

EQUAL BUSINESS OPPORTUNITY COMMISSION

December 5, 2017

AGENDA ITEM

DISCUSSION

ACTION

	Nathaniel Alston called the meeting to order.	Meeting called to order at 9:10 a.m.
Minutes: October 03, 2017	Nathaniel Alston called for approval of the Minutes. Roger Barnes moved that the Minutes be approved; the motion was seconded by Steven Joss.	Unanimously approved
Certifications: October 3, 2017 through December 5, 2017	Steven Joss moved that the applications be approved; the motion was seconded by Nancy Briguglio.	Unanimously approved
CR-121-2017 EBO Manual - Update	<p>Mahesh and Dean provided an update to the EBOC Commissioners, that CR121-2017 was approved by the County Council on December 04, 2017. Some of the major changes to the policy are: The inclusion of veterans from the list of "Minority Individuals" was removed by amendment. The new revised EBO Goals are 20% overall goal and a 15% subcontracting goal. (This is an increase from our current 15% overall goal and 10% subcontracting goal). Certified MBE/WBE/DBE prime contractors can count 100% of the work they self-perform on contracts with EBO subcontracting goals.</p> <p>Mahesh will share a copy of the new EBO manual at the next meeting.</p>	
Purchasing Reports	<p>Discussions (Purchasing Report)</p> <p>Mahesh presented the Purchasing Report which included statistics for the 1st Quarter of FY 2018.</p> <p>Various sections of the report to include: EBO participation, waivers, certification and outreach were discussed.</p>	
Open Meetings Act Training	<p>Mahesh mentioned that he was advised by the Office of Law regarding the recent changes to the Maryland Open Meetings Act (OMA), which includes a new requirement that at least one member of the board must receive training on the requirements of the OMA.</p> <p>He added that Mr. Alston has already completed the Open Meetings Act Training, but the Commission must agree to designate him to be the board member to undertake the training in an open meeting. All commissioners agreed to Mr. Alston being the designated member to take this training. Nancy Briguglio mentioned that she too would like to take the training. Mahesh will</p>	

	send her the information for the online training.	
Columbia Downtown Development Small Business Training Proposal	Mahesh checked with Mr. Alston if any potential trainers have been identified and if a breakdown of the cost of the training proposal was available, clarity was also sought on the role of Howard Hughes Corporation. Constance mentioned that the County is supportive of such a proposal and its intent is to conduct this training and take the lead on this. Mr. Alston mentioned that maybe Howard Hughes may not be able to identify the trainers at this point. Mr. Alston was also in favor of the County in conjunction with the EBOC taking the lead on this. Mr. Alston will send in a revised proposal.	
Certification Reviewing Commissioners 2018	Mahesh checked for volunteers for reviewing certification applications. Roger Barnes and Margaret Kim can continue to review applications. Mahesh will check with Shahan Rizvi. Steven Joss volunteered to review applications as well.	
Adjournment of Meeting at 9:50 am	Motion to adjourn by Nathaniel Alston. Next regular EBOC Meeting scheduled for February 6, 2018 at 9:00 a.m.	

EBOC MEMBER ATTENDEES:

1. Nathaniel Alston
2. Steven Joss
3. Roger Barnes
4. Nancy Briguglio (conference call)
5. Matthew Lee (conference call)
6. Margaret Kim (conference call)

ABSENT:

1. Jason Peay
2. Tajuddin Sabree
3. Shahan Rizvi

NON-MEMBER ATTENDEES:

1. Dean Hof
2. Mahesh Sabnani
3. Constance Tucker (conference call)