

Chairperson: Carlessia Hussein
 Vice Chairperson: Matt Reber
 Executive Secretary: Maura Rossman, M.D., Antigone Vickery
 Recorded By: Antigone Vickery

HOWARD COUNTY BOARD OF HEALTH
 June 18, 2019 Meeting Minutes

DATE: June 18, 2019
TIME: 6:00 p.m.
PLACE: Howard County Health Department
 8930 Stanford Blvd., Columbia, MD 21045

Members Present: Carlessia Hussein, Darryl Burnett, Judith Chernoff, Erica Martin, Paul Nagy, Jill RachBeisel, Matt Reber, Gary Stewart

Members Excused:

Staff: Maura Rossman, Health Officer, Antigone Vickery, Deputy Health Officer, Gloria Whittington, Administrative Assistant

Topic/Agenda	Discussion	Action / Follow-up
Welcome and Introductions	Carlessia Hussein opened the meeting at 6:05 p.m.	
Approval of Agenda	Motion to accept June’s BOH agenda. Unanimous approval.	
Approval of Minutes	Motion to accept May’s BOH minutes. Some corrections were proposed (*). Unanimous approval, with changes made identified. * Noted change made on page 3 of May’s Minutes: (1) modify language to state “Due to board member term expiration, Carlessia Hussein has been nominated to be board chair and Matt Reber has been nominated to be vice chair. The BOH voted and it was unanimously approved”. (2) Sheri Lewis’ name is misspelled (3) on page 2 under ‘Transition Team Report Letter’ (second from the end) add ‘should include Carlessia’s recommended changes <i>which was handed out</i> ’.	
Health Officer Report	<u>Health Officer Highlights</u> In the last month, HCHD has been busy writing FY 20 program plans and budgets. We are concluding our Transformation Process, which includes a structural re-organization and a value’s component. A year ago, we started to examine how to better practice our core values. The current organizational structure of the department has been in place for 10 years or more. We decided to re-exam our structure because public health has changed and we are now operating in a more fiscally and conservative environment. We want to be as efficient and effective as much as possible. July 1 is when this reorganization will take effect.	

Topic/Agenda	Discussion	Action / Follow-up
<p>New Business</p>	<p><u>BOH Member Recruitment:</u></p> <p>The County Executive appointed two new members, Audra Nixon and Emily Greenberger to the Board of Health. The County will vote on their appointment July 1, 2019. This does not include the environmental health seat on the board which is still vacant. Since we don't meet in the summer, their next meeting will be in September 2019. There will be an orientation for them. Any other members who would like to attend are welcome.</p> <p><u>Board Committees & Structure of Meetings and Priorities for FY20</u></p> <p>Last meeting, we discussed re-examining the format and agenda of the BOH and to see if it maximizes engagement and meets the needs of the group. The BOH is an advisory board to the County Executive and the MDH Secretary. We can create workgroups or committees to address issues. The current structure of meetings includes discussing a single topic and then we are done; we rarely return to the topic. Some alternatives to this include at the beginning of each year, pick a priority and dive deep. We have several priority areas to choose from including LHIC priorities: Behavioral Health, Healthy Aging, Healthy Weight, Access to Care, or HCHD strategic plan areas, or County Executive's Transition Team Report, then we can decide on policy or programming. Some suggested it may be helpful to hear the needs and priorities of the Health Officer. It was also suggested that the Board members can also look into the community and identify any issues of concern that they see or look at specific challenges where the HCHD is struggling. Board members can leverage their areas of expertise to assist. We would need to think through how to implement and who on the Board would be the 'go to' when time sensitive needs arise</p> <p>It was questioned whether the BOH should have a strategic approach to their work. The BOH can have a strategic planning retreat like what was done September 2016 (separate from the orientation of new members). Also, BOH has powers / authorities that Health Officer doesn't have including policy development. The Board expressed an interest in better understanding this role. It was suggested that the County Office of Law can discuss the role of the BOH. Glenn Schneider (Horizon Foundation) can discuss how the County's tanning policy was developed.</p> <p>It was discussed it would be helpful if we developed a list of 'shelf ready projects'. Concepts of ideas we'd like to pursue if the opportunity presents itself. BOH should develop a list of areas that are of interest.</p> <p>It was also suggested that to include sending BOH members to national meetings (e.g., ASTHO, NACCHO that are in DC and easy to attend) so we could hear about policy issues at the national level.</p> <p>It was decided it would be more advantageous to hold off on a BOH Strategic Plan to align with Health Department Strategic Plan which wouldn't occur until Summer 2020.</p>	<p>Set up a separate orientation for new BOH members. Existing members are welcome to attend.</p> <p>HO will come up with areas of need</p> <p>Invite OOL and Glenn Schneider to meet with BOH for September or October. Receiving information in advance helpful to study in advance.</p> <p>Compile a list of 2-3 issues that BOH are interested in and list of strengths / areas of expertise of BOH members. These may turn into committees</p>

Topic/Agenda	Discussion	Action / Follow-up
<p>Old Business</p>	<p><u>Data</u> Opioid Overdose Command Center Executive Director Steve Schuh came to visit. We shared our 2019 Opioid Overdose Report. In addition to this, as a follow up to last meeting where it was noted there is not much local data on the web, we pulled many reports that were developed but never posted. We are trying to post more data on our website, including our Howard County Health Assessment. See: https://www.howardcountymd.gov/Departments/Health/Reports-Data There is also a report on equity by the Local Children’s Board. We do examine things with an equity lenses.</p> <p><u>Transition Team Report Letter:</u> The BOH reviewed and discussed the letter drafted regarding the County Executive’s Transition Team report. The discussion focused on what priorities the BOH wants to undertake. The purpose of the letter is to solicit a meeting with the County Executive not to lay out specific details about a project. We want to form a relationship, so we may help address County health issues. BOH has not yet held a meeting with the County Executive. The group discussed edits to the letter. It was agreed that after viewing the composed letter a second time, all members would send their final edits back to Carlessia and Matt to review and rewrite the letter. A quick turnaround time is needed. After the letter is finalized and signed by the Chair, Maura will send the letter to the County Executive.</p> <p><u>Good of the Group</u> The group discussed infant mortality and how social determinants of health are addressed and how population health is practiced in primary care and OB/Gyn medical practices.</p>	<p>Make additional changes to the letter to be sent to the County Executive.</p>
	<p>Topics for future meetings: Regulations and Authorities of Board Members.</p> <p>REMINDER:</p> <ul style="list-style-type: none"> • No Board of Health Meetings in July and August 2019. • After the summer break, the next meeting is September 24, 2019 • Schedule of next year’s meetings was handed out. <p>The meeting adjourned at 7:30 pm.</p>	
<p>Next Board of Health Meeting: September 24, 2019 at 6:00 p.m. at Howard Co. Health Department 8930 Stanford Blvd. 1st Floor, Columbia, MD 21045</p>		