



HOWARD COUNTY CEMETERY PRESERVATION ADVISORY BOARD

SITE INVENTORY CONDITION REPORT

Cemetery Inventory

Instructions: Please print/type clearly & within the lines for simple and precise documentation; circle/highlight all correct responses. Please do not guess at material or information; only document what you see or know to be true. See glossary for terms. Please label all photographs taken on site. Thank you.

CEMETERY NAME(S): _____

Address of Subject Cemetery: _____

City, Zip: _____

Latitude: 39. _____

Longitude: -76. _____

Does site appear as cemetery: Yes No **Is Site:** Open Wooded Combination

Is Cemetery identified with a sign: Yes No **via:** Road Entrance Other: _____

Accessibility: Inaccessible Accessible by Foot Accessible by Car

Entrance: None No Formal Entrance Noted Overgrown Entrance Maintained Entrance

Boundary: Clear Boundaries Evident Evident, but not clear Unclear Property Boundaries

Fenced area: No Fencing Some Fencing Completely Fenced **Location of fence:** Perimeter Gravesite

Fence material: Metal Brick Wood Other: _____

Location of fence: Perimeter Gravesite Other: _____

Is Cemetery being maintained: Yes Minimal No

Contact info of who maintains: _____

Current use/Status of site: Abandoned Park Active Other: _____

Condition of overall site: Great Fair Poor Horrible

Evidence of vandalism on site: No evidence Some Evidence Lots of Vandalism

What is vandalized: Fence Gravesites Tombstones Property Sign Other: _____

Approximate # of burials/gravesites: _____

Gravesites identified by: Tombstones Footstones Markers Plaques Raised Graves Plantings

Depression in ground Graves aren't identified Other: _____

What are condition of gravesites: Good Fair Poor Vandalized

Earliest & latest readable death dates noted: Earliest _____ Latest: _____

Amount of gravestones with legible inscriptions: # _____ or approximate % _____

Language of inscriptions on gravestones: English Other: _____

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Site contains special memorial monuments: Yes No If yes, describe: _____

Any structures on site? Yes No If yes: Shed Mausoleum Chapel Tent Other

Please describe: _____

Invasive vegetation growth on site: No vines or invasives Some invasives Covered in invasives

Noted vegetation: Grass Periwinkle Woods Other: _____

Overall condition: _____

Top 3 Cemetery Needs: Safety issues, invasive removal, fence restoration, signage, trash, repair, plantings, erosion, theft, gravesite restoration, etc.

1. _____

2. _____

3. _____

Photos Taken Today: Yes No If yes, how many total images? _____

If possible, please provide the following images when possible: front entrance view, overall site view, example of good care on site, example of vandalism or lack of care on site, image of sign or contact info of owners or caretakers. Please label digital files/images to correspond with info below and Inventory Number. **Example: #37-2_Front Entrance View.jpg**

Image 1 - Front Entrance View Yes No Image 2 - Overall Site View Yes No

Image 3 - Example of Good Care on Site Yes No

Image 4 - Example of Vandalism/Lack of Care Yes No

Image 5 - Sign or Contact Info of Owners/Caretakers Yes No

Image 6 - Additional (please describe) - _____

Image 7 - Additional (please describe) - _____

Current owner known/noted: Yes No If yes, Name: _____

Current owner address: _____

Date of site visit: _____ By how many people: _____

Group Name: _____

Best contact of person for follow-up: _____

Phone number: _____ Email address: _____

Cemetery Inventory #: _____ Report completed by: _____