

FILING FOR UNEMPLOYMENT

Two ways to file:

1. Online NetClaims application at
<https://secure-2.dllr.state.md.us/NetClaims/Welcome.aspx>.

- Available 24/7

- Try non-peak hours (early morning and Late evening, 8:00 PM – 7:00 AM)

2. Contact the Division of Unemployment Insurance by telephone at 410-949-0022.

- Monday – Friday, 7:00 AM – 6:00 PM

Please file your initial claim according to your last name as detailed below:

- If your last name starts with A - F, file your claim on Monday.
- If your last name starts with G - N, file your claim on Tuesday.
- If your last name starts with O - Z, file your claim on Wednesday.

- Claim filing is open to all last names by phone on Thursday & Friday and online Thursday – Sunday.
- Filing later in the week will not delay your payments or affect the date of your claim.

Have the following information available:

- Your Social Security Number and mailing address.
- A telephone number where you can be reached.
- The name, birth date and Social Security Number of all dependents under age 16.
- If you are not a citizen, proof of your alien status.
- The business name, address, and dates of employment for all employers within the last 18 months. (A copy of your W-2 form may be helpful.)
- If you seek work through a union, the hiring hall number is required.
- If you were in the military within the last 18 months, your DD214, Member 4.



Having difficulty?

Claimants can e-mail questions to ui.inquiry@maryland.gov.

Employers can e-mail questions to dliemployerassistance-labor@maryland.gov

or contact 410-767-2412.

Claims may only be filed by phone or online; claims cannot be filed by email.

Eligibility:

All current and new unemployment insurance benefit recipients are exempt from the requirement to actively seek work for a ten (10) week period.

You cannot file over the internet if:

- You have worked and earned wages from a state other than Maryland in the last 18 months (regardless of where you live).
- You worked for the Federal Government in the last 18 months.
- You have worked for more than 3 employers in the last 18 months.
- You have filed for unemployment insurance in another state in the last 18 months

I finished filing. What's next?

You must still file weekly claim certification in order to receive benefit payments.

Two ways to file your weekly claim certification available 24/7:

- Online (Webcert) at www.mdunemployment.com.
 - In the "Claimant Information" area of the webpage, click on the second bullet "File Your Webcert".
- Telephone (Telecert) at 410-949-0022 (Baltimore area and Out of State) or 1-800-827-4839 (outside the Baltimore area but within Maryland)

Because of the requirement exemption, even if you answer "No" when questioned if you have looked for work, you will still receive your benefits.



Calvin Ball
Howard County Executive

