

Howard County Coalition to End Homelessness

Coalition to End Homelessness Board

Meeting Minutes

4/23/2019

Attendees:

X	Kelli Cimino	X	Peter Engel		Cassandra Killingsworth
X	Bill Salganik		James Le'Mon	X	Sandy Monck
X	Jacqueline Scott		Bita Dayhoff		Lisa Terry
	Fran Trout	X	Ayesha Holmes	X	Karen Booth
X	Linda Zumbrun	X	Kelly McLaughlin		Sheryl Neverson
	Jack Kavanaugh	X	Joe Willmott		Jennifer Pollitt-Hill
	Stan Levi		Roe Bonaccorsy		Kimberly Eisenreich

Staff:

	Rose Burton	X	Michelle Hippert	X	Jennifer Corcoran
	Keisha Benjamin	X	Liz Van Oeveren		Megan Godfrey Jackson
X	Cara Baumgartner	X	Cheryl Mattis		

Public Attendees:

Name	Organization
Stephanie Kersheskey for Roe Bonaccorsy	Health Department
Anne Brinker for Bita Dayhoff	CAC
Kim Fuller	Health Department

Agenda

Call to Order 1:07 pm by Kelly Cimino

Minutes Approved March minutes were approved. Linda Zumbrun motioned, Peter Engle seconded, and the room agreed.

Agenda item: Nominating Committee

Presenter: Kelly Cimino and Rose Burton

Discussion: The Nominating committee puts forward Rev. Jeremy Tuinstra and requests permission to replace Kelly McLaughlin when she leaves the Coalition.

Conclusion/Next Steps: Resumes have been requested and official nominations will be made next meeting.

Howard County Coalition to End Homelessness

Agenda item: Creation of New Committees

Presenter: Kelly Cimino and Rose Burton

Discussion: Proposed creation of Executive and Events committee. Executive committee will be made of the chairs of all other committees and will meet monthly to help craft the Board agenda and share information. The Events committee will be open to members from the larger Coalition and be charged with helping to organize events.

Conclusion/Next Steps: Room agreed to the formation of both committees.

Agenda item: Committee Updates

Presenter: Liz Van Oeveren, Linda Zumbrun and Ayesha Holmes

Discussion: Plan to End Homelessness (PEH) Committee – Liz Van Oeveren

Discussed the latest draft of the PEH. PEH is being edited based on feedback from the committee. A video was played for the group that explained “functional zero”, an important concept in the PEH. It is a measure of how many people are using the homeless services system. Functional zero is when the number of people entering the system is equal or less than the number exiting the system.

Coordinated Entry Committee - Linda Zumbrun

All chronic households on the By-name list and living in Rapid Rehousing (RAP), will retain the option to move to Permanent Supportive housing. VI-SPDAT scores, case manager testimony, the client’s wishes, and a review of the case by the prioritization committee will be used to determine if Permanent Supportive housing is required for the client to succeed.

Planning Committee – Ayesha Holmes and Liz Van Oeveren

A revised timeline for the final draft of the PEH was presented to the Board. Action plans will be developed at the same time the PEH is being crafted. National Alliance to End Homelessness (NAEH) will present on effective homelessness systems to the Board before PEH is submitted for approval. A survey is currently available to comment on draft two of the PEH to assist with further edits. Feedback on this version of the draft is due by May 1st.

Goal three from the PEH was discussed. The group wanted to think about how adding more RAP, diversion and street outreach will affect the capacity needs of shelter and housing. Ask to include measurable goals that can show progress. Yearly action plans could be a better place for concrete goals, as they can be adjusted based on results each year. NAEH will be doing a system wide analysis of the homeless system and their results will influence action plans for years two through five.

Rating and Ranking Committee – Michelle Hippert

Committee has reviewed the 12 applicants for HSP funding. The combined application for Howard County will be submitted by Friday. Call for more members to join the committee. Will meet again in June or July to discuss CoC projects and the NOFA.

Conclusion/Next Steps: The group requests a written policy from the Coordinated Entry committee before approving the plan for client movement between RAP and Permanent Supportive housing.

Other Items

Special notes: Rose Burton announced that Colleen Baumgartner will be hired as a contingent to write the NOFA while Michelle Hippert is out on maternity leave. Colleen has over a decade of experience writing the NOFA for Carroll County.

Meeting Concluded: 2:30 pm

Next meeting: Department of Community Resources and Services – May 22, 2019 1:00 pm