

EQUAL BUSINESS OPPORTUNITY COMMISSION

February 05, 2019

AGENDA ITEM

DISCUSSION

ACTION

	Nathaniel Alston called the meeting to order.	Meeting called to order at 9:05 a.m.
Minutes: December 04, 2018	Nathaniel Alston called for approval of the Minutes. Roger Barnes moved that the Minutes be approved; the motion was seconded by Cynthia Gula.	Unanimously approved
Certifications: December 04, 2018 through February 05, 2019	Nancy Briguglio moved that the applications be approved; the motion was seconded by Roger Barnes. Mahesh mentioned that a new column listing the Business Description of an applicant has been added.	Unanimously approved
Purchasing Reports	<p>Mahesh presented the Purchasing Report which included statistics for the 2nd Quarter of FY 2019.</p> <p>Discussions (Purchasing Report)</p> <p>Various sections of the report to include: EBO participation, waivers, and outreach were discussed.</p> <p>Roger Barnes requested further information about one of the waivers. He asked the contract expiration date for Contract No. 4400003015, Cold Water Meters, awarded to L/B Water Service, Inc. stating that there might be an opportunity for an EBO firm to bid on this contract when it comes up for re-bid. Mahesh mentioned he will check and let Mr. Barnes know.</p> <p>Cyndi Gula asked further clarification on the dollar amounts for waivers approved based on good faith efforts. Mahesh mentioned it depended on the number of waivers and the nature of procurements each quarter, depending on which the amounts change.</p> <p>Mahesh mentioned that he has added a column listing whether a contract is a renewal or not to the waiver report.</p> <p>The Commissioners requested information on EBO participation for previous fiscal years. Mahesh shared an information sheet on historical fiscal year EBO participation, which is usually</p>	

	also shared annually with the Commission.	
Howard County Economic Development Authority (HCEDA)	<p>Howard County Economic Development Authority (HCEDA):</p> <p>Vernon Thompson, Wayne Young, and Beth Woodring from HCEDA attended the meeting. They gave an overview to the commission about programs and initiatives offered by HCEDA.</p> <p>Beth Woodring provided detailed information on the Catalyst Fund which is part of Maryland's Video Lottery Terminal Small, Minority and Woman-Owned Business Account initiative.</p> <p>They also provided information on the Maryland Center for Entrepreneurship (MCE) which hosts organizations such as, SCORE, a national nonprofit dedicated to helping small businesses get off the ground that provides mentoring and training services; The Maryland Small Business Development Center that provides individualized consulting to comprehensive training programs; and the Procurement Technical Assistance Program (PTAP) that provides procurement assistance.</p> <p>They also shared information on the 2019 Business Appreciation Week which is scheduled from April 22 – 27, 2019.</p>	
Election of Officers: EBOC Chair & Vice-Chair - 2019	<p>Election of the Chair and Vice-Chair of the Commission took place at the meeting. Dean announced the results.</p> <p>Official Results: Chair: Nancy Briguglio - elected unanimously</p> <p>Vice-Chair: (Candidates: Nathaniel Alston & Margaret Kim) There was a tie between both the candidates, getting equal number of votes. Constance suggested that based on Robert's Rules of Order, there should be a re-vote. Mahesh will email the commissioners a new ballot form requesting them to submit their filled ballots by email by February 15, 2019.</p>	
Member Comments	None	

Adjournment of Meeting at 10:05 am	Motion to adjourn by Nathaniel Alston. Next regular EBOC Meeting scheduled for April 02, 2019 at 9:00 a.m.	
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EBOC MEMBER ATTENDEES:

1. Roger Barnes
2. Nancy Briguglio
3. Margaret Kim
4. Nathaniel Alston
5. Cynthia Gula
6. Jason Peay (conference call)

ABSENT:

1. Shahan Rizvi

NON-MEMBER ATTENDEES:

1. Dean Hof
2. Constance Tucker
3. Mahesh Sabnani
4. Vernon Thompson (HCEDA)
5. Wayne Young (HCEDA)
6. Beth Woodring (HCEDA)