

EQUAL BUSINESS OPPORTUNITY COMMISSION

April 7, 2015

<i>AGENDA ITEM</i>	<i>DISCUSSION</i>	<i>ACTION</i>
Greetings & Welcome	Richard Hackney called the meeting to order. New commissioner Shahan Rizvi was introduced by Mahesh to the other commissioners.	Meeting called to order at 9:03 a.m.
Minutes: February 3, 2015	Richard Hackney called for approval of Minutes. Nancy Briguglio motioned to approve the Minutes; the motion was seconded by Roger Barnes.	Unanimously approved
Certifications: February 3, 2015 through April 7, 2015	Nancy Briguglio moved that the applications be approved; the motion was seconded by Knowlton Atterbeary.	Unanimously approved
Purchasing Report	<p>Purchasing Report:</p> <p>Mahesh presented the FY 2015 3rd Quarter EBO Participation Summary & Waiver Reports.</p> <p>PDQ - Business Category Descriptions Report (FY 2015 2nd Quarter): Nathaniel Alston and Knowlton Atterbeary had expressed an interest to further discuss this report that was previously emailed to them. Since Nathaniel Alston could not be in attendance, Richard Hackney suggested they postpone this agenda item to the next meeting, with all commissioners agreeing to do so.</p>	
Certification Outreach	<p>Mahesh updated the commissioners that as a follow up to the suggestions made in the previous meeting, the EBO certification application has been updated. The following sentence, <i>'This group includes Service-Disabled Veteran-Owned Small Businesses (SDVOSB)'</i>, was included below the current definition for Disabled Business Enterprises in the application.</p> <p>Mahesh mentioned that a list of Disabled Business Enterprises was obtained from the Base Business Initiative (BBI) database, and certification applications were mailed out to about 46 firms encouraging them to get certified in the EBO program. There were 13 Howard County firms, 23 firms located elsewhere in Maryland and 10 were out of state. He added that no responses were received so far. Nancy Briguglio volunteered to call and follow up with the Howard County firms if Mahesh can provide phone numbers for her. Mahesh mentioned that</p>	

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	he would send another round of letters and emails and will follow up with these firms to encourage them to get certified.	
Adjournment of Meeting by Chairperson at 9:17	Next EBOC Meeting scheduled for June 2, 2015 at 9:00 a.m.	

EBOC MEMBER ATTENDEES:

1. Richard Hackney
2. Nancy Briguglio
3. Shahan Rizvi
4. Roger Barnes (conference call)
5. Margaret Kim (conference call)
6. Knowlton Atterbeary (conference call)
7. Tajuddin Sabree (conference call)

ABSENT:

- 1 Angela Cash
- 2 Nathaniel Alston

NON-MEMBER ATTENDEES:

1. Mahesh Sabnani
2. Robin Fewell
3. Constance Tucker (absent)
4. Darla Herbold (absent)

4/22/2015