

**DR. MARTIN LUTHER KING, JR. HOLIDAY COMMISSION MEETING MINUTES**  
**February 5th, 2019**

Tracey L. Williams	Burt Hash Jr.	Namrata Nagarajan	Evelyn Boulware
Tina Horn	Renee Kalu	Hunter Craig	Caroline Harper
Yolanda Sonnier	Kurt W. Wall	Yetta Roggeron	Maryam ElHabashy
Pam Simonson			

<b>Topic</b>	<b>Discussion</b>	<b>Action Items</b>
State of the Commission	<ul style="list-style-type: none"> <li>• Meeting started at 6:35 PM</li> <li>• Agenda approved at 6:48PM with the following changes:</li> <li>• Replace December with January</li> <li>• Meeting minutes from January approved at 6:40 PM</li> </ul>	
Essay	<ul style="list-style-type: none"> <li>• Feedback: Essay contest and poster contest was well received, an interesting notion brought up was that the middle school winners and elementary school winners came from the same school</li> <li>• Future suggestions: Send out multiple notices to schools regarding the essay contest and poster contest, send out notices about the contests in the summer when teachers create curriculums, reach out to club sponsors (ex. speech and debate) and school counselors and PTA's, decrease color in the press materials so they can easily be printed out the information in black and white, have just one flier for both poster and essay contests, encourage commissioners to pass out fliers to their local networks, create a short film contest open to all ages to connect with the youth, focus on parental consent to ensure parents are aware of the process, possibly provide banners to the winning schools, send thank you certificate to teachers and principals</li> </ul>	
Living the Dream	<ul style="list-style-type: none"> <li>• Feedback: Living the Dream awards distributed successfully, only two nominations were made for Living the Dream awards</li> <li>• Future suggestions: Look at past winners to get an idea of who to/who not to nominate in the future</li> </ul>	

<p>Program</p>	<ul style="list-style-type: none"> <li>• Feedback: HCC was a wonderful and well-received venue, the program was diverse and showcased several cultural groups, when commissioners are brought in the time was a bit extended for long</li> <li>• Future suggestions: have someone act out the skit as a play, have HCC students participate in the Program, bring back speakers though have focus on younger talent and youth, Sue Kramer was suggested as a speaker, have commissioners wave from their seats rather than get up on stage when introduced, have MC end the program and then do the song, have a certificate for participants</li> </ul>	
<p>Reception</p>	<ul style="list-style-type: none"> <li>• Feedback: Food was wonderful and well-received, there were not enough tables, music in the Reception was well-received as well</li> <li>• Future suggestions: Have more high tables and/or have the foods more centered around finger-foods</li> </ul>	
<p>Day of Service</p>	<ul style="list-style-type: none"> <li>• Feedback: Day of Service was successful and went well, 393 total volunteers and 915 hours served, food collections from the high schools came up to 1,200 pounds</li> <li>• Future suggestions: have an open area space to encourage interaction such as Meadowbrook; may need funders to cover cost of having a larger facility and all that goes with it to increase service opportunities and volunteers; have a mid-year event to continue engaging the community such as on Earth Day or Harriet Tubman Day, table with OHR at certain events</li> </ul>	<p>Hunter shall provide a report and suggestions regarding the high school food drive, to help out student commissioners in the future</p>
<p>Publicity</p>	<ul style="list-style-type: none"> <li>• Feedback: Publicity was well-done by Tina and staff.</li> <li>• Future suggestions: focus on publicity-relate materials to be distributed earlier in the timeline</li> </ul>	<p>Tina shall send us her wonderful ideas to all the Commissioners</p> <p>Commissioners are also encouraged to share their ideas with the whole Commission</p>

Logistics	<ul style="list-style-type: none"> <li>• Feedback: Venue was very well-received, Ascend One building was preferred by the Art people</li> <li>• Future suggestions: Book HCC for next year (January 17<sup>th</sup> and 18<sup>th</sup>)</li> </ul>	
Adjournment	<ul style="list-style-type: none"> <li>• Timeline has been approved by Commissioners</li> <li>• Many Commission openings are open</li> <li>• Meeting adjourned for February 5<sup>th</sup> meeting</li> </ul>	<p>Next meeting: March 4th, 2020</p> <p>Commissioners are asked to recommend future commissioners from within their network</p>