School Administrator/ Principal's Signature:	Date:

Send applications to the Robinson Nature Center
 Email: kcotin@howardcountymd.gov, or Fax: 410-313-0409, or
 Mailing Address: Robinson Nature Center
 6692 Cedar Lane, Columbia, MD 21044
 For more information: contact 410-313-0410

FOR ADMINISTRATIVE USE – Schools do not write in this area	
Date Submitted	
Date Reviewed	
Accepted/Denied	
Date School Notified	