



HOWARD COUNTY PUBLIC WORKS BOARD

3430 Courthouse Drive ■ Ellicott City, Maryland 21043 ■ 410-313-2330 ■ Fax 410-313-3408

James M. Irvin, Executive Secretary
Chaunta Taylor, Recording Secretary

John D. Rhoad, Jr., Chairperson
Cory J. Summerson, Vice Chairperson
Abby Glassberg, Member
Shahid Qureshi, Member

Minutes of the Howard County Public Works Board – Tuesday, November 10, 2015.

Members present: Mr. John Rhoad, Jr., Mr. Cory Summerson, Ms. Abby Glassberg, and Mr. Alan Whitworth.

Staff present: Jim Irvin, Executive Secretary; John Seefried, Chief, Construction Inspection Division; Tina D. Hackett, Chief, Real Estate Service Division, Chaunta Taylor, Recording Secretary, and Emily Westra, Recording Secretary, Real Estate Services Division, Department of Public Works.

Mr. Rhoad called the meeting to order at approximately 7:30 p.m.

1. **Approval of minutes:** Mr. Rhoad indicated that the first item on the agenda is the approval of the minutes of October 13, 2015: Mr. Rhoad asked if there were any comments or questions. There were no comments or questions from the Board.

Motion: On a motion made by Mr. Whitworth and seconded by Mr. Summerson, the Board unanimously approved the minutes of October 13, 2015.

Since there was public in the audience for the road acceptance portion of the meeting, Mr. Rhoad recommended that we move the road acceptance forward before the business items on the agenda.

2. **Public Works Board Road Acceptance:**

- (a) **Subdivision:** Maple Lawn Farms, Midtown West District - Area 2, Lots 93-177, Open Space Lots 178-183 and Common Open Area Lots 184-186
R/SW Agreement No. F-13-007 **W/S Agreement No.** 24-4747-D
Road Names: Elmwood Road, Spring Avenue, Alfalfa Lane, Grand Champion Street, and Lager Boulevard
Petitioner: G & R Maple Lawn, Inc.

Staff Presentation: Ms. Hackett indicated that G & R Maple Lawn, Inc., has presented a petition to the Director of Public Works for the acceptance in fee simple title to Elmwood Road, Spring Avenue, Alfalfa Lane, Grand Champion Street, and Lager Boulevard located in Maple Lawn Farms, Midtown West District - Area 2, Lots 93-177, Open Space Lots 178-183 and Common Open Area Lots 184-186. The Bureau of Engineering has inspected the subdivision and certifies that most public improvements have been constructed in accordance with the approved plans and specifications and meets the criteria for acceptance under Section 18.202 of the Howard County Code. There are several improvements that still need to be completed. Construction Inspection has recommended developer post surety in the amount of \$6,036.00 and enter into a deferred improvements agreement. We have received a check from the developer and he will have one year to complete those improvements from November 10, 2015. The Bureau of Engineering recommends that the public improvements be accepted into the County's system of publicly owned and maintained facilities.

Board Comments: None.

Public Testimony: None.

Motion: On a motion made by Mr. Summerson and seconded by Ms. Glassberg, the Board unanimously recommended that the Director of Public Works accept the public improvements located in Maple Lawn Farms, Midtown West District - Area 2, Lots 93-177, Open Space Lots 178-183 and Common Open Area Lots 184-186, into the County's system of publicly owned and maintained facilities.

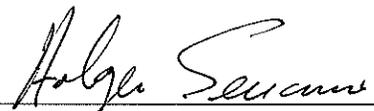
3. Review Public Work Board Rules and Procedures: Ms. Hackett indicated the major change was that a third board member, being present via telephone conference, will constitute a quorum. The remaining revisions in the document were cosmetic. Mr. Summerson inquired as to the election procedure when a board president vacates their position. Ms. Hackett will address the procedural question with Office of Law.

Motion: On a motion made by Mr. Summerson and seconded by Ms. Glassberg, the Board unanimously recommended that the Director of Public Works accept the public work board rules and procedures subject to clarification with the Office of Law and Real Estate Services making appropriate revisions to document, if necessary.

4. Board Elections: Mr. Irvin asked for any nominations for chairperson and for vice chairperson.

Motion: On a motion made by Mr. Summerson and seconded by Ms. Glassberg, the Board unanimously recommended that Director of Public Works accept Mr. Rhoad be nominated for chairperson. On a motion made by Ms. Glassberg and seconded by Mr. Rhoad, the Board unanimously recommended that Director of Public Works accept Mr. Summerson be nominated for vice chairperson.

There being no further business, the Public Works Board meeting adjourned at approximately 7:40 p.m.


James M. Irvin
Executive Secretary


Emily Westra
Recording Secretary