

Howard County Department of Housing and Community Development

CARES ACT CDBG-CV Funding Application FFY2019

Program Description: On March 27, 2020 President Trump signed into law, *The Coronavirus Aid, Relief and Economic Security Act* (CARES Act), Public Law 116-136, which will ultimately make available \$5 billion in supplemental Community Development Block Grant (CDBG) funds, which will be used for grants to *prevent, prepare for, and respond to* the coronavirus. The Act then provides an additional award of *\$1,216,581* in CDBG-CV funds to Howard County, which will be available in the form of grants to local no-profits.

Contained in The CARES Act is the requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, *such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.*

Eligible Applicant:

A non-profit entity, for-profit organization, housing agency or public housing authority that currently serves Howard County residents either with housing assistance programs or community development activities.

Eligible Activities:

CDBG-CV Program funds are eligible for the activities listed below if they prevent, prepare for and respond to the coronavirus which include;

- Housing rehabilitation;
- Housing reconstruction;
- Housing acquisition;
- Short-term rental subsidies;
- Public services and
- Administrative Costs (Not to exceed 15% of the grant award).

*Activities related to providing short-term rental subsidies, eviction prevention and otherwise related to housing stability will be given priority consideration.

*Any suggested program or activity should take effect immediately after grant execution.

*Beneficiaries must be low/moderate income and adhere to the HUD Baltimore-Towson-Columbia income limits as issued by the Department of Housing and Urban Development (HUD).

* These applications will also be used for future award consideration if additional County funding is allocated for COVID-19 housing concerns.

FORMAT:

- Applications should include at least a two (2) page narrative clearly outlining the need for the CDBG-CV program funds. The narrative should outline the impact of the coronavirus on the population/s that you serve, and how these program funds will be used to mitigate this impact. The narrative should also include qualitative and quantitative data where appropriate. Text should be in 12 pt. font, and single spaced.
- Each application should include a cover page that lists the name of the entity submitting an application, proposed activity, dollar amount requested, and the name and contact information of the person submitting the application, as shown in the example below.

Name of Entity: _____

CDBG-CV Activity: _____

Amount Requested: _____

Proposed No. Households Served: _____

Person Submitting the Application: _____

Contact Information of Person Submitting the Application

Email: _____ *Phone Number:* _____

- The final page of the application should include the certification clause below, followed by the printed name and signature for the authorized representative of the entity. (E-signatures are eligible)

*“I acknowledge that funds are to be used in such a manner as to ensure the principal benefit to low- and moderate-income persons, **affected by the coronavirus**. I certify that I have reviewed this application in its entirety and that, to the best of my knowledge and belief, all of the information provided in this application is true and accurate. I further certify that I am officially authorized to sign for and represent the organization in the submission of this application.”*

Signature of Authorized Representative

Date

Printed Name / Title

- Applications should be submitted in software such as Microsoft Word or PDF format.
- Lastly, any *new* applicants to the Department's grant program will be asked to provide additional documents regarding your organization's status, *if* approved for funding.

DEADLINE:

- Applications must be submitted on or before **October 22, 2020** by **5:00 p.m.** via email to emeadows@howardcountymd.gov
- For any additional questions, you can email nanimashaun@howardcountymd.gov