



# Board to Promote Self-Sufficiency

6751 Columbia Gateway Drive, Suite 300 • Columbia, MD 21046

## Minutes of the February 24, 2017 Meeting

### Attendance

**Appointed Members:** Sherry Banks, Andra Cain, Mike Couch, Brad Closs, Bitia Dayhoff, Lisa Jablonover, Julie Keough, Stan Levi, Jennifer Pollitt-Hill, Kimberly Salaza

**Absent:** Matt Poole, John Tenerowicz, Millicent Nwolisa, Steven Martin, Steve Snelgrove, Joan Driessen, Eddie Swain

**Ex Officio Members:** Steve Bullock, Karen Butler, Jack Kavanagh, Madeline Morey Tiffany Smith (for Carol MacPhee), Fran Trout, Antigone Vickery (for Maura Rossman)

**Absent:** Jim Marshall (for Gary Gardner) Eddie Swain (for Kate Hetherington), Elizabeth Meadows (for Kelly Cimino), Kenyatta Cully (for Rachel Choo-Quan), Diane Martin (for Renee Foose), Elizabeth Meadows (for Kelly Cimino)

**Guests:** Ayesha Holmes

**Staff:** Jackie Scott, Kathy Swanson, Quinton Askew

Meeting called to order at 9:15 A.M. by Jennifer Pollitt-Hill, Chairperson.

### Approval of Meeting Minutes – December 2016

- Julie Keough moved approval; Mike Couch seconded. All approved.

### Annual Report

- Julie Keough commented the report was shorter than previous years, and Mike Couch stated it was better for the County Executive and Council to read. Mike Couch stated it would be a good to get feedback from those who read the reports.
- A question was asked, who should receive the report? County Council, County Executive, posted to website, linked on agency websites and distributed to the Continuum of Care email list. It was recommended to issue a press release in the future.
- Brad Closs moved approval of the 2016 Annual Report. Jack Kavanagh seconded, and all board members approved.

### Committees

- *Community Outreach, Julie Keough.*

A one pager of the committee was created and shared with the board. Kimberly Salaza asked if the data was from 2015, and it was clarified it was not. A foot note will be added to show the year. Suggestions were made to share with neighbors and others in the community to get input on what is needed and missing. Higher Power Award, suggestions were made to share the nomination form with others as additional employers are needed for nominations.

- *Evaluation and Resource Allocation (ERA), Stan Levi.* The Committee conducted four site visits to review grants at funded-agencies through the Continuum of Care.

- *Steering Committee on Homeless Services, Kathy Swanson (for Matt Poole)*

Kathy described the Committee and announced the next meeting was the following Tuesday, February 28, 2017 at 8:30 AM and will be meeting at Glen Mar United Methodist Church.

## Updates

- *Housing Workgroup, Tiffany Smith*

Tiffany Smith updated that the Leola Dorsey Community Resource Center anticipates occupancy date for early summer. A process is being developed for screening applicants to be in compliance with Housing Choice Vouchers.

- *Transportation Workgroup, Jack Kavanagh*

Met with Clive Graham and invited to BPSS meetings. Vehicles for Change contract has been sidetracked due to the flood but will be back soon.

## New Business

Strategic Plan: Jennifer Pollitt-Hill announced it was time to work on the Strategic Plan. Stan Levi discussed how the ERA would like to review Case Management and the idea of bringing in a Facilitator to meet with Executive Director's and staff to hear what their needs are.

Jennifer Pollitt-Hill commented on the need to provide training support to organizations and warm hand offs to ensure that clients will get the same kind of treatment and services no matter where they are. Although Rapid Rehousing is HUD's priority there is not a lot of housing stock in the County. It is the priority is to make housing available for all. Commented to look at all Boards & Commissions in the county and identify if there are any duplications in effort.

Antigone Vickery shared a new Health Department program that will work on collaboration with partner agencies, considering health indicators and referrals to agencies for collective tracking.

Steven Bullock suggested reaching out to barbershops, and other areas to share information and provide resources to potentially un-served populations.

Francine Trout suggested looking at BPSS objectives/outcomes to focus on specific issues.

Bitia Dayhoff suggested completing a needs assessment to identify what the community needs are and prioritize. She discussed internal training CAC is doing that is called 2<sup>nd</sup> Generational training and volunteered to share with others.

Jennifer Pollitt-Hill requested board members to look at key initiatives of the Board and review.

## Announcements

- The March meeting will be at Gateway with a presentation by the Health Department.
- Mike Couch suggested next year's meetings be held at the new Nonprofit Center.
- Office of Workforce Development announced IT Job Fair will be held on March 29<sup>th</sup> and the County's Youth Job Fair will be held on April 1<sup>st</sup>.

## Adjourn

- Julie Keough moved approval; Diane Martin seconded. Adjourned 11:00 AM.