



HOWARD COUNTY PUBLIC WORKS BOARD

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James M. Irvin, Executive Secretary
Chaunta Taylor, Recording Secretary
Emily Koubek, Recording Secretary

Cory J. Summerson, Chairperson
Abby Glassberg, Vice Chairperson
Pedro Ramirez, Member
Brandon Robinson, Member
Alan Whitworth, Member

Minutes of the Howard County Public Works Board – Tuesday, February 14, 2017

Members present: Mrs. Abby Glassberg, Mr. Alan Whitworth, and Mr. Brandon Robinson.

Staff present: Tom Butler, Acting Executive Secretary; Daniel Davis, Utility Design Division; Phyllis Watson, Administrative Analyst I, Real Estate Services Division; Chaunta Taylor, Recording Secretary, Real Estate Services Division, Department of Public Works.

Mrs. Glassberg called the meeting to order at approximately 7:30 p.m.

1. **Approval of minutes:** Mrs. Abby Glassberg indicated that the first item on the agenda is the approval of the minutes of the December 13, 2016 hearing. Mrs. Glassberg asked if there were any comments or questions. There were no comments or questions from the Board.

Motion: On a motion made by Mr. Whitworth and seconded by Mr. Robinson, the Board unanimously approved the minutes of December 13, 2016.

2. **Public Works Board Road Acceptance:**

- (a) **Subdivision:** Blevins Property, Lots 1 Thru 8 & Non-Buildable Parcel 'A'
R/SW Agreement No. F-13-094
Road Names: Blevins Drive, Hall Shop Road
Petitioner: Williamsburg Group L.L.C.

Staff Presentation: Ms. Watson, Administrative Analyst I, Real Estate Services Division indicated that Williamsburg Group L.L.C., has presented a petition to the Director of Public Works for the acceptance in fee simple title to Blevins Drive and Hall Shop Road located in Blevins Property, Lots 1 Thru 8 Non-Buildable Parcel 'A'. The Bureau of Engineering has inspected the subdivision and certifies that all public improvements have been constructed in accordance with the approved plans and specifications and meets the criteria for acceptance under Section 18.202 of the Howard County Code. The Bureau of Engineering recommends that the public improvements be accepted into the County's system of publicly owned and maintained facilities.

Board Comments: None.

Public Testimony: None.

Motion: On a motion made by Mr. Robinson and seconded by Mr. Whitworth, the Board unanimously recommended that the Director of Public Works accept the public improvements located in Blevins Property, Lots 1 Thru 8 & Non-Buildable Parcel 'A', into the County's system of publicly owned and maintained facilities.

(b) Subdivision: Cascade Overlook, Section 4, Lots 1 thru 7 and Open Space Lots 8 thru 9
R/SW Agreement No. F-12-074 W/S Agreement No. 14-4741-D
Road Names: Wellstone Way, Landing Road (widening), Ilchester Road (widening)
Petitioner: Cascade Walthur LLC

Staff Presentation: Ms. Watson, Administrative Analyst I, Real Estate Services Division indicated that Cascade Walthur LLC, has presented a petition to the Director of Public Works for the acceptance in fee simple title to Wellstone Way, Landing Road (widening) and Ilchester Road (widening) located in Cascade Overlook, Section 4, Lots 1 thru 7 and Open Space Lots 8 thru 9. The Bureau of Engineering has inspected the subdivision and certifies that all public improvements have been constructed in accordance with the approved plans and specifications and meets the criteria for acceptance under Section 18.202 of the Howard County Code. The Bureau of Engineering recommends that the public improvements be accepted into the County's system of publicly owned and maintained facilities.

Board Comments: None.

Public Testimony: None.

Motion: On a motion made by Mr. Whitworth and seconded by Mr. Robinson, the Board unanimously recommended that the Director of Public Works accept the public improvements located in Cascade Overlook, Section 4, Lots 1 thru 7 and Open Space Lots 8 thru 9.

3. Water & Sewer Capital Projects: Mr. Daniel Davis, Chief, Utility Design Division, the purpose of this presentation is to seek recommendations from the Public Works Board concerning a proposed new capital project for the design and construction of a water system upgrade (looping) that will improve system redundancy, water quality, pressure and flow in the All view area of the 550 Pressure Zone.

The user costs associated with the water and sewer extensions are as follows:

Sewer house connection charge	\$ 4,500.00	
Sewer In-Aid-of-Construction charge	\$ 600.00	for a 1-inch meter
Sewer Account Charge	\$ 11.13	per quarter
Sewer use charge	\$ 3.10	per 748 gallons
Water house connection charge	\$ 2,400.00	
Water Meter Setting Charge	\$ 385.00	for a 1-inch meter
Water In-Aid-of-Construction charge	\$ 600.00	for a 1-inch meter
Water Account Charge	\$ 14.57	per quarter for a 1-inch meter
Water use charge	\$ 1.93	per 748 gallons (Winter Rates)
	\$ 2.15	per 748 gallons (Summer Rates)

All user costs noted in the presentation are subject to change each July 1.

(a) Capital Project W8324, FY 2017 Shaker Drive Water System Looping

Staff Presentation: Mr. Davis indicated that the project being brought before the Public Works Board is Capital Project W8324, Shaker Drive Water System Looping. Each new project for water system upgrades that are proposed under Capital Project W8324 are brought before the Public Works Board for consideration and approval.

The subject new capital project to be brought before the Public Works Board is Capital Project W8324, the Shaker Drive Water System Looping project. The purpose of this presentation is to seek a recommendation from the Public Works Board concerning an extension of the public sewer system under capital project W8324, Water System Looping/Fire Protection Upgrade. The project is the Shaker Drive Water System Looping project and consists of the design and construction of 1,160 linear feet of 8-inch water main to complete a water system loop and connect two (2) dead-end segments of water main. The project will improve system redundancy, water quality, pressure and flow.

Interested citizens were notified of tonight's meeting by advertisement in local newspapers and by postings in the project area.

Board Comments: None.

Public Testimony: None.

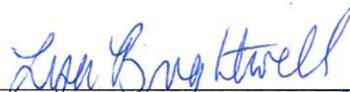
Motion: On a motion made by Mr. Robinson and seconded by Mr. Whitworth, the Board unanimously recommended that the Director of Public Works approve Capital Project W8324, FY 2017 Shaker Drive Water System Looping.

Mr. Daniel Davis, Chief, Utility Design Division, informed the Board that at the next Public Works Board meeting he will conduct a presentation on how the Utility Design Division prepare estimates, per the request of Jim Irvin, Executive Secretary of the Public Works Board.

There being no further business, the Public Works Board meeting adjourned at approximately 7:47 p.m.



James M. Irvin
Executive Secretary



~~Chaunta Taylor~~ Lisa Brightwell
Recording Secretary