

Chairperson: Carlessia Hussein
 Vice Chairperson: Sheri Lewis
 Executive Secretary: Maura Rossman, M.D., Antigone Vickery
 Recorded By: Antigone Vickery

HOWARD COUNTY BOARD OF HEALTH
 May 28, 2019 Meeting Minutes

DATE: May 28, 2019
TIME: 6:00 p.m.
PLACE: Howard County Health Department
 8930 Stanford Blvd., Columbia, MD 21045

Members Present: Carlessia Hussein, Darryl Burnett, Judith Chernoff, Sheri Lewis, Erica Martin, Paul Nagy, Jill RachBeisel , Deborah Rivkin, Matt Reber
Members Excused: Gary Stewart
Staff: Maura Rossman, Health Officer, Antigone Vickery, Deputy Health Officer

Topic/Agenda	Discussion	Action / Follow-up
Welcome and Introductions	Carlessia Hussein opened the meeting at 6:09 p.m.	
Approval of Agenda	Motion to accept May’s BOH agenda. Unanimous approval.	
Approval of Minutes	Motion to accept April’s BOH minutes. Unanimous approval.	
Health Officer Report	<p><u>Health Officer Highlights</u></p> <p>Much of last month was dedicated to preparing for the PHAB accreditation site visit. The budget was also finalized. Every agency took a required 2% cut.</p> <p>The Health Officer Report summarizes all the activities of HCHD over the past month. It was noted that the BOH is not required to be involved in the daily activities and operations of the health department. As an alternative, it was suggested that the BOH could help with larger issues. As an example, it was suggested the BOH could assist with environmental health complaints. The health department receives complaints, most of them are related to environmental health. We have been tasked with reducing the complaints. County code states one of the roles of the BOH is to act as an appeals body for environmental decisions made. The stated proposal is not to hear every complaint HCHD receives for environmental health but to listen to the larger issues and determine if the course of action taken was fair and if things could have been addressed differently. These could be looked at in batches.</p> <p>The BOH may also take up issues in the County Executive’s Transition Team report.</p>	

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<p>Old Business</p>	<p><u>PHAB Site Visit</u> The accreditation site visit was May 21 and 22. Carlessia and Shari attended as representatives of the Governing Entity, alongside State MDH (attended by Deputy Secretary Fran Phillips) and Howard County Government Administration (attended by Angela Cabellon, Deputy CAO and Chief Innovation Officer). We received positive response about our triad governance structure. We will receive a copy of the report within 6-8 weeks of the site visit (approximately end of June). We will learn of our status around August 20, when the PHAB board meets.</p> <p><u>Transition Team Report Letter:</u></p> <p>The BOH reviewed and discussed the letter drafted regarding the Transition Team report. The discussion focused on what priorities the BOH wants to undertake. It was noted that not a lot of health data is available on the web and having that available would help. Data helps with transparency and data is an issue cited in the report. It was noted that HCHD develops several data reports and we need to do a better job of promoting and disseminating this information. When exploring what to address in the letter, it was suggested we explore children's health, including (1) who have primary care physicians, (2) vision and hearing and (3) BMI. When looking at what to address, it was noted it is helpful to look at the overall health of the County. We do want to be the #1 healthiest County. This is a priority of the County Executive. In the rankings we fair worse on physical environment (we sit in our cars a lot) and behaviors (i.e., smoking, physical exercise, alcohol). After reviewing the letter discussing suggestions, it was decided to mention three specific ideas in the letter. After reviewing the original draft, the group decided to keep the first paragraph, change the second paragraph to include the three opportunities the board wants to address, and the third paragraph should include Carlessia's recommended changes. We may also want to include mention of the unique authorities the BOH possesses. A final draft will be reviewed at the next meeting.</p>	<p>Review what data reports have been developed and them available publicly.</p> <p>Make additional changes to the letter and review and finalize at the June meeting.</p>
<p>New Business</p>	<p><u>BOH Member Recruitment:</u></p> <p>It was announced that the terms of two current board members (Sheri Lewis and Deborah Rivkin) have not been renewed and that the County Executive appointed two new members. This does not include the environmental health seat on the board which is still vacant. There was confusion about when terms ended and what information was being requested by the Administration with regard to the re-appointments. As a result, the BOH was surprised by the change. It was suggested that the BOH chair a call to learn about the recruiting process. It his hope that in the future communication about the process will be improved.</p>	

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	<p><u>Member Recognition</u> Dr. Rossman presented Shari Lewis and Debra Rivkin with recognition awards for their years of service on the Board of Health.</p> <p><u>Election of Chair and Vice Chair</u></p> <p>Due to board member changes, Carlessia Hussein has been nominated to be a board chair and Matt Reber has been nominated to be vice chair. The BOH voted and unanimous</p>	
	<p>Topics for future meetings: How to be more productive and more innovative. We will discuss ideas.</p> <p>REMINDER:</p> <ul style="list-style-type: none"> • No Board of Health Meetings in July and August 2019. • After the summer break, the next meeting is September 24, 2019 <p>The meeting adjourned at 8:30 pm.</p>	
<p>Next Board of Health Meeting: June 18, 2019 at 6:00 p.m. at Howard Co. Health Department 8930 Stanford Blvd. 1st Floor, Columbia, MD 21045</p>		