



# HOWARD COUNTY PUBLIC WORKS BOARD

3430 Courthouse Drive ■ Ellicott City, Maryland 21043 ■ 410-313-2330 ■ Fax 410-313-3408

James M. Irvin, Executive Secretary  
Juakita Rideout, Recording Secretary

Cory J. Summerson, Chairperson  
Abby Glassberg, Vice Chairperson  
Pedro Ramirez, Member  
Brandon Robinson, Member  
Alan Whitworth, Member

## Minutes of the Howard County Public Works Board – Tuesday, August 8, 2017

**Members present:** Mr. Cory Summerson, Mr. Brandon Robinson, Mr. Pedro Ramirez, Mr. Alan Whitworth, and Ms. Abby Glassberg.

**Staff present:** Jim Irvin, Executive Secretary; Tom Butler, Deputy Director, Department of Public Works; John Seefried, Chief, Construction Inspection Division; Kamran Sadeghi, Deputy Chief, Construction Inspection Division; Robert Barnett, Zone Supervisor, Construction Inspection Division; Thomas Auyeung, Transportation and Special Projects Division; Carl Katenkamp, Administrative Analyst, Real Estate Services Division; Lisa Brightwell, Acting Recording Secretary, Department of Public Works; Juakita Rideout, Administrative Aide, Real Estate Services Division.

Mr. Summerson called the meeting to order at approximately 7:30 p.m.

1. **Approval of minutes:** Mr. Summerson indicated that the first item on the agenda is the approval of the minutes of June 13, 2017. Mr. Summerson asked if there were any comments of questions.

**Motion:** On a motion made by Mr. Whitworth and seconded by Ms. Glassberg, the Board unanimously approved the minutes of June 13, 2017.

### 2. **Public Works Board Road Acceptance**

- (a) **Subdivision:** Walnut Creek, Phase One, Lots 1-22, Non-Buildable Preservation Parcels 'A' Thru 'D' and Buildable Bulk Parcels 'E' & 'F'  
**R/SW Agreement No. F-07-076 W/S Agreement No. 50-4440-D, 50-4441-D**  
**Road Names:** Autumn Tree Lane, Basslers Way, Clay Circle Lane, and Sheppard Lane (widening)  
**Petitioner:** Bassler Venture, L.L.C.

**Staff Presentation:** Mr. Katenkamp, Administrative Analyst I, Real Estate Services Division, indicated that Bassler Venture, L.L.C., has presented a petition to the Director of Public Works for the acceptance in fee simple title to Autumn Tree Lane, Basslers Way, Clay Circle Lane and a widening of Sheppard Lane located in Walnut Creek, Phase One, Lots 1-22, Non-Buildable Preservation Parcels 'A' Thru 'D' and Buildable Bulk Parcels 'E' & 'F'. The Bureau of Engineering has inspected the subdivision and certifies that all public improvements have been constructed in accordance with the approved plans and specifications and meets the criteria for acceptance under Section 18.202 of the Howard County Code. The Bureau of Engineering recommends that the public improvements be accepted into the County's system of publicly owned and maintained facilities.

**Board Comments:** After reviewing a copy of the road sheet, Mr. Robinson asked about the discrepancy between the deeded and paved lengths of Clay Circle Lane. Showing the Board a copy of the subdivision plat, Mr. Katenkamp indicated the extra paved length extended Clay Circle Lane within a previous subdivision to connect to existing Preakness Circle Lane.

**Public Testimony:** None.

**Motion:** On a motion made by Mr. Robinson, and seconded by Mr. Ramirez, the Board unanimously recommended that the Director of Public Works accept the public improvements located in Walnut Creek, Phase One, Lots 1-22, Non-Buildable Preservation Parcels 'A' Thru 'D' and Buildable Bulk Parcels 'E' & 'F', into the County's system of publicly owned and maintained facilities.

- (b) Subdivision: Autumn River – Phase II – Part 1, Lots 5-14, 38-43, 45-67, Open Space Lots 30, 37, 44, 68, 110, Non-Buildable Parcel C, & Non-Buildable Bulk Parcels D-H  
R/SW Agreement No. F-09-021 W/S Agreement No. 14-4463-D  
Road Names: Bending Sky Way, Silver Sage Drive, Rushing River Drive, College Avenue (widening)  
Petitioner: Autumn Development Corporation

**Staff Presentation:** Ms. Katenkamp, Administrative Analyst I, Real Estate Services Division indicated that Autumn Development Corporation, a Maryland corporation has presented a petition to the Director of Public Works for the acceptance of Bending Sky Way, Silver Sage Drive, Rushing River Drive, and a widening of College Avenue located in Autumn River – Phase II – Part 1, Lots 5-14, 38-43, 45-67, Open Space Lots 30, 37, 44, 68, 110, Non-Buildable Parcel C, & Non-Buildable Bulk Parcels D-H. The Bureau of Engineering has inspected the subdivision and certifies that all public improvements have been constructed in accordance with the approved plans and specifications and meet the criteria for acceptance under Section 18.202 of the Howard County Code. The Bureau of Engineering recommends that the public improvements be accepted into the County's system of publicly owned and maintained facilities.

**Board Comments:** None.

**Public Testimony:** None.

**Motion:** On a motion made by Ms. Glassberg and seconded by Mr. Whitworth, the Board unanimously recommended that the Director of Public Works accept the public improvements located in Autumn River – Phase II – Part 1, Lots 5-14, 38-43, 45-67, Open Space Lots 30, 37, 44, 68, 110, Non-Buildable Parcel C, & Non-Buildable Bulk Parcels D-H into the County's system of publicly owned and maintained facilities.

### **3. Revisions/Amendments to Howard County Design Manuals**

- (a) Howard County Design Manual, Volume III – Roads and Bridges
- (b) Howard County Design Manual, Volume IV – Standard Specifications and Details for Construction

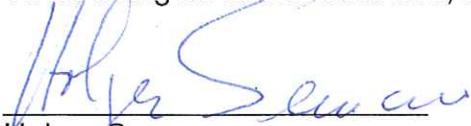
**Staff Presentation:** Approval of the Design Manual Revisions having been postponed from the June 13, 2017 hearing, no presentation was made.

**Board Comments:** Ms. Glassberg indicated that she did not read all 980 pages. She wasn't familiar with the material and sought outside help from industry leaders to assist with understanding the material presented.

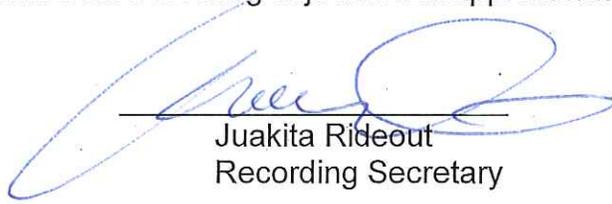
**Public Testimony:** None.

**Motion:** On the motion made by Ms. Glassberg and seconded by Mr. Ramirez, the Board unanimously approved that the Director of Public Works accept the Revisions/Amendments to Howard County Design Manuals.

There being no further business, the Public Works Board meeting adjourned at approximately 7:36 p.m.



Holger Serrano  
Acting Executive Secretary



Juakita Rideout  
Recording Secretary